

# City of Hesperia

## STAFF REPORT



**DATE:** June 18, 2013

**TO:** Mayor and Council Members and Chair and Board Members,  
Hesperia Water District

**FROM:** Mike Podegracz, City Manager

**BY:** Scott Priester, Director of Development Services  
Dale Burke, Public Works Manager  
Scott Saude, Facility Supervisor

**SUBJECT:** Security Services Contract, Mojave Corporate Yard and Civic Center

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### RECOMMENDED ACTION

It is recommend that the City Council and the Board of the Hesperia Water District authorize the City Manager to execute a new three (3) year Professional Services Agreement with True Liberty Protection Services in the not-to-exceed amount of \$434,500.00 for the three years.

### BACKGROUND

Within the proposed Fiscal Year 2013-14 budget, City Council allocated funds for the purpose of contracting unarmed security services for multiple years. In previous years Mojave Corporate Yard and the Civic Center has experienced minor theft and vandalism prompting the continuing need to contract for unarmed security services. Over the past several years, unarmed security guards have reduced and prevented theft and vandalism that previously occurred at both locations. It has also provided for a safe and secure facility for our employees after normal working hours.

### ISSUES/ANALYSIS

Facility Maintenance has recommended that unarmed security services continue at the Mojave Corporate Yard and the Hesperia Civic Center to prevent future theft and vandalism as well as providing a safe environment for those employees utilizing the facility after normal working hours. The purchasing department solicited nine security contractors to provide bids to perform security services at the Mojave Yard and Civic Center locations combined. The lowest responsible bidder was True Liberty Protection Services. A summary of the bid results is attached. The new contract will begin on July 01, 2013, and will continue through June 30, 2016.

### FISCAL IMPACT

Funding for the new three (3) year contract is identified under the proposed budget for Fiscal Year 2013-14 in account 700-29-400-4070-7500 and 100-29-310-3110-7500.

### ALTERNATIVE(S)

1. Provide alternative direction to staff.

**ATTACHMENT(S)**

1. Bid comparison