

City of Hesperia

STAFF REPORT



DATE: August 19, 2025

TO: Mayor and City Council Members
Chair and Board Members, Hesperia Water District

FROM: Rachel Molina, City Manager

BY: Cassandra Sanchez, Director of Public Works / City Engineer
Brian Blackwell, Streets Operation Manager

SUBJECT: Contract Amendment Allison Mechanical Inc.

RECOMMENDED ACTION

It is recommended that the City Council and Board of Directors of the Hesperia Water District authorize the City Manager to increase the contract authority with Allison Mechanical Inc. in the amount of \$50,000 for a new not-to-exceed amount of \$296,816 for air conditioning and heating scheduled maintenance and emergency repairs.

BACKGROUND

In FY 2023-24, the City entered into a three-year contract with Allison Mechanical Inc. to perform preventive maintenance and emergency repairs for all air conditioning and heating equipment located at City Hall, Police Station, Library, Public Works Corporation Yard, and Animal Shelter. This service is needed to keep the air conditioning and heating systems operating to factory specifications and make any emergency repairs as needed.

ISSUES/ANALYSIS

The Building and Maintenance Division sent out an RFB for preventive maintenance and emergency repairs on April 27, 2023, and closed on May 18, 2023, with 3 three responses, and Allison Mechanical Inc. was deemed the lowest responsible/responsive bidder.

Fiscal Years	Allison Mechanical Inc.	McCloskey Mechanical	FM Thomas Air Conditioning
FY 2023-24	\$79,816	\$204,234	\$109,072
FY2024-25	\$82,299	\$215,959	\$114,037.35
FY2025-26	\$84,701	\$228,458	\$117,402.33
Total Cost	\$246,816	\$648,651	\$340,511.69

In the first (2) two years of the contract with Allison Mechanical Inc. there were a total of \$29,522 of emergency repairs done outside of the standard maintenance to the air conditioning and heating systems at City Hall, Police Station and Library to keep the already aging system working at factory specification to provide adequate air conditioning and heating in each location for the public, staff, and animals. Allison Mechanical has provided satisfactory service within this contracted work, and staff recommends increasing the contract authority so Allison Mechanical

can continue to provide excellent service needed to keep the City's air conditioning and heating equipment running at its best and to respond to any unforeseen emergency breakdowns.

CITY GOAL SUPPORTED BY THIS ITEM

Public Safety - Ensure public safety resources adequately protect our community.

Financial Health - maintain a balanced budget and adequate reserves.

FISCAL IMPACT

Sufficient funding has been included in the Fiscal Year 2025-26 Budget.

ALTERNATIVE(S)

1. Provide an alternative direction to the staff.

ATTACHMENTS

None