

City of Hesperia

STAFF REPORT



DATE: June 18, 2013

TO: Mayor and Council Members
Chairman and Board Members, Hesperia Water District
Successor Agency to Hesperia Community Redevelopment Agency

FROM: Mike Podegracz, City Manager

BY: Scott Priester, Director of Development Services
Dale Burke, Public Works Manager
Mark Faherty, Public Works Supervisor/Streets

SUBJECT: Fleet Maintenance Services for Fiscal Year 2013-14

RECOMMENDED ACTION

It is recommended that the City Council, Chairman and Board Members, of the Hesperia Water District and the Successor Agency to Hesperia Community Redevelopment Agency authorize the City Manager to execute a Purchase Requisition, with the Hesperia Unified School District, in the amount of \$406,000 which includes a contingency of 10% (for possible further maintenance increases) for the provision of vehicle/equipment maintenance on City, District and Agency vehicles, for Fiscal Year 2013-14.

BACKGROUND

The Hesperia Unified School District currently provides preventative and corrective maintenance for the City, Successor Agency and Hesperia Water District fleets. At the February 4, 2004, Council meeting the City Council and Water Board approved a multi-year contract with the Hesperia Unified School District for the purpose of providing fleet services.

ISSUES/ANALYSIS

Staff continues to monitor the Hesperia Unified School District service levels and is currently satisfied with the service being provided. The Hesperia Unified School District typically provides 24-hour service, and in many cases, vehicles that are dropped off for service at the end of a workday have the maintenance performed and ready for use by the beginning of the following day. The new Purchase Requisition, in the amount of \$406,000, will cover the cost of vehicle and equipment maintenance for Fiscal Year 2013-14.

FISCAL IMPACT

Funding for fleet maintenance/fuel services for Fiscal Year 2013-14 include City and Water District's budgets: 100 (General); 263 (Streets); 385 (Successor Agency to Hesperia Community Redevelopment Agency); 700 (Water); and 710 (Sewer).

ALTERNATIVE(S)

1. Provide alternative direction to staff.

ATTACHMENT(S)

Vehicle Maintenance Agreement.