

City of Hesperia

STAFF REPORT



DATE: June 17, 2025

TO: Mayor and Council Members

FROM: Rachel Molina, City Manager

BY: Cassandra Sanchez, Director of Public Works / City Engineer
Brian Blackwell, Streets Operation Manager

SUBJECT: Pacific Products & Services, LLC Contract Amendment

RECOMMENDED ACTION

It is recommended that the City Council authorize the City Manager to amend the existing agreement with Pacific Products & Services, LLC in the amount of \$120,000 for a new not-to-exceed amount of \$500,000 and approve a one-year contract extension for the purchase of traffic signs and sign materials during Fiscal Year (FY) 2025-26.

BACKGROUND

The Public Works Traffic program is responsible for the installation and maintenance of roadway pavement markers and traffic signs throughout the City of Hesperia. Traffic signs are vital to regulate, warn, and guide motorists and pedestrians in and around the public right-of-way. All City traffic signs are maintained to State and Federal standards based on the California Manual on Uniform Traffic Control Devices (MUTCD). The Public Works Traffic program purchases these markers and signs under contract from Pacific Products and Services, LLC.

ISSUES/ANALYSIS

Pacific Products & Services has met the expectation, as they have demonstrated the ability to deliver a quality product at competitive prices within the desired delivery timeframe. The current agreement with Pacific Products & Services, LLC expires on June 30, 2025. A contract extension is needed to continue to purchase traffic signs and sign materials for new locations, along with replacing those destroyed by vehicle impact, vandalism, and theft. The vendor has never increased prices since winning a request for bid (RFB) for FY 2021-22 and have agreed to hold the current pricing for one more year through June 30, 2026.

CITY GOAL SUPPORTED BY THIS ITEM

Public Safety - Ensure that public safety resources adequately protect our community.
Financial Health - Maintain a balanced budget and adequate reserves.

FISCAL IMPACT

Sufficient funding has been included in the Fiscal Year 2025-26 Budget.

ALTERNATIVE(S)

1. Provide alternative direction to staff.

ATTACHMENTS

None.