

City of Hesperia STAFF REPORT



DATE: June 2, 2026

TO: Mayor and Council Members
Chair and Board Members, Hesperia Water District

FROM: Rachel Molina, City Manager

BY: Cassandra Sanchez, Director of Public Works/City Engineer
Tina Souza, Senior Project Manager
Deanna Lestina, Project Manager

SUBJECT: Award Professional Services Agreement for the Water, Recycled Water, and Wastewater Master Plans

RECOMMENDED ACTION

It is recommended that the City Council and Board of Directors of the Hesperia Water District:

1. Award a Professional Services Agreement (PSA) for the Water, Recycled Water, and Wastewater Master Plans to Stantec Consulting Services, Inc., in an amount not-to-exceed \$1,078,353.
2. Authorize the City Manager, or designee to execute the PSA and any necessary documents related thereto.

BACKGROUND

The City's Water, Recycled Water, and Wastewater Master Plans were last completed in 2007 (Water) and 2008 (Recycled and Wastewater). Since then, the City has experienced significant changes in development, population, usage, regulatory requirements, infrastructure conditions, and long-term water supply planning. As a result, the current plans no longer fully reflect existing conditions or effectively support future planning, and capital improvement needs and efforts.

Updating these master plans will allow the City to assess the current performance of its systems, identify capacity needs and deficiencies, and establish a clear path forward for future infrastructure improvements. The updates will also help ensure compliance with current regulations and support coordination with regional partners.

ISSUES/ANALYSIS

A Request for Proposals (RFP) was released on December 10, 2025, through Public Purchase, proposals were received on February 18, 2026. A total of three (3) firms submitted proposals, which were evaluated by a panel of five staff members from multiple departments/divisions. Evaluation criteria were based on technical review and understanding of the scope of work, proposed approach, qualifications, experience, and references.

Proposals were received from the following firms:

Firm	Location
Albert A. Webb Associates	Riverside, CA
Dudek	Encinitas, CA
Stantec Consulting Services, Inc.	Irvine, CA

Based on the evaluation, Stantec Consulting Inc. is the highest-ranked firm. Following staff review and due diligence, the firm has been found qualified to perform the required work. Therefore, Staff recommends that the City Council and Board of Directors award a PSA to said firm for preparation of the of the Water, Recycled Water, and Wastewater Master Plans.

The proposed cost includes optional site assessment services that are essential to determining the existing condition of facilities such as water storage tank sites, sewer pump stations, etc., and identifying deficiencies for effective capital improvement planning.

CITY GOAL SUPPORTED BY THIS ITEM

Capital Improvement - Continually evaluate capital improvement priorities

FISCAL IMPACT

Funding for the project is budgeted in the FY 2026-27, Fund 700 – Water Operating Budget. Additional funding will be budgeted in future fiscal year budgets as the Master Plan process continues.

ALTERNATIVE(S)

1. Do not award the PSA for the Water, Recycled Water, and Wastewater Master Plans.
2. Provide alternative direction to staff.

ATTACHMENT(S)

1. Attachment 1 – Ranking Summary