

City of Hesperia STAFF REPORT



DATE: May 20, 2025

TO: Mayor and Council Members

FROM: Rachel Molina, City Manager

BY: Cassandra Sanchez, Director of Public Works/City Engineer
Kevin Sin, Deputy City Engineer
Tina Souza, Senior Project Manager
Cristina Hall, Assistant Project Manager

SUBJECT: Acceptance of American Rescue Plan Act (ARPA) Grant- Citywide Sidewalk Repairs Phase I

RECOMMENDED ACTION

It is recommended that the City Council accept the completed Citywide Sidewalk Repairs Phase I project and authorize staff to record a “Notice of Completion” and release all withheld retention amounts after a minimum of thirty (30) calendar days from the date of recordation.

BACKGROUND

The Citywide Sidewalk Repairs Phase I (the “Project”) was identified in the American Rescue Plan Act (ARPA) Grant. On October 15, 2024, the City Council awarded the construction contract to H L Hitchcock Construction Inc. in the amount of \$109,190 and approved an additional 10% contingency in the amount of \$10,919, for a total construction budget of \$120,109. American Rescue Plan Act (ARPA) Grant funding was used to fund the Project.

ISSUES/ANALYSIS

All construction work was completed in January 2025 with a total expenditure of \$109,190. Upon acceptance of the Project, a Notice of Completion will be recorded, and the retention held by the City will be released after a minimum of thirty (30) days from the date of recordation. Upon City Council acceptance, the project will be under a one-year warranty.

CITY GOAL SUPPORTED BY THIS ITEM

Public Safety – Ensure public safety resources adequately protect our community.

FISCAL IMPACT

There is no fiscal impact associated with the recommended action. Funds for this project were previously allocated under the American Rescue Plan Act (ARPA) Grant. The 5% retention for \$5,460 will be held until after the required thirty (30) day minimum.

ALTERNATIVES

1. Provide alternative direction to staff.

ATTACHMENT(S)

1. Notice of Completion