

# City of Hesperia STAFF REPORT



**DATE:** November 18, 2025

**TO:** Mayor and Council Members

**FROM:** Rachel Molina, City Manager

**BY:** Cassandra Sanchez, Director of Public Works/City Engineer  
Andrew Lemke, Building Official

**SUBJECT:** Second Amendment to Professional Services Agreement with Willdan Engineering for Building Inspector Contract Services

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## RECOMMENDED ACTION

It is recommended that the City Council authorize the City Manager to approve an amendment of \$230,300 to the existing contract with Willdan Engineering for a revised not-to-exceed amount of \$488,300 for building inspector contract services

## BACKGROUND

In January of 2024, the City entered into a Professional Services Agreement (PSA) with Willdan Engineering to provide supplemental staffing for the Building and Safety Division. The PSA was amended in December 2024 to expand services and bring on one contract inspector for a one-year period to meet the demands of the Silverwood Master Planned development and other development projects throughout the City.

Since then, the Amazon Middle Mile facility has entered active construction, driving a sharp increase in inspection volume that exceeds current staffing capacity. The pace and scale of the Amazon Middle Mile project has created an immediate need for additional support. To meet this demand, the Amazon Middle Mile project team has agreed to fully fund a second contract inspector by depositing \$230,300 into a City-administered trust account.

## ISSUES/ANALYSIS

The proposed amendment will allow the City to add a second contract inspector under the PSA, ensuring the Building and Safety division can continue providing next-day inspections and supporting timely delivery of both residential and industrial projects.

By structuring the funding through a dedicated trust account, the financial obligation for this additional inspector is borne directly by the Amazon Middle Mile project team. This ensures that City inspection capacity expands in step with project needs while avoiding impacts to the General Fund or other revenue streams. This arrangement also provides the City with flexibility and transparency in applying the funds exclusively toward inspection services related to the Amazon Middle Mile project.

## **CITY GOAL SUPPORTED BY THIS ITEM**

**Future Development** - Facilitate balanced growth to ensure cohesive community development and pursue economic development.

## **FISCAL IMPACT**

Funding in the amount of \$100,000 has been included in the FY 2025–26 operating budget. To fully fund the proposed amendment, additional budget authority will be required and will be established by resolution. The breakdown of costs is as follows:

- **FY 2025–26:** \$166,400
- **FY 2026–27:** \$83,200
- **Total Amendment:** \$230,300 (through December 2026)

This cost will be fully funded by the Amazon Middle Mile project team through a City-administered trust account; therefore, no negative impact on the General Fund is anticipated. In addition, permit and plan check revenues from other large-scale developments, such as the Silverwood Master Planned Community, provide further support for staffing resources, ensuring the City remains adequately resourced to manage ongoing development activity.

## **ALTERNATIVE(S)**

1. Provide alternative direction to staff.

## **ATTACHMENT(S)**

1. Deposit and Reimbursement Agreement