

**HESPERIA CITY COUNCIL  
SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY  
HOUSING AUTHORITY  
COMMUNITY DEVELOPMENT COMMISSION  
WATER DISTRICT  
AGENDA**

*Regular Joint Meetings*  
*1<sup>st</sup> and 3<sup>rd</sup> Tuesday*

**Date: October 6, 2020**  
**REGULAR MEETING**

**Time: 5:30 P.M.** (Closed Session)  
**6:30 P.M.** (Regular Meeting)

**CITY COUNCIL MEMBERS**

Larry Bird, Mayor

Cameron Gregg, Mayor Pro Tem

Brigit Bennington, Council Member

William J. Holland, Council Member

Rebekah Swanson, Council Member

❖ - ❖ - ❖ - ❖ - ❖ - ❖ - ❖ - ❖

Nils Bentsen, City Manager

Eric L. Dunn, City Attorney



*City of Hesperia*

Council Chambers  
9700 Seventh Avenue  
Hesperia, CA 92345

City Clerk's Office: (760) 947-1007

**Agendas and Staff Reports are  
available on the City Website**  
[www.cityofhesperia.us](http://www.cityofhesperia.us)

Documents produced by the City and distributed less than 72 hours prior to the meeting, regarding items on the agendas, will be made available in the City Clerk's Office located at 9700 Seventh Avenue during normal business hours.

**\*See page (3) for details on public meeting guidelines  
during the COVID-19 (Coronavirus) Pandemic**



**NOTE:** In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (760) 947-1007 or (760) 947-1056. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.



## **Remote Access to City of Hesperia Council Meeting:**

In accordance with new community guidelines from local, state and federal public health agencies, the City of Hesperia will allow for remote participation at City Council meetings. The public will not be permitted to attend the meetings within the council chambers, but may submit comments verbally via telephone by calling ahead of time and recording a message with the City Clerk's office at (760)947-1007.

As always, the public may view the City Council meetings live on the City of Hesperia's website at [www.cityofhesperia.us](http://www.cityofhesperia.us).

## **Remote Public Comment:**

During the City Council meeting, public comments will be accepted in advance by calling and leaving a recorded message at (760)947-1007. If you would like to comment remotely, please follow the protocols below:

- Call (760)947-1007 to leave a detailed message of your public comment.
- Identify your name and the item you wish to comment on in your message.

- Contact information in your voicemail is optional, but will allow staff to easily follow up with you if necessary.
- Comments on each Consent Calendar/New Business/ Public Hearing item will be accepted after the start of the meeting and up to when the Mayor announces that public comment for that item is closed.
- Each public comment received by voicemail will be played by a staff member for up to three (3) minutes for Consent Calendar/New Business items and up to five (5) minutes for Public Hearing items.

Public comments received outside of the comment period outlined above will not be included in the record.

**REGULAR MEETING AGENDA  
HESPERIA CITY COUNCIL  
SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY  
HESPERIA HOUSING AUTHORITY  
HESPERIA COMMUNITY DEVELOPMENT COMMISSION  
HESPERIA WATER DISTRICT**

**9700 7th Avenue, Council Chambers, Hesperia, CA 92345**

**As a courtesy, please silence your cell phones and other electronic devices while the meeting is in session. Thank you.**

*Prior to action of the Council, any member of the audience will have the opportunity to address the legislative body on any item listed on the agenda, including those on the Consent Calendar.*

*Individuals wishing to speak during General Public Comments or on a particular numbered item must submit a speaker slip to the City Clerk with the agenda item noted. Speaker slips should be turned in prior to the public comment portion of the agenda or before an agenda item is discussed. Comments will be limited to three minutes for General Public Comments, Consent Calendar items and New Business items. Comments are limited to five minutes for Public Hearing items.*

*In compliance with the Brown Act, the City Council may not discuss or take action on non-agenda items or engage in question and answer sessions with the public. The City Council may ask brief questions for clarification; provide a reference to staff or other resources for factual information and direct staff to add an item to a subsequent meeting.*

**CLOSED SESSION - 5:30 PM**

**Roll Call**

*Mayor Larry Bird  
Mayor Pro Tem Cameron Gregg  
Council Member Brigit Bennington  
Council Member William J. Holland  
Council Member Rebekah Swanson*

Conference with Legal Counsel - Potential Litigation:  
Government Code Section 54956.9(d)2

1. One (1) case

Conference with Legal Counsel – Existing Litigation  
Government Code Section 54956.9(d)1

1. Victor Valley Wastewater Reclamation Authority v. City of Hesperia (Claim for Damages)

**CALL TO ORDER - 6:30 PM**

- A. Invocation
- B. Pledge of Allegiance to the Flag

**C. Roll Call**

*Mayor Larry Bird  
Mayor Pro Tem Cameron Gregg  
Council Member Brigit Bennington  
Council Member William J. Holland  
Council Member Rebekah Swanson*

**D. Agenda Revisions and Announcements by City Clerk****E. Closed Session Reports by City Attorney****ANNOUNCEMENTS/PRESENTATIONS**

1. Update on the City's Emergency Response related to the Coronavirus Disease by Rachel Molina, Deputy City Manager

**JOINT CONSENT CALENDAR**

1. Page 5 Consideration of the Draft Minutes from the Regular Meeting held Tuesday, September 15, 2020.

**Recommended Action:**

It is recommended that the City Council approve the Draft Minutes from the Regular Meeting held Tuesday, September 15, 2020.

**Staff Person:** Director of Government Services/City Clerk Melinda Sayre

**Attachments:** [Draft CC Min 2020-09-15](#)

2. Page 11 Warrant Run Report (City - Successor Agency - Housing Authority - Community Development Commission - Water)

**Recommended Action:**

It is recommended that the Council/Board ratify the warrant run and payroll report for the City, Successor Agency to the Hesperia Community Redevelopment Agency, Hesperia Housing Authority, Community Development Commission, and Hesperia Water District.

**Staff Person:** Director of Finance Casey Brooksher

**Attachments:** [SR Warrant Run 10-6-2020](#)  
[Attachment 1 - Warrant Run](#)

3. Page 15 Consideration of the Biennial Update of the City's Statement of Economic Interests Designated Employee Filing Roster

**Recommended Action:**

It is recommended that the City Council and Water District Board adopt the Fair Political Practices Commission required biennial update of the City's Statement of Economic Interest Employee Filing Roster (Conflict-of-Interest Code) for

designated employees through adoption of Joint Resolution No. 2020-66 and HWD 2020-25.

**Staff Person:** Director of Government Services/City Clerk Melinda Sayre

**Attachments:** [SR Conflict of Interest Biennial Update 10-6-2020](#)

[Joint Resolution](#)

[Attachment 2 - Exhibit A Designated Employees](#)

[Attachment 3 - Exhibit B Disclosure Categories](#)

4. Page 21 Approve and Accept Construction of FY 2019-20 CDBG Street Improvements

**Recommended Action:**

It is recommended that the City Council authorize the City Manager to accept the work constructed under FY 2019-20 CDBG Street Improvements (C.O. No. 7158); authorize staff to record a "Notice of Completion"; and release all withheld retention amounts after 35 calendar days from the date of recordation.

**Staff Person:** Assistant City Manager Michael Blay

**Attachments:** [SR CDBG Street Improvements CO 7158 10-6-2020](#)

5. Page 23 Adopt Measure I Five Year Capital Project Needs Analysis for Fiscal Years 2021/22 through 2025/26

**Recommended Action:**

It is recommended that the Mayor and Council Members adopt Resolution No. 2020-065 approving the Measure I Five-Year Capital Project Needs Analysis submittal to the San Bernardino County Transportation Authority (SBCTA) for Fiscal Years 2021/22 through 2025/26.

**Staff Person:** Assistant City Manager Michael Blay

**Attachments:** [SR Measure I Five Year Capital Project Needs Analysis 10-6-2020](#)

[Resolution 2020-065](#)

[Attachment 2 - Measure I CPNA Submittals](#)

## **NEW BUSINESS**

6. Page 29 Server and Storage Replacement

**Recommended Action:**

It is recommended that the City Council authorize the City Manager to enter into a three-year agreement with LANAIR Group LLC in an amount not-to-exceed \$225,630 to replace the City's server and storage devices with current and supported technology.

**Staff Person:** Deputy City Manager Rachel Molina and IT Manager Victor Knight

**Attachments:** [SR Server and Storage Replacement 10-6-2020](#)

## **GENERAL PUBLIC COMMENTS (For items and matters not listed on the agenda)**

*Individuals wishing to speak during General Public Comments or on a particular numbered item are requested to submit a speaker slip to the City Clerk with the agenda item noted. Speaker slips should be turned in prior to the public comment portion of the joint agenda or before an agenda item is discussed. Comments will be limited to three minutes for General Public Comments, Consent Calendar items and New Business items. Comments are limited to five minutes for Public Hearing items.*

*In compliance with the Brown Act, the City Council may not discuss or take action on non-agenda items or engage in question and answer sessions with the public. The City Council may ask brief questions for clarification; provide a reference to staff or other resources for factual information and direct staff to add an item to a subsequent meeting.*

### **COUNCIL COMMITTEE REPORTS AND COMMENTS**

*The Council may report on their activities as appointed representatives of the City on various Boards and Committees and/or may make comments of general interest or report on their activities as a representative of the City.*

### **CITY MANAGER/CITY ATTORNEY/STAFF REPORTS**

*The City Manager, City Attorney or staff may make announcements or reports concerning items of interest to the Council and the public.*

### **ADJOURNMENT**

*I, Melinda Sayre, City Clerk of the City of Hesperia, California do hereby certify that I caused to be posted the foregoing agenda on Thursday, October 1, 2020 at 5:30 p.m. pursuant to California Government Code §54954.2.*

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Melinda Sayre,  
City Clerk

*Documents produced by the City and distributed less than 72 hours prior to the meeting regarding items on the agenda will be made available in the City Clerk's Office during normal business hours.*





# City of Hesperia

## Meeting Minutes - Draft

### City Council

City Council Chambers  
9700 Seventh Ave.  
Hesperia CA, 92345  
www.cityofhesperia.us

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Tuesday, September 15, 2020

6:30 PM

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**REGULAR MEETING AGENDA  
HESPERIA CITY COUNCIL  
SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY  
HESPERIA HOUSING AUTHORITY  
HESPERIA COMMUNITY DEVELOPMENT COMMISSION  
HESPERIA WATER DISTRICT  
HESPERIA PUBLIC FINANCING AUTHORITY - SPECIAL MEETING  
September 15, 2020, 6:30 PM  
9700 7th Avenue, Council Chambers, Hesperia, CA 92345**

Pursuant to State recommendations, the meeting was closed to the public due to COVID-19 (Coronavirus). Public Comment on agenda items and General Public Comment was taken remotely.

#### **CLOSED SESSION - 5:30 PM**

##### **Roll Call**

**Present:** 5 - Mayor Bird, Mayor Pro Tem Gregg, Council Member Bennington, Council Member Holland and Council Member Swanson

Conference with Legal Counsel - Potential Litigation:  
Government Code Section 54956.9(d)2

1. Two (2) cases

#### **CALL TO ORDER - 6:30 PM**

- A. Invocation by Mayor Bird**
- B. Pledge of Allegiance to the Flag**
- C. Roll Call**

**Present:** 5 - Mayor Bird, Mayor Pro Tem Gregg, Council Member Bennington, Council Member Holland and Council Member Swanson

**D. Agenda Revisions and Announcements by City Clerk – A green sheet revision for item number 8 was provided to the Council.**

**E. Closed Session Reports by City Attorney – No reportable action taken**

#### **ANNOUNCEMENTS/PRESENTATIONS**

1. Recognition of John Kasbon of Kazz Molds, Inc. for mask holder donations to all hospitals in the area by the City Council
2. Presentation to the City Council by San Bernardino County Fire Deputy Chief Washington and Assistant Division Chief Corbin on the status of County Fire

*Meeting went into recess and reconvened.*

### **JOINT CONSENT CALENDAR**

**A motion was made by Holland, seconded by Gregg, that the Consent Calendar 1-8 and 10 be approved. The motion carried by the following vote:**

**Aye:** 5 - Bird, Gregg, Bennington, Holland and Swanson

**Nay:** 0

1. Consideration of the Draft Minutes from the Regular Meeting held Tuesday, September 1, 2020.

**Recommended Action:**

It is recommended that the City Council approve the Draft Minutes from the Regular Meeting held Tuesday, September 1, 2020.

**Sponsors:** Director of Government Services/City Clerk Melinda Sayre

2. Warrant Run Report (City - Successor Agency - Housing Authority - Community Development Commission - Water)

**Recommended Action:**

It is recommended that the Council/Board ratify the warrant run and payroll report for the City, Successor Agency to the Hesperia Community Redevelopment Agency, Hesperia Housing Authority, Community Development Commission, and Hesperia Water District.

**Sponsors:** Director of Finance Casey Brooksher

3. Treasurer's Cash Report for the unaudited period ended June 30, 2020

**Recommended Action:**

It is recommended that the Council/Board accept the Treasurer's Cash Report for the City, Successor Agency to the Hesperia Community Redevelopment Agency, Hesperia Housing Authority, Community Development Commission, and Water District.

**Sponsors:** Director of Finance Casey Brooksher

4. Treasurer's Cash Report for the unaudited period ended July 31, 2020

**Recommended Action:**

It is recommended that the Council/Board accept the Treasurer's Cash Report for the City, Successor Agency to the Hesperia Community Redevelopment Agency, Hesperia Housing Authority, Community Development Commission, and Water District.

**Sponsors:** Director of Finance Casey Brooksher

5. Warehouse Commodity - Hydrant, Brass, and Pipe Materials

**Recommended Action:**

It is recommended that the Board of Directors of the Hesperia Water District (HWD) authorize the City Manager to approve an annual contract for Fiscal Year (FY) 2020-21 to purchase hydrant, brass, and pipe material parts for replacement and repairs in the not-to-exceed amount of \$150,000.

**Sponsors:** Public Works Manager Mark Faherty

6. Increase to Contract - Blue Diamond Materials

**Recommended Action:**

It is recommended that the City Council and the Board of Directors of the Hesperia Water District, authorize the City Manager to execute a change purchase order with Blue Diamond Materials, for asphalt materials necessary to repair the City streets in the not-to-exceed amount of \$100,000.

**Sponsors:** Public Works Manager Mark Faherty

7. Engineering Services Contract Amendment with TKE Engineering

**Recommended Action:**

It is recommended that the City Council and Board of Directors of the Hesperia Water District (HWD) authorize the City Manager to extend the TKE Engineering contract for an additional year through September 30, 2021.

**Sponsors:** Assistant City Manager Michael Blay

8. Parcel Map No. 20159

**Recommended Action:**

It is recommended that the City Council adopt Resolution No. 2020-062 approving Parcel Map No. 20159 to create three parcels and a remainder for financing purposes from approximately 226 acres within the CIBP zone of the Main Street and Freeway Corridor Specific Plan located on the west side of Caliente Road, north of and adjacent to the railroad tracks, approximately 900 feet south of the Joshua Street intersection (Applicant: Covington Investments, LLC; APN: 3039-311-03,4,5,6; 3039-341-01,2,5,6,7; 3039-431-02,4; 3039-351-08).

**Sponsors:** Assistant City Manager Michael Blay

9. Community Benefit Agreement, Covington Group, Inc

**Recommended Action:**

It is recommended that City Council of the City of Hesperia, California authorize the City Manager to execute a Community Benefit Agreement (Agreement) by and between Covington Group, Inc. (Developer) and the City of Hesperia (City), and make minor non-substantive amendments as necessary to consummate the Agreement.

**Sponsors:** Economic Development Manager Rod Yahnke and City Attorney Eric Dunn

*Item 9 was pulled for discussion by the Council. Bob Nelson commented on item 9 and 14.*

**A motion was made by Holland, seconded by Bennington, that this item be adjourned. The motion carried by the following vote:**

**Aye:** 5 - Bird, Gregg, Bennington, Holland and Swanson

**Nay:** 0

10. Rescind Award of Contract, Terminate Agreement, Reject all Bids, and Re-bid Maple Avenue Sewer Line Replacement (C.O. 9018)

**Recommended Action:**

It is recommended that the City Council and Board of Directors of the Hesperia Water District (HWD) authorize the City Manager to rescind the award of contract, terminate agreement for the Maple Avenue Sewer Line Replacement Construction Order (C.O.) No. 9018 project to the lowest responsive/responsible bidder, Weka, Inc., reject all bids received, and direct staff to re-bid the project.

**Sponsors:** Assistant City Manager Michael Blay and Administrative Analyst Tina Bulgarelli

## **PUBLIC HEARING**

11. PY 2019-2020 Community Development Block Grant (CDBG), Consolidated Annual Performance and Evaluation Report (CAPER)

### **Recommended Action:**

It is recommended that the City Council conduct a public hearing and upon accepting public testimony: 1) Approve the Program Year 2019-2020 Consolidated Annual Performance Evaluation Report ("CAPER"); and 2) Authorize the City Manager or his designee to submit the Program Year 2019-2020 CAPER to the U.S. Department of Housing and Urban Development ("HUD"), along with any public testimony and changes thereto as directed by the City Council.

**Sponsors:** Economic Development Manager Rod Yahnke

*The public hearing was opened. There being no public comment, the hearing was closed.*

**A motion was made by Swanson, seconded by Bennington, that this item be adjourned. The motion carried by the following vote:**

**Aye:** 5 - Bird, Gregg, Bennington, Holland and Swanson

**Nay:** 0

## **NEW BUSINESS**

12. To Approve an Internal Loan within the Hesperia Water District and the Redemption of the 1998A Variable Rate Lease Revenue Refunding Bonds

### **Recommended Action:**

It is recommended that the Hesperia Water District (Water District) Board of Directors approve Resolution No. HWD 2020-09 authorizing an internal loan of \$1,100,000 from the Sewer Operating Fund 710 to the Water Operating Fund 700 the proceeds of which are to be used for the early retirement of the Hesperia Public Financing Authority (HPFA) 1998A Variable Rate Lease Revenue Refunding Bonds; and adopt Resolution No. HWD 2020-23 and Resolution No. HPFA 2020-01, approving and authorizing the execution of irrevocable refunding instructions relating to the HPFA Variable Rate Lease Revenue Refunding Bonds (Water and Administration Facilities Acquisition Project) Taxable Series 1998A and authorizing related official actions.

**Sponsors:** Director of Finance Casey Brooksher

**A motion was made by Gregg, seconded by Swanson, that this item be adjourned. The motion carried by the following vote:**

**Aye:** 5 - Bird, Gregg, Bennington, Holland and Swanson

**Nay:** 0

13. CDBG COVID-19 Funds

### **Recommended Action:**

It is recommended that the City Council provide direction to staff after discussion of options for utilization of \$601,000 of CDBG-CV funds allocated to the City from Housing and Urban Development (HUD).

**Sponsors:** Economic Development Manager Rod Yahnke

*No action was taken on this item. Report received and City Council provided direction to staff.*

#### 14. Vehicle Purchase In Support of Social Distancing Practices for Essential Employees

##### **Recommended Action:**

It is recommended that the City Council and Board of Directors for the Hesperia Water District (HWD) authorize the City Manager to approve Joint Resolution No. 2020-64 and HWD 2020-24 to dispense the bidding requirements for the purchase of vehicles and authorize the City Manager to execute two contracts to purchase a total of six vehicles in the not-to-exceed amount of \$284,000.

1.The first contract will be to Mark Christopher Fleet & Commercial for a total of five vehicles not to exceed \$226,000.

2.The second contract will be to Victorville Chevrolet for one vehicle not to exceed \$58,000

**Sponsors:** Deputy City Manager Rachel Molina and Director of Finance Casey Brooksher

**A motion was made by Holland, seconded by Gregg, that this item be adjourned. The motion carried by the following vote:**

**Aye:** 5 - Bird, Gregg, Bennington, Holland and Swanson

**Nay:** 0

#### **GENERAL PUBLIC COMMENTS (For items and matters not listed on the agenda)**

*Bob Nelson commented on participation and free speech at meetings.*

#### **COUNCIL COMMITTEE REPORTS AND COMMENTS**

*Council Member Holland commented on protests and requested a resolution be agendized requesting that the federal government take action on any attacks to law enforcement, first responders and fire staff and requested all cities in the area to join the resolution.*

*Mayor Pro Tem Gregg commented on upcoming attendance at the Tri-Agency meeting and Sergeant Shelton's passing.*

*Council Member Swanson commented on Hesperia Days, updated the Council on business conducted at the San Bernardino Transportation Authority meeting.*

*Council Member Bennington commented on upcoming attendance at the Tri-Agency meeting, County fires, thanked healthcare workers and staff, Hesperia businesses closures and re-openings, requested that the election campaign be conducted in a fair manner.*

*Mayor Bird commented on crimes and violence, attendance at the VVWRA meeting and upcoming meeting with VVTA, commended teachers, parents and students during these times.*

#### **CITY MANAGER/CITY ATTORNEY/STAFF REPORTS**

*None*

## **ADJOURNMENT**

*Adjourned at 9:21 p.m. in honor of Sergeant Tyler Shelton's passing.*

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*Melinda Sayre,  
City Clerk*

# City of Hesperia

## STAFF REPORT



**DATE:** October 6, 2020

**TO:** Mayor and Council Members  
City Council, as Successor Agency to the Hesperia Community Redevelopment Agency  
Chair and Commissioners, Hesperia Housing Authority  
Chair and Commissioners, Community Development Commission  
Chair and Board Members, Hesperia Water District

**FROM:** Nils Bentsen, City Manager

**BY:** Casey Brooksher, Director of Finance  
Anne Duke, Deputy Finance Director  
Keith Cheong, Financial Analyst

**SUBJECT:** Warrant Run Report (City – Successor Agency – Housing Authority – Community Development Commission – Water)

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### RECOMMENDED ACTION

It is recommended that the Council/Board ratify the warrant run and payroll report for the City, Successor Agency to the Hesperia Community Redevelopment Agency, Hesperia Housing Authority, Community Development Commission, and Hesperia Water District.

### BACKGROUND

The Warrant Run totals represented below are for the period August 22, 2020 through September 4, 2020.

<u>Agency/District</u>	<u>Accounts Payable</u>	<u>Payroll</u>	<u>Wires</u>	<u>Totals</u>
City of Hesperia	\$1,780,041.13	\$201,799.29	\$915,148.36	\$2,896,988.78
Successor Agency	0.00	0.00	7,577,378.44	7,577,378.44
Housing Authority	2,473.40	149.09	0.00	2,622.49
Community Development Commission	0.00	0.00	0.00	0.00
Water	631,658.40	96,211.78	1,081.30	728,951.48
<b>Totals</b>	<b>\$2,414,172.93</b>	<b>\$298,160.16</b>	<b>\$8,493,608.10</b>	<b>\$11,205,941.19</b>

The wire amounts are as follows:

- \$5,926,356.26 to Union Bank, N.A. for Successor Agency 2018 Series B Principal and Interest Payment.
- \$1,651,022.18 to Union Bank, N.A. for Successor Agency 2018 Series A Interest Payment.
- \$869,772.36 to Union Bank, N.A. for City of Hesperia CFD 2005-1 Principal and Interest Payment.

- \$45,376.00 to Commonwealth Land Title Company for City of Hesperia Land Purchases for the Ranchero Road Corridor Widening Project. The APNs purchased are as follows:
  - 0397-201-13
  - 0405-241-02
  - 0405-241-03
  - 0405-241-04
  - 0405-841-07
  - 0405-841-08
- \$1,081.30 to U.S. Bank Trust N.A. for Hesperia Water 1998A Interest Payment.

#### **ATTACHMENT(S)**

1. Warrant Runs



**City of Hesperia**  
**WARRANT RUNS**  
**08/22/2020 - 09/04/2020**

**Attachment 1**

FUND #	FUND NAME	W/E 8/28/2020	W/E 9/4/2020	WARRANT TOTALS	Wires	YEAR-TO DATE TOTALS *	PRIOR FY YTD DATE TOTALS
<b>Accounts Payable</b>							
100	GENERAL	\$ 1,493,211.97	\$ 72,938.02	\$ 1,566,149.99	\$ -	\$ 5,935,153.93	\$ 5,644,115.05
204	MEASURE I - RENEWAL	\$ 1,500.00	\$ 405.00	\$ 1,905.00	\$ -	\$ 228,146.17	\$ 7,712.50
207	LOCAL TRANSPORT-SB 325	\$ -	\$ -	\$ -	\$ -	\$ 16,902.70	\$ 142,052.11
209	GAS TAX-RMRA	\$ -	\$ -	\$ -	\$ -	\$ 318,261.95	\$ 765,219.62
210	HFPD (PERS)	\$ -	\$ -	\$ -	\$ -	\$ 975,994.00	\$ 874,510.00
251	CDBG	\$ -	\$ -	\$ -	\$ -	\$ 387,369.16	\$ 452,638.36
254	AB2766 - TRANSIT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
256	ENVIRONMENTAL PROGRAMS GRANT	\$ 852.50	\$ 1,151.69	\$ 2,004.19	\$ -	\$ 3,858.41	\$ 3,578.46
257	NEIGHBORHOOD STABILIZATION PROG	\$ -	\$ -	\$ -	\$ -	\$ 1,719.00	\$ 47,325.55
260	DISASTER PREPARED GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,166.04
263	STREETS MAINTENANCE	\$ 9,983.74	\$ 5,352.67	\$ 15,336.41	\$ -	\$ 545,225.56	\$ 664,404.01
300	DEV. IMPACT FEES - STREET	\$ -	\$ -	\$ -	\$ 26,726.47	\$ 38,188.26	\$ 24,791.40
301	DEV. IMPACT FEES - STORM DRAIN	\$ -	\$ -	\$ -	\$ -	\$ 22,615.00	\$ 50,800.25
402	WATER RIGHTS ACQUISITION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
403	2013 REFUNDING LEASE REV BONDS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
501	CFD 91-3 BELGATE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 837,793.25
504	CITY WIDE STREETS - CIP	\$ -	\$ -	\$ -	\$ 18,649.53	\$ 72,044.79	\$ 13,247.50
509	CITY FACILITIES CIP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
800	EMPLOYEE BENEFITS	\$ 73,396.11	\$ 105,562.73	\$ 178,958.84	\$ -	\$ 1,460,591.43	\$ 1,396,994.06
801	TRUST/AGENCY	\$ 15,690.00	\$ (3.30)	\$ 15,686.70	\$ -	\$ 570,667.46	\$ 253,475.75
802	AD 91-1 AGENCY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
804	TRUST-INTEREST BEARING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
807	CFD 2005-1	\$ -	\$ -	\$ -	\$ 869,772.36	\$ 873,476.89	\$ 3,436.79
808	HFPD (TRANSITION)	\$ -	\$ -	\$ -	\$ -	\$ 349,144.56	\$ 856,727.95
	<b>CITY</b>	<b>\$ 1,594,634.32</b>	<b>\$ 185,406.81</b>	<b>\$ 1,780,041.13</b>	<b>\$ 915,148.36</b>	<b>\$ 11,799,359.27</b>	<b>\$ 12,039,988.65</b>
163	REDEVELOP OBLIG RETIREMENT-2018	\$ -	\$ -	\$ -	\$ 7,577,378.44	\$ 7,577,378.44	\$ 7,740,765.38
	<b>SUCCESSOR AGENCY</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,577,378.44</b>	<b>\$ 7,577,378.44</b>	<b>\$ 7,740,765.38</b>
370	HOUSING AUTHORITY	\$ 2,473.40	\$ -	\$ 2,473.40	\$ -	\$ 14,458.19	\$ 22,207.66
	<b>HOUSING AUTHORITY</b>	<b>\$ 2,473.40</b>	<b>\$ -</b>	<b>\$ 2,473.40</b>	<b>\$ -</b>	<b>\$ 14,458.19</b>	<b>\$ 22,207.66</b>
170	COMMUNITY DEVELOPMENT COMMISSION	\$ -	\$ -	\$ -	\$ -	\$ 1,135.42	\$ 120,031.37
	<b>COMMUNITY DEVELOPMENT COMMISSION</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,135.42</b>	<b>\$ 120,031.37</b>
700	WATER OPERATING	\$ 36,740.09	\$ 16,113.21	\$ 52,853.30	\$ 1,081.30	\$ 3,618,149.53	\$ 1,446,795.51
701	WATER CAPITAL	\$ 114,566.40	\$ -	\$ 114,566.40	\$ -	\$ 305,961.20	\$ 543,436.71
710	SEWER OPERATING	\$ 263,373.55	\$ 29,015.55	\$ 292,389.10	\$ -	\$ 864,162.16	\$ 516,908.03
711	SEWER CAPITAL	\$ 171,849.60	\$ -	\$ 171,849.60	\$ -	\$ 528,101.30	\$ 20,052.50
713	SEWER CAPITAL REHAB AND REPLACE	\$ -	\$ -	\$ -	\$ -	\$ 54,882.50	\$ -
	<b>WATER</b>	<b>\$ 586,529.64</b>	<b>\$ 45,128.76</b>	<b>\$ 631,658.40</b>	<b>\$ 1,081.30</b>	<b>\$ 5,371,256.69</b>	<b>\$ 2,527,192.75</b>
	<b>ACCOUNTS PAYABLE TOTAL</b>	<b>\$ 2,183,637.36</b>	<b>\$ 230,535.57</b>	<b>\$ 2,414,172.93</b>	<b>\$ 8,493,608.10</b>	<b>\$ 24,763,588.01</b>	<b>\$ 22,450,185.81</b>
<b>REG. PAYROLL</b>							
	City	\$ -	\$ 201,799.29	\$ 201,799.29	\$ -	\$ 1,125,072.03	\$ 1,191,395.35
	Housing Authority	\$ -	\$ 149.09	\$ 149.09	\$ -	\$ 763.67	\$ 1,495.49
	Community Development Commission	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,693.86
	Water	\$ -	\$ 96,211.78	\$ 96,211.78	\$ -	\$ 509,977.68	\$ 509,777.13
	<b>PAYROLL TOTAL</b>	<b>\$ -</b>	<b>\$ 298,160.16</b>	<b>\$ 298,160.16</b>	<b>\$ -</b>	<b>\$ 1,635,813.38</b>	<b>\$ 1,739,361.83</b>

\* The year to date totals for this Warrant Report are for the 2020-21 fiscal year starting July 1, 2020; however, the year-to-date totals include a total of \$2,623,663.51 in payments issued on 6/29/20 and 6/30/20.

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# City of Hesperia

## STAFF REPORT



**DATE:** October 6, 2020

**TO:** Mayor and Council Members  
Chair and Board Members, Hesperia Water District

**FROM:** Nils Bentsen, City Manager

**BY:** Melinda Sayre, Director of Government Services/City Clerk

**SUBJECT:** Consideration of the Biennial Update of the City's Statement of Economic Interests Designated Employee Filing Roster

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### RECOMMENDED ACTION

It is recommended that the City Council and Water District Board adopt the Fair Political Practices Commission required biennial update of the City's Statement of Economic Interest Employee Filing Roster (Conflict-of-Interest Code) for designated employees through adoption of Joint Resolution No. 2020-66 and HWD 2020-25.

### BACKGROUND

The Political Reform Act of 1974 (Gov. Code sections 81000-91014) requires local public officials and employees to disclose certain personal financial holdings which may be materially affected by their official actions or job duties. In accordance with the Act, each local agency must adopt a conflict-of-interest code, which is the legal instrument requiring individuals holding designated positions to disclose their personal financial interests on a Statement of Economic Interests Form 700 when they assume or leave a designated position and on an annual basis.

Additionally, the Act requires each local agency to review its code biennially during even-numbered years to ensure the list of designated employees and the disclosure categories are reflective of the agency's current organization and ability to affect economic interests. At the conclusion of the 2020 biennial code review it was determined that substantial personnel classification changes occurred and an update was warranted.

### ISSUES/ANALYSIS

The proposed Conflict-of-Interest Code includes each of the positions within the City and Water District that involve the making or participation in the making of decisions that may foreseeably have a material financial effect on any financial interest, and updates the disclosure categories to allow accurate disclosure of economic interests and sources of income and gifts, without violation of privacy rights.

The list of job classifications required to file a Statement of Economic Interest Form 700 has been updated to reflect the current personnel classification structure of the City. Classifications that have been eliminated are shown on Exhibit "A" with a strikethrough and new classifications being added are shown in bold. Exhibit "B" is an explanation of the Disclosure Categories reflected for each classification.

**Positions added to the Designated Conflict of Interest filing Positions:**

- Community Relations Specialist
- Community Development Supervisor
- Deputy City Manager
- Director of Government Services/City Clerk
- Public Works Superintendent

**Positions Eliminated:**

- Building & Safety Supervisor

**FISCAL IMPACT**

There is no fiscal impact associated with this item.

**ALTERNATIVE(S)**

Provide alternative direction to staff.

**ATTACHMENT(S)**

1. Joint Resolution Nos. 2020-66 and HWD 2020-25
2. Exhibit "A" Designated Employees with Disclosure Categories
3. Exhibit "B" Conflict of Interest Disclosure Categories

**JOINT RESOLUTION NO. 2020-66  
RESOLUTION HWD NO. 2020-25**

**A JOINT RESOLUTION OF THE HESPERIA CITY COUNCIL, HESPERIA AND  
HESPERIA WATER DISTRICT OF HESPERIA, CALIFORNIA, AMENDING THE  
CONFLICT OF INTEREST CODE FOR DESIGNATED EMPLOYEES**

**WHEREAS**, the City Council / Board of Directors heretofore adopted a Conflict of Interest Code for designated employees; and

**WHEREAS**, it is necessary to revise said Conflict of Interest Code to accurately reflect changes in job titles and responsibilities; and

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL / BOARD OF DIRECTORS AS FOLLOWS:

- Section 1. In all respects, the facts set forth in this resolution are true and correct.
- Section 2. The Conflict of Interest Code pertaining to designated employees and their filing categories (Exhibit A) and the Disclosure Categories (Exhibit B) are hereby amended by the adoption of this Resolution.
- Section 4. That the City Clerk/Secretary to the Board shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

**ADOPTED AND APPROVED** this 6th day of October, 2020.

\_\_\_\_\_  
Larry Bird, Mayor/Chair

ATTEST:

\_\_\_\_\_  
Melinda Sayre,  
City Clerk/ Secretary to the Board

# EXHIBIT “A”

## CONFLICT OF INTEREST CODE REFLECTING 2020 PROPOSED CHANGES

### DESIGNATED EMPLOYEES

### DISCLOSURE CATEGORIES

Accountant	5 & 6
Analysts	6
All Economic Development and Finance Analysts	5 & 6
Animal Services Manager	1 & 2
Assistant City Manager	1 & 2
Assistant City Clerk	6
Assistant Engineer	2, 3, 7
Assistant to the City Manager	6
Budget/Finance Specialist	5 & 6
Building Inspection Manager	1 & 2
Building Official	1 & 2
<b>Community Development</b> <del>Building &amp; Safety</del> Supervisor	1 & 2
City Engineer (Contract)	2, 3, 6, 7
Code Enforcement Officer (all)	6 & 7
Code Compliance Supervisor	6 & 7
<b>Community Relations Specialist</b>	<b>6</b>
All Coordinators	6
Customer Service Supervisor	1
City Clerk	6
<b>Deputy City Manager</b>	<b>6</b>
Deputy Finance Director	1 & 2
Director of Finance	1 & 2
<b>Director of Government Services</b> /City Clerk	6
Economic Development Manager	1 & 2
Facilities Supervisor	6
GIS Manager	1
Human Resource Manager	6
Information Technology Manager	6
Information Systems Specialist	6
Inspectors (All)	2,3,6,7
Planners (All)	2, 3, 6, 7
Plans Examiner	2, 3, 6, 7
Project Construction Manager	2, 3, 6, 7
Public Works Manager	1 & 2
<b>Public Works Superintendent</b>	<b>1 &amp; 2</b>
All Public Works Supervisors	1 & 2
Secretary to the City Manager and City Council	6
Senior Economic Development Specialist	5 & 6
Senior Accountant	5
Senior Animal Control Officer	1
Senior Code Enforcement Officer	1
Senior Financial Analyst	5 & 6
Water Quality Specialist	6

NOTE: The City Council, Planning Commission, City Manager, Finance Officer, City Attorney and other designated personnel are required to submit disclosure statements pursuant to State law (California Government Code §87200 et seq.).

With respect to consultants, the City Manager shall determine if a particular consultant performs a range of duties requiring disclosure hereunder. This determination shall include a description of the consultant's duties and statement of the extent of disclosure requirements. A copy of this determination shall be filed with the City Clerk.



# EXHIBIT “B”

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## DISCLOSURE CATEGORIES

Individuals holding designated positions must report their interests according to all of the disclosure categories listed below that identify the types of investments, business entities, sources of income, including gifts, loans and travel payments, or real property to which their position has been assigned.

**Category 1:** All investments and business positions in business entities, and sources of income, that are located in, do business in or own real property within the jurisdiction of the City.

**Category 2:** All investments in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the City.

**Category 3:** All investments and business positions in, and sources of income from, business entities that are engaged in land development, construction, or the acquisition or sales of real property within the jurisdiction of the City.

**Category 4:** All investments and business positions in, and sources of income from business entities that are banking, savings and loan, or other financial institutions.

**Category 5:** All investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the City.

**Category 6:** All investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the Designated Employee’s Department.

**Category 7:** All investments and business positions in, and sources of income from, business entities subject to the regulatory, permit, or licensing authority of the Designated Employee’s Department.

NOTE: The City Council, Planning Commission, City Manager, Finance Officer, City Attorney and other designated personnel are required to submit disclosure statements pursuant to State law (California Government Code §87200 et seq.).

With respect to consultants, the City Manager shall determine if a particular consultant performs a range of duties requiring disclosure hereunder. This determination shall include a description of the consultant’s duties and statement of the extent of disclosure requirements. A copy of this determination shall be filed with the City Clerk.

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# City of Hesperia

## STAFF REPORT



**DATE:** October 6, 2020

**TO:** Mayor and Council Members

**FROM:** Nils Bentsen, City Manager

**BY:** Michael Blay, Assistant City Manager  
David Burkett, Project Construction Manager

**SUBJECT:** Approve and Accept Construction of FY 2019-20 CDBG Street Improvements

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### RECOMMENDED ACTION

It is recommended that the City Council authorize the City Manager to accept the work constructed under FY 2019-20 CDBG Street Improvements (C.O. No. 7158); authorize staff to record a "Notice of Completion"; and release all withheld retention amounts after 35 calendar days from the date of recordation.

### BACKGROUND

The City Council has continuously expressed a desire to improve existing roadways within the City. As a result, staff has sought innovative ways to fund such improvements. Annually the City receives Community Development Block Grant (CDBG) funding from the U.S. Department of Housing and Urban Development (HUD). In the past a large part of this funding was directed to programs, which left small amounts available for capital projects. In order to accomplish the Council's goal of improving more streets throughout the City, staff designated a larger amount of the CDBG funding towards the CDBG Capital Fund.

The FY 2019-20 CDBG Street Improvement Project consisted of construction of new 26-foot wide asphalt concrete (AC) pavement within the middle of each street's existing 60-foot wide right-of-way. The work also included construction of pavement to connect all existing driveways on private property to the new street paving. All improvements matched existing lines and grade; no other improvements were constructed. The existing dirt roadways paved under this project included the following:

- Hawthorne Avenue – between Eucalyptus Street and Lilac Street
- Lilac Street – between Hawthorne Avenue and Balsam Avenue
- Palm Street – between Seventh Avenue and Sixth Avenue

These roads were selected because infrastructure upgrades to waterlines have been completed within the last five years and the number of existing residences on the roads (i.e., the roadway is near build-out). This project originally included the above-referenced street component with a budget of \$651,776, as adopted in the FY 2019-20 Capital Improvement Program (CIP) Budget. The project was later amended to 1) increase the street component by \$326,196, for a total street component budget of \$977,972 (Phase I), and 2) add a drainage improvement component located at Peach Avenue for \$200,000 (Phase II), resulting in a total FY 2019-20 Revised Budget of \$1,177,972.

## **ISSUES/ANALYSIS**

Staff issued a “Notice Inviting Sealed Bids” for this project on April 13, 2020. A total of five bids were accepted and publicly read on May 14, 2020. Subsequently, the Council awarded a contract to Match Corporation at its June 16, 2020 meeting to construct the roadway improvements for the amount of \$558,855 and approved a contract contingency amount of \$55,885. The total expenditure authorization for the Work was \$614,740.

A Notice to Proceed was issued to Match Corporation to commence work on July 27, 2020. During construction, two contract change orders in the net amount of \$13,979.83 were requested by the City to provide additional pavement and for the addition of some minor chain link fencing. A final deduction to the contract amount was approved in the amount of (\$83,160.80) to reconcile the actual quantities of work completed versus the quantities estimated in the Bid Documents. The final contract amount for work completed by Match Corporation, with the three described change orders, was \$489,674.03. The final contract amount was less than the original contract amount by \$69,180.97. The two additive change orders only utilized 2.50% of the 10% contingency amount authorized by Council for this project. The project was completed on time and within budget.

On September 18, 2020, all work on the project was completed to the satisfaction of the City's construction inspector and project manager. Staff is recommending acceptance of the completed work and requesting authorization to release the final retention payment. Retention funds for this project, in the amount of \$24,483.70 will be available for release to the contractor after recordation of the Notice of Completion pursuant to California Public Contract Code § 7107.

## **FISCAL IMPACT**

The amended FY 2019-20 Capital Improvement Program Budget included \$977,972 for Phase I of the FY 2019-20 CDBG Street Improvements (C.O. No. 7158) from Fund 251 – CDBG Grant Fund. Any balance of CDBG funding remaining from this project, including unused contingency funds, will be re-allocated to other CDBG projects.

## **ALTERNATIVE(S)**

1. Do not approve and accept the project.
2. Provide alternative direction to staff.

## **ATTACHMENT(S)**

1. None

# City of Hesperia

## STAFF REPORT



**DATE:** October 6, 2020

**TO:** Mayor and Council Members

**FROM:** Nils Bentsen, City Manager

**BY:** Michael Blay, Assistant City Manager  
Jamie Carone, Administrative Analyst

**SUBJECT:** Adopt Measure I Five Year Capital Project Needs Analysis for Fiscal Years 2021/22 through 2025/26

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### RECOMMENDED ACTION

It is recommended that the Mayor and Council Members adopt Resolution No. 2020-065 approving the Measure I Five-Year Capital Project Needs Analysis submittal to the San Bernardino County Transportation Authority (SBCTA) for Fiscal Years 2021/22 through 2025/26.

### BACKGROUND

In November of 1989, voters approved passage of Measure I to impose a one-half of one percent retail transactions and use sales tax applicable in the incorporated and unincorporated territory of San Bernardino County. In advance of Measure I expiring in 2010, voters approved Ordinance No. 04-01 in November 2004 renewing the Measure I half-cent sales tax for 30 years. The renewed Measure I is referred to as Measure I 2010-2040.

One minor difference between the original Measure I and the “2010-2040” Measure I is the establishment of a separate component to jointly fund regional projects among the five communities in the Victor Valley sub-area (Adelanto, Apple Valley, Hesperia, Victorville, and the County of San Bernardino). This fund is known as the “Major Local Highway Program” (MLHP) and constitutes 25% of the Measure I revenue. SBCTA estimates that \$269.1 million will be generated over the life of the Measure within our sub-area. This revenue was incorporated into SBCTA’s Strategic Plan, after multiple meetings with member agencies. In addition, to provide direction to SBCTA, each member agency’s legislative body approved an initial expenditure list. The Council approved the initial list of projects at its August 28, 2008 meeting to be considered for the MLHP funding.

### ISSUES/ANALYSIS

Under MLHP, qualifying projects are defined as “major streets and highways serving as primary routes of travel within the subarea, which may include State highways and freeways, where appropriate.” Locally-maintained streets which serve more than one community (e.g., Ranchero Road through Hesperia and the County also serves Apple Valley residents) would qualify. While the intent of this program was to allow communities within our sub-area to pool resources and vote on projects collectively, it became clear during these meetings that the amount of revenue available would be outstripped by the Victor Valley’s financial needs (SBCTA’s estimate is \$1.2 billion for all regional facilities, including US-395 and I-15 widening). In addition, one community’s project needs, while providing a benefit to the sub-area, may not directly benefit another Victor Valley community. As a result, the consensus was reached to divide the MLHP revenue equally

among the five agencies, resulting in up to \$53.82 million each (the amount of revenue will fluctuate based on the amount of retail sales occurring over the life of the plan). Projects prioritized by each agency can only be partially funded by the MLHP, and funding will be programmed based on the short-term (year 1-10) mid-term (year 11-20) and long term (year 21-30) availability and priority.

SBCTA is requesting confirmation of the City's priorities, which is now referred to as the Capital Project Needs Analysis (CPNA). Therefore, in accordance with SBCTA requirements, Staff is recommending that the City Council adopt Resolution 2020-065 approving the Measure I MLHP submittal and adopting the Five-Year CPNA for Fiscal Years 2021/22 through 2025/26.

### **FISCAL IMPACT**

There is no fiscal impact.

### **ALTERNATIVE (S)**

1. Provide alternative direction to staff.

### **ATTACHMENT (S)**

1. Resolution No. 2020-065
2. Measure I CPNA submittals for Fiscal Year 2021/22 through 2025/26

## RESOLUTION 2020-065

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HESPERIA, CALIFORNIA, ADOPTING THE MEASURE I FIVE-YEAR CAPITAL PROJECT NEEDS ANALYSIS FOR FISCAL YEARS 2021/22 TO 2025/26**

**WHEREAS**, San Bernardino County voters approved passage of Measure I in November 2004, authorizing the San Bernardino County Transportation Authority to impose a one-half of one percent retail transactions and use tax applicable in the incorporated and unincorporated territory of the County of San Bernardino; and

**WHEREAS**, revenue from the tax can only be used for transportation improvement and traffic management programs authorized in the Expenditure Plans set forth in Ordinance No. 89-1 and Ordinance No. 04-1 of the Authority; and

**WHEREAS**, the Strategic Plan requires each local jurisdiction applying for revenue from certain Measure I Programs to annually adopt and update a Five-Year Capital Project Needs Analysis.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HESPERIA, STATE OF CALIFORNIA AS FOLLOWS

- Section 1. The City Council hereby specifically finds that all of the facts set forth in this resolution are true and correct; and
- Section 2. The Measure I Five-Year Capital Project Needs Analysis for Fiscal Years 2021/22 through 2025/26, attached to this resolution, is hereby adopted.
- Section 3. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

**ADOPTED AND APPROVED** this 6<sup>th</sup> day of October, 2020.

\_\_\_\_\_  
Larry Bird, Mayor

ATTEST:

\_\_\_\_\_  
Melinda Sayre, City Clerk

# Capital Project Needs Analysis

Agency: Hesperia

Program: Victor Valley Major Local Highway Program

Project Name: Widen Main St from Escondido Ave To 11Th Ave from 4 to 6 lanes, including aqueduct bridge widening

Agency Project Name:

Agency reported Total Project Cost:

Escalation Factor(%):

## Actual Prior Year dollars and escalated costs in subsequent years (not in 1,000s)

Public Share: 41.10% | Dev. Share: 58.90%

		Funding	Prior	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Future	Total
Nexus Total Project Cost (All phases): 27,875,000,000	PA&ED	DEV FEE	95,307	0	0	0	0	0	0	95,307
		Other	386,269	0	0	0	0	0	0	386,269
		MI LOCAL STREET	0	0	166,854	0	0	0	0	166,854
		Total	481,576	0	166,854	0	0	0	0	648,430
Total Presented Funding (Prior - FY25/26): 2,834,285	PS&E	DEV FEE	77,280	0	0	0	0	0	0	77,280
		Other	369,825	0	0	0	0	0	0	369,825
		MI LOCAL STREET	0	0	0	168,750	0	0	739,145	907,895
		Total	447,105	0	0	168,750	0	0	739,145	1,355,000
Total Measure I Request (Prior - FY25/26): 980,874	ROW	MI MLHP	0	0	0	0	205,500	439,770	1,411,703	2,056,973
		DEV FEE	0	0	0	0	294,500	630,230	2,023,097	2,947,827
		Total	0	0	0	0	500,000	1,070,000	3,434,800	5,004,800
	CONST	MI MLHP	0	0	0	0	0	0	8,897,242	8,897,242
		DEV FEE	0	0	0	0	0	0	12,750,548	12,750,548
		Total	0	0	0	0	0	0	21,647,790	21,647,790
Total		928,681	0	166,854	168,750	500,000	1,070,000	25,821,735	28,656,020	

\*Prior should identify any expenses incurred in prior years that have not yet been reimbursed by SBCTA including FY 20/21 expenses.

Project Comments: Project Comments

Last Update: 9/29/2020 11:27:10 AM

Reference: Measure I Policy 40006

# Capital Project Needs Analysis

Agency: Hesperia  
 Program: Victor Valley Major Local Highway Program  
 Project Name: Widen Ranchero Road from Topaz Ave. to 7th Ave. from 2 to 5 lanes  
 Agency Project Name:  
 Agency reported Total Project Cost:  
 Escalation Factor(%):

## Actual Prior Year dollars and escalated costs in subsequent years (not in 1,000s)

Public Share: 41.10% | Dev. Share: 58.90%

		Funding	Prior	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Future	Total
Nexus Total Project Cost (All phases): 18,024,000,000	PA&ED	DEV FEE	470,517	0	0	0	0	0	0	470,517
		Other	21,520	0	0	0	0	0	0	21,520
		MI LOCAL STREET	324,125	0	0	0	0	0	0	324,125
		Total	816,162	0	0	0	0	0	0	816,162
Total Presented Funding (Prior - FY25/26): 29,706,552	PS&E	DEV FEE	218,180	0	0	0	0	0	0	218,180
		Other	639,374	0	0	0	0	0	0	639,374
		MI LOCAL STREET	424,980	0	0	0	0	0	0	424,980
		Total	1,282,534	0	0	0	0	0	0	1,282,534
Total Measure I Request (Prior - FY25/26): 12,095,935	ROW	MI MLHP	370,246	0	0	0	0	0	0	370,246
		DEV FEE	530,595	0	0	0	0	0	0	530,595
		Total	900,841	0	0	0	0	0	0	900,841
	CONST	MI MLHP	33,908	8,198,530	2,744,146	0	0	0	0	10,976,584
		DEV FEE	48,593	8,849,231	3,932,607	0	0	0	0	12,830,431
		Other	0	2,900,000	0	0	0	0	0	2,900,000
		Total	82,501	19,947,761	6,676,753	0	0	0	0	26,707,015
	Total		3,082,038	19,947,761	6,676,753	0	0	0	0	29,706,552

\*Prior should identify any expenses incurred in prior years that have not yet been reimbursed by SBCTA including FY 20/21 expenses.

Project Comments: Project Comments

Reference: Measure I Policy 40006

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# City of Hesperia

## STAFF REPORT



**DATE:** October 6, 2020

**TO:** Mayor and Council Members

**FROM:** Nils Bentsen, City Manager

**BY:** Rachel Molina, Deputy City Manager  
Victor Knight, Information Systems Manager

**SUBJECT:** Server and Storage Replacement

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### RECOMMENDED ACTION

It is recommended that the City Council authorize the City Manager to enter into a three-year agreement with LANAIR Group LLC in an amount not-to-exceed \$225,630 to replace the City's server and storage devices with current and supported technology.

### BACKGROUND

The City's current server and storage infrastructure, that is responsible for running critical software applications used by staff and containing the City's data, was implemented in Fiscal Years (FY) 2012-13, 2013-14 and 2014-15. The existing technology was acquired at a cost of \$410,000. Support and maintenance are no longer available to support the City's current servers and storage. Capacity is near full, and staff is unable to expand existing systems according to growth demand due to the technology's age.

### ISSUES/ANALYSIS

In response to at-risk server and storage infrastructure, staff performed a preliminary analysis considering available cost-appropriate options and data from information technology research firms.

A Request for Proposal (RFP) was prepared with the City's requirements, and a specification to allow 20% future growth accommodating increasing data or additional software applications. Requirements were developed to ensure the staff would be able to appropriately maintain and operate new servers and storage, and that disaster recovery features would be included. Two responses to the (RFP) were received and evaluated. The selected proposal was the highest scored by a panel of reviewers, and upon opening fee proposals was found to be the lowest price.

In addition to physical hardware, the executed contract would include support, software, training for City staff on operation and disaster recovery services for three years. Staff anticipates professional services will be executed and current at-risk systems would be decommissioned by the end of the current calendar year.

### **FISCAL IMPACT**

Funding in the amount of \$125,630 for the implementation of this project has been included in the Adopted Fiscal Year (FY) 2020-21 Budget. The annual \$50,000 fee for disaster recovery services will be budgeted by staff for FY 2021-22 and FY 2022-23.

### **ALTERNATIVE(S)**

1. Provide alternative direction to staff.

### **ATTACHMENT(S)**

None