

**HESPERIA CITY COUNCIL
SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY
HOUSING AUTHORITY
COMMUNITY DEVELOPMENT COMMISSION
WATER DISTRICT**



Meeting Agenda

Tuesday, September 20, 2022

Closed Session - 5:30 PM

**City Council Chambers
9700 Seventh Ave., Hesperia CA, 92345
City Clerk's Office: (760) 947-1007**

City Council Members

**Brigit Bennington, Mayor
William J. Holland, Mayor Pro Tem
Larry Bird, Council Member
Cameron Gregg, Council Member
Rebekah Swanson, Council Member**

**Nils Bentsen, City Manager
Eric Dunn, City Attorney**

**See page (3) for details on public meeting guidelines during the
COVID-19 (Coronavirus) Pandemic**



NOTE: In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (760) 947-1007 or (760) 947-1026. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.



Public Access to City Council Meetings:

City Council meetings are now open to the public within the guidelines provided by the State which may include wearing masks and socially distancing from other attendees.

Public Comments can be made in-person at City Council Meetings and/or can be submitted via telephone recording that will be played during the meeting.

City Council meetings may be viewed live or after the event on the City's website at www.cityofhesperia.us.

Remote Public Comment:

Public Comments Made By-Telephone Process

Public comments will be accepted in advance until 5:30 pm on the day of the scheduled meeting by calling and leaving a recorded message at (760) 947-1056. Comments received past 5:30 pm will not be included in the record. If you would like to comment remotely, please follow the protocols below:

- Call (760)947-1056 to leave a detailed message of your public comment.

- Identify your name and the item you wish to comment on in your message.
- Contact information in your voicemail is optional, but will allow staff to easily follow up with you if necessary.
- Each public comment received by voicemail will be played by a staff member for up to three (3) minutes for Consent Calendar/New Business items and up to five (5) minutes for Public Hearing items.

Remote public comments received outside of the comment period outlined above will not be included in the record.

**REGULAR MEETING AGENDA
HESPERIA CITY COUNCIL
SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY
HESPERIA HOUSING AUTHORITY
HESPERIA COMMUNITY DEVELOPMENT COMMISSION
HESPERIA WATER DISTRICT**

9700 7th Avenue, Council Chambers, Hesperia, CA 92345

As a courtesy, please silence your cell phones and other electronic devices while the meeting is in session. Thank you.

Prior to action of the Council, any member of the audience will have the opportunity to address the legislative body on any item listed on the agenda, including those on the Consent Calendar.

Individuals wishing to speak during General Public Comments or on a particular numbered item must submit a speaker slip to the City Clerk with the agenda item noted. Speaker slips should be turned in prior to the public comment portion of the agenda or before an agenda item is discussed. Comments will be limited to three minutes for General Public Comments, Consent Calendar items and New Business items. Comments are limited to five minutes for Public Hearing items.

In compliance with the Brown Act, the City Council may not discuss or take action on non-agenda items or engage in question and answer sessions with the public. The City Council may ask brief questions for clarification; provide a reference to staff or other resources for factual information and direct staff to add an item to a subsequent meeting.

CLOSED SESSION - 5:30 PM

Roll Call

*Mayor Brigit Bennington
Mayor Pro Tem William J. Holland
Council Member Larry Bird
Council Member Cameron Gregg
Council Member Rebekah Swanson*

Conference with Real Property Negotiators – Property Negotiations
Government Code Section – 54956.8

1. Negotiating Parties: Love's Country Stores and City of Hesperia
Location: APN 3039-361-01
Under Negotiations: Price and Terms

Personnel Matters - Performance Evaluations
Government Code Section 54957

1. City Manager Personnel Evaluation

CALL TO ORDER - 6:30 PM

A. Invocation

B. Pledge of Allegiance to the Flag

C. Roll Call

Mayor Brigit Bennington
Mayor Pro Tem William J. Holland
Council Member Larry Bird
Council Member Cameron Gregg
Council Member Rebekah Swanson

D. Agenda Revisions and Announcements by City Clerk**E. Closed Session Reports by City Attorney****GENERAL PUBLIC COMMENTS (For items and matters not listed on the agenda)**

Individuals wishing to speak during General Public Comments or on a particular numbered item are requested to submit a speaker slip to the City Clerk with the agenda item noted. Speaker slips should be turned in prior to the public comment portion of the joint agenda or before an agenda item is discussed. Comments will be limited to three minutes for General Public Comments, Consent Calendar items and New Business items. Comments are limited to five minutes for Public Hearing items.

In compliance with the Brown Act, the City Council may not discuss or take action on non-agenda items or engage in question and answer sessions with the public. The City Council may ask brief questions for clarification; provide a reference to staff or other resources for factual information and direct staff to add an item to a subsequent meeting.

JOINT CONSENT CALENDAR

1. Page 7 Consideration of the Draft Minutes from the Regular Meeting held Tuesday, September 6, 2022.

Recommended Action:

It is recommended that the City Council approve the Draft Minutes from the Regular Meeting held Tuesday, September 6, 2022.

Staff Person: Assistant City Clerk Erin Baum

Attachments: [Draft CC Min 2022-09-06](#)

2. Page 11 Warrant Run Report (City - Successor Agency - Housing Authority - Community Development Commission - Water)

Recommended Action:

It is recommended that the Council/Board ratify the warrant run and payroll report for the City, Successor Agency to the Hesperia Community Redevelopment Agency, Hesperia Housing Authority, Community Development Commission, and Water District.

Staff Person: Director of Administrative Services Casey Brooksher

Attachments: [SR Warrant Run 9-20-2022](#)

[Attachment 1 - Warrant Run](#)

3. Page 13 Treasurer's Cash Report for the unaudited period ended June 30, 2022

Recommended Action:

It is recommended that the Council/Board accept the Treasurer's Cash Report for the City, Successor Agency to the Hesperia Community Redevelopment Agency, Hesperia Housing Authority, Community Development Commission, and Hesperia Water District.

Staff Person: Director of Administrative Services Casey Brooksher

Attachments: [SR Treasurer's Report 9-20-2022](#)

[Attachment 1- Treasurer's Report](#)

4. Page 21 Postal/Mailroom Equipment, Software, and Maintenance Lease

Recommended Action:

It is recommended that the City Council and Board Members of the Hesperia Water District authorize the City Manager to execute an agreement with Quadient Leasing for postal/mailroom equipment including a document folder/inserters, postage meter, software, and maintenance for a five (5) year lease agreement for a total not-to-exceed amount of \$69,185 (tax included).

Staff Person: Director of Administrative Services Casey Brooksher

Attachments: [SR Postal-Mailroom Equipment Lease 9-20-2022](#)

5. Page 23 Award a Contract for Water Service Line Relocation - Phase I

Recommended Action:

It is recommended that the Board of Directors of the Hesperia Water District award a Contract for the Water Service Line Relocation - Phase I project to the lowest responsive/responsible bidder, R.E. Chaffee Construction, Inc. in the amount of \$312,000; approve an additional 10% contingency in the amount of \$31,200 for a total construction budget of \$343,200; approve the scope of work for the project as described in the Contract Documents and Specifications; and authorize the City Manager to execute the Contract.

Staff Person: Project Construction Manager David Burkett

Attachments: [SR Award Contract for Water Service Relocation Line 9-20-2022](#)

6. Page 25 Adopt Measure I Five Year Capital Project Needs Analysis for Fiscal Years 2023/24 through 2027/28

Recommended Action:

It is recommended that the City Council adopt Resolution No. 2022-068 approving the Measure I Five-Year Capital Project Needs Analysis submittal to the San Bernardino County Transportation Authority (SBCTA) for Fiscal Years 2023/24 through 2027/28.

Staff Person: Administrative Analyst Bethany Hudson

Attachments: [SR 2023/24-2027/28 Five Year Measure I Capital Project 9-20-2022](#)
[Resolution 2022-068](#)
[Attachment 2 - Measure I CPNA Submittals](#)

7. Page 31 Appointment of New City Attorney

Recommended Action:

It is recommended that the Council approve Resolution No. 2022-70 appointing Deputy City Attorney Pam Lee as City Attorney.

Staff Person: City Attorney Eric Dunn

Attachments: [SR Appointment of New City Attorney 9-20-2022](#)
[Resolution 2022-70](#)

PUBLIC HEARING

Individuals wishing to comment on public hearing items must submit a speaker slip to the City Clerk with the numbered agenda item noted. Speaker slips should be turned in prior to an agenda item being taken up. Comments will be limited to five minutes for Public Hearing items.

WAIVE READING OF ORDINANCES

Approve the reading by title of all ordinances and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

8. Page 35 PY 2021-22 Community Development Block Grant (CDBG), Consolidated Annual Performance and Evaluation Report (CAPER)

Recommended Action:

It is recommended that the City Council conduct a public hearing and upon accepting public testimony: 1) Approve the Program Year 2021-2022 Consolidated Annual Performance Evaluation Report ("CAPER"); and 2) Authorize the City Manager or his designee to submit the Program Year 2021-2022 CAPER to the U.S. Department of Housing and Urban Development ("HUD"), along with any public testimony and changes thereto as directed by the City Council.

Staff Person: Economic Development Manager Victor Knight

Attachments: [SR PY 2021-2022 CDBG & CAPER 9-20-2022](#)
[Attachment 1 - Exhibit A PY 2021-2022 Draft CAPER](#)

NEW BUSINESS

9. Page 75 Discussion on Commercial Cannabis Tax

Recommended Action:

It is recommended that the City Council review the Commercial Cannabis Tax revenue and provide direction to staff.

Staff Person: Director of Administrative Services Casey Brooksher

Attachments: [SR Discussion on Commercial Cannabis Tax 9-20-2022](#)

10. Page 77 2022 Emergency Operations Plan Update

Recommended Action:

It is recommended that the City Council adopt Resolution No. 2022-67 adopting the 2022 Emergency Operations Plan (EOP) Update and authorize staff to make future non-substantive revisions.

Staff Person: Community Relations Specialist Jennifer Colby

Attachments: [Staff Report Emergency Operations Plan 2022 Update 9-20-2022](#)

[Resolution 2022-67](#)

[Attachment 2 - 2022 Emergency Operations Plan Update](#)

COUNCIL COMMITTEE REPORTS AND COMMENTS

The Council may report on their activities as appointed representatives of the City on various Boards and Committees and/or may make comments of general interest or report on their activities as a representative of the City.

CITY MANAGER/CITY ATTORNEY/STAFF REPORTS

The City Manager, City Attorney or staff may make announcements or reports concerning items of interest to the Council and the public.

ADJOURNMENT

I, Erin Baum, Assistant City Clerk of the City of Hesperia, California do hereby certify that I caused to be posted the foregoing agenda on Wednesday, September 14, 2022 at 5:30 p.m. pursuant to California Government Code §54954.2.

Erin Baum,
Assistant City Clerk

Documents produced by the City and distributed less than 72 hours prior to the meeting regarding items on the agenda will be made available in the City Clerk's Office during normal business hours.

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City of Hesperia Meeting Minutes - Draft City Council

City Council Chambers
9700 Seventh Ave.
Hesperia CA, 92345

Tuesday, September 6, 2022

6:30 PM

**REGULAR MEETING AGENDA
HESPERIA CITY COUNCIL
SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY
HESPERIA HOUSING AUTHORITY
HESPERIA COMMUNITY DEVELOPMENT COMMISSION
HESPERIA WATER DISTRICT**

CLOSED SESSION - 5:00 PM

Roll Call

Present: 5 - Council Member Bird, Council Member Swanson, Mayor Pro Tem Holland, Council Member Gregg and Mayor Bennington

Conference with Legal Counsel – Existing Litigation - Government Code Section 54956.9(d)1

1. Assistant Secretary for FHEO v. City of Hesperia, California, et al.; Case Number 09-16-4717-8

Conference with Real Property Negotiators – Property Negotiations - Government Code Section – 54956.8

1. Negotiating Parties: Park 395 RV Center and City of Hesperia Location: APN 3039-441-20 - Under Negotiation: Price and Terms

Personnel Matters - Performance Evaluations - Government Code Section 54957

1. City Manager Personnel Evaluation

CALL TO ORDER - 6:30 PM

A. Invocation

B. Pledge of Allegiance to the Flag

C. Roll Call

Present: 5 - Council Member Bird, Council Member Swanson, Mayor Pro Tem Holland, Council Member Gregg and Mayor Bennington

D. Agenda Revisions and Announcements by City Clerk. – None.

E. Closed Session Reports by City Attorney. - None.

ANNOUNCEMENTS/PRESENTATIONS

1. Presentation on Brightline Train project by Sarah Watterson, Brightline West and Ray Wolfe, SBCTA

GENERAL PUBLIC COMMENTS (For items and matters not listed on the agenda)

Bob Nelson commented on speaking limits.

Eder Cortes commented on truck parking regulations.

Daniel Krist commented on community issues.

John Douglas, attorney for Tsui family commented on pending litigation.

JOINT CONSENT CALENDAR

Item number 5 was pulled from the Joint Consent Calendar to allow for public comment.

A motion was made by Bird, seconded by Swanson, that the consent calendar, minus item number 5, be approved. The motion carried by the following vote:

Aye: 5 - Bird, Swanson, Holland, Gregg and Bennington

Nay: 0

1. Consideration of the Draft Minutes from the Regular Meeting held Tuesday, August 16, 2022.

Recommended Action:

It is recommended that the City Council approve the Draft Minutes from the Regular Meeting held Tuesday, August 16, 2022.

Sponsors: Assistant City Clerk Erin Baum

2. Consideration of the Draft Minutes from the Special Meeting held Wednesday, August 24, 2022.

Recommended Action:

It is recommended that the City Council approve the Draft Minutes from the Special Meeting held Wednesday, August 24, 2022.

Sponsors: Assistant City Clerk Erin Baum

3. Warrant Run Report (City - Successor Agency - Housing Authority - Community Development Commission - Water)

Recommended Action:

It is recommended that the Council/Board ratify the warrant run and payroll report for the City, Successor Agency to the Hesperia Community Redevelopment Agency, Hesperia Housing Authority, Community Development Commission, and Water District.

Sponsors: Director of Administrative Services Casey Brooksher

4. Local Transportation Fund - Article 8a Claim

Recommended Action:

It is recommended that the City Council adopt Resolution No. 2022-61, authorizing the City Manager to file the FY 2022-23 Local Transportation Fund - Article 8a claim in the amount of \$872,556 with San Bernardino County Transportation Authority (SBCTA).

Sponsors: Director of Administrative Services Casey Brooksher

5. Amendment to the Contract with NBS for Silverwood/Tapestry Development Fiscal Impact Analysis (FIA) Consulting Services

Recommended Action:

It is recommended that the City Council authorize the City Manager to amend the current agreement with NBS Government Finance Group (NBS) in the amount of \$16,500, for a total not-to-exceed amount of \$28,000, to include consultant services for Silverwood/Tapestry Development Bond Opportunities for Land Development (BOLD) Community Facilities District (CFD) Review.

Sponsors: Director of Administrative Services Casey Brooksher

This item was voted on separately from the Joint Consent Calendar

Bob Nelson commented on item number 5

A motion was made by Holland, seconded by Bird, that this item be approved. The motion carried by the following vote:

Aye: 5 - Bird, Swanson, Holland, Gregg and Bennington

Nay: 0

6. Vehicle Procurement - Six Mid-Size Trucks

Recommended Action:

It is recommended that the City Council and Board of Directors of the Hesperia Water District (HWD) authorize the City Manager to approve the procurement of six (6) 2023 Ford 4 x 4 trucks and enter into an agreement with Fairview Ford in the not-to-exceed amount of \$194,412.

Sponsors: Director of Public Works Jeremy McDonald

7. Fiscal Year 2022/23 - 2026/27 Five Year Measure I Capital Improvement Plan

Recommended Action:

It is recommended that the City Council adopt Resolution No. 2022-65 approving the Measure I Five Year Capital Improvement Plan and Expense Strategy for Fiscal Years 2022/23 - 2026/27.

Sponsors: Administrative Analyst Bethany Hudson

CONSENT ORDINANCES

A motion was made by Bird, seconded by Gregg, that this item be approved. The motion carried by the following vote:

Aye: 5 - Bird, Swanson, Holland, Gregg and Mayor Bennington

Nay: 0

8. Consideration of the Amendment to Title 1 related to Police Multiple Response/Firework Fees and Amendment to the City-wide Fee Schedule and Bail Schedule Related to Police Multiple Response/Firework Fees

Recommended Action:

Place on second reading and adopt by title waiving the text of Ordinance No. 2022-12 amending Title 1 of the Hesperia Municipal Code related to Police Multiple Response/Firework fees.

Sponsors: Administrative Analyst Jacquelyn Castillo

9. Development Code Amendment DCA22-00003; Applicant: City of Hesperia; Area affected: City-wide

Recommended Action:

Place on second reading and adopt by title waiving the text of Ordinance No. 2022-13 approving Development Code Amendment DCA22-00003 modifying development standards associated with Accessory Dwelling Units (ADUs).

Sponsors: Senior Planner Ryan Leonard

COUNCIL COMMITTEE REPORTS AND COMMENTS

Council Member Bird commented on upcoming LOCC conference, attendance at VVTA and VVWRA, a speaking engagement at the Hispanic Chamber of Commerce, working with City Staff, and observance of 9/11 at Sultana High School on Friday.

Council Member Swanson commented on her tour of the VVWRA regional treatment plant, her upcoming SBCTA meeting, the Ranchero corridor project, observance of 9/11, and her for cooler weather

Council Member Gregg commented on public comments regarding the City cancelling the election, asked for information regarding public comments on a pending legal issue dealing with a cannabis grow, reminded everyone about the upcoming Hesperia Days Events, Rodeo, and the Farmer's market at Civic Plaza Park on Tuesdays, thanked City Staff for their work, and thanked Apple Valley Town Council Member Art Bishop and former Hesperia City Council Member Mike Leonard for their attendance.

Mayor Pro Tem Holland welcomed City Council Candidate Elects Allison Lee, Mayor Bennington and Council Member Gregg, thanked Ray Wolfe from SBCTA and Sarah Waterson from Brightline West for their presentation, thanked former City of Hesperia City Council Member Mike Leonard for his attendance, acknowledged Al Vogler's attendance in the audience, and commented on the absurdity of an extreme heat alert and the future of electric cars, and a public comment on urban sprawl,

Mayor Bennington commented on her attendance at the recent MDAQMD meeting, thanked City staff, asked people to consider adopting animals from the City shelter, and recognized her parents, and Al Vogler in the audience,

CITY MANAGER/CITY ATTORNEY/STAFF REPORTS

Nils Bentsen announced the promotion of Tammy Pelayes to the Assistant to the City Manager position.

ADJOURNMENT

The meeting was adjourned at 7:50 p.m.

Erin Baum,
Assistant City Clerk

City of Hesperia STAFF REPORT



DATE: September 20, 2022

TO: Mayor and Council Members
City Council, as Successor Agency to the Hesperia Community Redevelopment Agency
Chair and Commissioners, Hesperia Housing Authority
Chair and Commissioners, Community Development Commission
Chair and Board Members, Hesperia Water District

FROM: Nils Bentsen, City Manager

BY: Casey Brooksher, Director of Administrative Services
Anne Duke, Deputy Finance Director
Fatima Jacobo, Accountant

SUBJECT: Warrant Run Report (City – Successor Agency – Housing Authority – Community Development Commission – Water)

RECOMMENDED ACTION

It is recommended that the Council/Board ratify the warrant run and payroll report for the City, Successor Agency to the Hesperia Community Redevelopment Agency, Hesperia Housing Authority, Community Development Commission, and Water District.

BACKGROUND

The Warrant Run totals represented below are for the period August 6, 2022 through August 26, 2022.

<u>Agency/District</u>	<u>Accounts Payable</u>	<u>Payroll</u>	<u>Wires</u>	<u>Totals</u>
City of Hesperia	\$6,544,746.41	\$270,569.71	\$0.00	\$6,815,316.12
Successor Agency	7,740,169.98	0.00	0.00	7,740,169.98
Housing Authority	0.00	181.05	0.00	181.05
Community Development Commission	0.00	0.00	0.00	0.00
Water	443,111.49	113,531.61	0.00	556,643.10
Totals	\$14,728,027.88	\$384,282.37	\$0.00	\$15,112,310.25

ATTACHMENT(S)

1. Warrant Runs

City of Hesperia
WARRANT RUNS
08/06/2022-08/26/2022

FUND #	FUND NAME	WIE 8/12/2022	WIE 8/19/2022	WIE 8/26/2022	WARRANT TOTALS	Wires	YEAR-TO DATE TOTALS *	PRIOR FY YTD DATE TOTALS
Accounts Payable								
100	GENERAL	\$ 148,760.52	\$ 86,706.94	\$ 3,448,824.36	\$ 3,684,291.82	\$ -	\$ 7,409,174.70	\$ 5,057,497.89
200	HESPERIA FIRE DISTRICT	-	-	-	-	-	-	-
204	MEASURE I - RENEWAL	\$ 69,502.47	-	-	\$ 69,502.47	-	\$ 121,946.80	\$ 51,468.47
207	LOCAL TRANSPORT-SB 325	\$ 150.00	-	-	\$ 150.00	-	\$ 1,146.68	\$ 25,000.00
209	GAS TAX-RMRA	-	-	-	-	-	-	\$ 67,468.24
210	HFPD (PERS)	-	-	-	-	-	\$ 1,093,200.00	\$ 1,007,746.00
251	CDBG	-	\$ 1,155.77	-	\$ 1,155.77	-	\$ 26,062.96	\$ 374,599.85
254	AB2766 - TRANSIT	-	-	-	-	-	-	-
256	ENVIRONMENTAL PROGRAMS GRANT	\$ 503.23	\$ 1.50	-	\$ 504.73	-	\$ 3,556.03	\$ 9,065.16
257	NEIGHBORHOOD STABILIZATION PROG	-	-	-	-	-	-	-
258	CDBG-CV CARES ACT	-	-	-	-	-	-	-
260	DISASTER PREPARED GRANT	-	-	-	-	-	-	-
263	STREETS MAINTENANCE	\$ 92,193.83	\$ 35,428.79	\$ 27,333.32	\$ 154,955.94	-	\$ 572,787.93	\$ 418,901.44
300	DEV. IMPACT FEES - STREET	-	-	-	-	-	\$ 2,721.18	\$ 32,543.33
301	DEV. IMPACT FEES - STORM DRAIN	-	-	-	-	-	\$ 17,460.50	\$ 21,919.50
302	DEV. IMPACT FEES - FIRE	-	-	-	-	-	-	-
303	DEV. IMPACT FEES - POLICE	-	-	-	-	-	-	-
304	DEV. IMPACT FEES - PUBLIC WKS.	-	-	-	-	-	-	-
306	DEV. IMPACT FEES - 2018-STREETS	-	-	\$ 1,520.10	\$ 226,438.37	-	\$ 454,305.76	\$ 1,901.83
312	DIF 2018-POLICE FACILITIES	\$ 224,918.27	-	-	-	-	-	-
313	DIF A-04 DRAINAGE	-	-	-	-	-	-	-
396	DEVELOPMENT IMPACT	-	-	-	-	-	-	-
399	FEMA-1203-DR (DISASTER)	-	-	-	-	-	-	-
400	2004 STREETS	-	-	-	-	-	-	-
401	CITY DEBT SERVICES	-	-	-	-	-	-	-
402	WATER RIGHTS ACQUISITION	-	-	-	-	-	-	-
403	2013 REFUNDING LEASE REV BONDS	-	-	-	-	-	-	-
501	CFD 91-3 BELGATE	\$ 779,690.06	-	-	\$ 782,475.18	-	\$ 1,448,383.25	\$ 52,907.16
504	CITY WIDE STREETS - CIP	-	-	\$ 2,785.12	-	-	-	-
509	CITY FACILITIES CIP	\$ 269,777.94	\$ 115,033.19	\$ 166,463.00	\$ 551,274.13	-	\$ 1,657,103.94	\$ 1,221,559.51
800	EMPLOYEE BENEFITS	\$ 90,227.01	\$ 2,354.00	\$ 1,303.00	\$ 93,884.01	-	\$ 229,455.53	\$ 685,493.10
802	AD 91-1 AGENCY	-	-	-	-	-	-	-
804	TRUST-INTEREST BEARING	\$ 17,157.50	-	-	\$ 17,157.50	-	\$ 26,625.00	\$ 6,283.00
807	CFD 2005-1	-	\$ 962,956.49	-	\$ 962,956.49	-	\$ 962,956.49	\$ 925,830.82
808	HFPD (TRANSITION)	-	-	-	-	-	\$ 317,384.59	\$ 369,875.18
815	PLAN/REVIEW TRUST - FRONTIER	-	-	-	-	-	-	-
	CITY	\$ 1,692,880.83	\$ 1,203,636.68	\$ 3,648,228.90	\$ 6,544,746.41	\$ -	\$ 14,344,271.34	\$ 10,310,060.48
163	REDEVELOP OBLIG. RETIREMENT-2018	-	\$ 7,740,169.98	-	\$ 7,740,169.98	-	\$ 7,740,169.98	\$ 7,657,907.27
	SUCCESSOR AGENCY	-	\$ 7,740,169.98	-	\$ 7,740,169.98	-	\$ 7,740,169.98	\$ 7,657,907.27
370	HOUSING AUTHORITY	-	-	-	-	-	\$ 2,372.22	\$ 3,604.58
	HOUSING AUTHORITY	-	-	-	-	-	\$ 2,372.22	\$ 3,604.58
170	COMMUNITY DEVELOPMENT COMMISSION	-	-	-	-	-	-	-
	COMMUNITY DEVELOPMENT COMMISSION	-	-	-	-	-	-	-
700	WATER OPERATING	\$ 164,011.01	\$ 46,956.17	\$ 13,713.74	\$ 224,680.92	-	\$ 1,336,469.08	\$ 2,703,545.57
701	WATER CAPITAL	-	-	-	-	-	-	\$ 7,540.15
710	SEWER OPERATING	\$ 54,413.86	\$ 1,767.18	\$ 29,486.48	\$ 85,667.52	-	\$ 822,249.52	\$ 623,785.49
711	SEWER CAPITAL	\$ 132,560.00	-	-	\$ 132,560.00	-	\$ 139,545.00	\$ 145,965.62
713	SEWER CAPITAL REHAB AND REPLACE	-	-	-	-	-	-	-
720	RECLAIMED WATER OPERATIONS	\$ 350,984.87	\$ 48,723.35	\$ 203.05	\$ 203.05	-	\$ 2,658.71	\$ 487.30
	WATER	\$ 350,984.87	\$ 48,723.35	\$ 43,403.27	\$ 443,111.49	-	\$ 2,300,922.31	\$ 3,481,324.13
	ACCOUNTS PAYABLE TOTAL	\$ 2,043,865.70	\$ 8,992,530.01	\$ 3,691,632.17	\$ 14,728,027.88	\$ -	\$ 24,387,735.85	\$ 21,452,896.46
REG. PAYROLL								
	City	-	\$ 270,569.71	-	\$ 270,569.71	-	\$ 1,091,589.18	\$ 947,816.90
	Housing Authority	-	\$ 181.05	-	\$ 181.05	-	\$ 734.13	\$ 601.49
	Water	-	\$ 113,531.61	-	\$ 113,531.61	-	\$ 441,409.80	\$ 403,656.20
	PAYROLL TOTAL	-	\$ 384,282.37	-	\$ 384,282.37	-	\$ 1,533,733.11	\$ 1,352,074.59

*No payments were issued on July 1, 2022.

City of Hesperia

STAFF REPORT



DATE: September 20, 2022

TO: Mayor and Council Members
City Council, Serving as Successor Agency to the Hesperia
Community Redevelopment Agency
Chair and Commissioners, Hesperia Housing Authority
Chair and Commissioners, Community Development Commission
Chair and Board Members, Hesperia Water District

FROM: Nils Bentsen, City Manager

BY: Casey Brooksher, Director of Administrative Services
Anne Duke, Deputy Finance Director
Nichole Sheppard, Financial Analyst

SUBJECT: Treasurer's Cash Report for the unaudited period ended June 30, 2022

RECOMMENDED ACTION

It is recommended that the Council/Board accept the Treasurer's Cash Report for the City, Successor Agency to the Hesperia Community Redevelopment Agency, Hesperia Housing Authority, Community Development Commission, and Water District.

BACKGROUND

This report is presented to the City Council pursuant to Government Code Section 53646 (b) setting forth the City's investment portfolio.

ISSUES/ANALYSIS

The Treasurer's Cash Reports are presented on the following pages for each agency.

FISCAL IMPACT

These reports reflect unaudited cash balances as of June 30, 2022.

ALTERNATIVE(S)

Provide alternative direction to staff.

ATTACHMENT(S)

1. City of Hesperia Investment Report
2. Successor Agency to the Hesperia Community Redevelopment Agency Investment Report
3. Hesperia Housing Authority Investment Report
4. Community Development Commission Investment Report
5. Hesperia Water District Investment Report

CITY OF HESPERIA

<u>FUND</u>	<u>VALUE</u>
General Fund (100 & 800)	18,696,289.02
Pension Obligation Trust (105)	4,000,000.00
HFPD (PERS) (210)	3,117,211.57
AB27666 - Transit (254)	23,934.27
AB3229 Supplemental Law (255)	150,025.04
AD No. 91-1 (802)	372,836.44
Beverage Recycling Grant (256)	242,182.88
CFD 2005-1 (807)	1,621,373.60
HFPD Transition (808)	317,384.59
City Wide-Capital Projects (504)	(2,390,980.97)
Community Dev Block Grant (251, 252, & 253)	196,038.33
American Rescue Plan Grant (261)	11,718,653.62
SB 1383 Local Assistance Grant (262)	136,396.00
Development Impact Fund (300-304)	5,613,763.87
Development Impact Fund 2018 (306-312)	13,154,117.79
Development Impact Fund A-04 Drainage (313)	58,366.71
Disaster (260)	44,211.59
Gas Tax Fund (205)	1,146,800.16
Gas Tax - RMRA (209)	2,471,554.95
Gas Tax Swap (206)	953,129.40
Local Transportation SB325 (207)	2,267,795.87
Measure I - Renewal (204)	7,675,715.42
Neighborhood Stabilization Prog (257)	3,191,602.81
Public Works Street Maint (263)	603,796.22
Trust Fund (801, 803-806, & 815)	2,058,166.45
2012 Water Rights Acquisition (402)	1,625,370.60
2013 Refunding Lease Rev Bonds (403)	1,807,553.50
TOTAL CITY FUNDS	<u>\$ 80,873,289.73</u>

SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY

<u>FUND</u>	<u>VALUE</u>
RORF Retention - (163)	<u>\$ 7,980,178.89</u>

HESPERIA HOUSING AUTHORITY

<u>FUND</u>	<u>VALUE</u>
Hesperia Housing Authority Fund (370)	\$ 3,334,548.64
VVEDA Housing Authority (371)	1,823,487.09
TOTAL HOUSING AUTHORITY FUNDS	<u>\$ 5,158,035.73</u>

COMMUNITY DEVELOPMENT COMMISSION

<u>FUND</u>	<u>VALUE</u>
Community Development Commission Fund (170)	<u>\$ (600,672.50)</u>

WATER

<u>FUND</u>	<u>VALUE</u>
Water Operating (700)	\$ 8,396,696.49
Water Capital (701)	(3,372,538.72)
Water Capital Rehab and Replace (703)	1,923,261.88
Water Contamination Mitigation (704)	2,418,433.16
Sewer Operating (710)	12,722,990.62
Sewer Capital (711)	3,590,122.48
Sewer Capital Rehab and Replace (713)	741,440.79
Reclaimed Water Operations (720)	(229,673.32)
TOTAL WATER FUNDS	<u>\$ 26,190,733.38</u>

City of Hesperia
Investment Report
Unaudited
June 30, 2022

ATTACHMENT 1

Type of Investment	Institution/ Fiscal Agent	Interest Rate	Date of Purchase	Date of Maturity	Par Value at Maturity	Book Value	Market Value	Account Description
Investments under the direction of the City:								
Local Agency Investment Funds	State of Calif.	0.861%	30-Jun-22	Demand	\$ 78,096,953.83	78,096,953.83	78,096,953.83	
Local Bank Checking Accounts	U.S. Bank	n/a	30-Jun-22	Demand	2,776,335.90	2,776,335.90	2,776,335.90	
Total Unaudited Investments under the direction of the City					\$ 80,873,289.73	\$ 80,873,289.73	\$ 80,873,289.73	

Investments under the direction of fiscal agents:

2012 Lease Revenue Bonds	US Bank	0.000%	30-Jun-22	Demand	14.32	14.32	14.32	2012 - Water Rights Revenue Fund
2012 Lease Revenue Bonds	US Bank	0.000%	30-Jun-22	Demand	1,453,395.15	1,453,395.15	1,453,395.15	2012 - Water Rights Reserve Fund
2012 Lease Revenue Bonds	US Bank	0.000%	30-Jun-22	Demand	0.31	0.31	0.31	2012 - Water Rights Surplus Revenue Fund
2013 Refunding Lease Revenue Bonds	US Bank	0.000%	30-Jun-22	Demand	19.34	19.34	19.34	2005 Civic Plaza - Revenue Fund
2013 Refunding Lease Revenue Bonds	US Bank	0.000%	30-Jun-22	Demand	1,150,846.39	1,150,846.39	1,150,846.39	2005 Civic Plaza - Reserve Fund
2013 Refunding Lease Revenue Bonds	US Bank	0.000%	30-Jun-22	Demand	0.31	0.31	0.31	2005 Civic Plaza - Surplus Rev Fund
2014 CFD 2005-1 Refunding	US Bank	0.000%	30-Jun-22	Demand	0.24	0.24	0.24	2014 CFD 05-1 - Special Tax Fund
2014 CFD 2005-1 Refunding	US Bank	0.000%	30-Jun-22	Demand	36.99	36.99	36.99	2014 CFD 05-1 - Bond Fund
2014 CFD 2005-1 Refunding	US Bank	0.000%	30-Jun-22	Demand	1,429,425.04	1,429,425.04	1,429,425.04	2014 CFD 05-1 - Reserve Fund
2014 CFD 2005-1 Refunding	US Bank	0.000%	30-Jun-22	Demand	23,910.50	23,910.50	23,910.50	2014 CFD 05-1 Administrative Expense Bonds
Deposits - Workers' Comp	PERMA	n/a	30-Jun-22	n/a	1,602,908.46	1,602,908.46	1,602,908.46	GL 1352
Sully Miller Retention - Rancho	US Bank	0.000%	30-Jun-22	n/a	-	-	-	Rancho Road - Escrow Account
Total Unaudited Investments under the direction of fiscal agents					\$ 5,660,557.05	5,660,557.05	5,660,557.05	

Please Note: All market value data is provided courtesy of the City's fiscal agent, US Bank.

I certify that this investment portfolio is in compliance with the statement of investment policy of the City of Hesperia and the investment program provides sufficient liquidity to meet expenditure requirements for the next six months, as required by the California Government Code sections 53646(b)(2) and (3), respectively.

* Note: 2005 Certificates of Participation began in May 2005 for the financing of the Civic Plaza.


 Virginia Villasenor, Senior Accountant

Investment Report Unaudited

June 30, 2022

Type of Investment	Issuer/ Institution	Interest Rate	Date of Purchase	Date of Maturity	Par Value at Maturity	Book Value	Market Value	Account Description
Investments under the direction of the City:								
Local Agency Investment Funds	State of Calif.	0.861%	30-Jun-22	Demand	\$ 7,706,223.70	\$ 7,706,223.70	7,706,223.70	
Local Bank Checking Accounts	U.S. Bank	n/a	30-Jun-22	Demand	273,955.19	273,955.19	273,955.19	
Total Unaudited Investments under the direction of the City					\$ 7,980,178.89	\$ 7,980,178.89	\$ 7,980,178.89	

Investments under the direction of fiscal agents:

2018 Refunding Bonds	US Bank	0.000%	30-Jun-22	Demand	0.03	0.03	0.03	2018A & 2018B - Debt Service Account
2018 Refunding Bonds	US Bank	0.030%	30-Jun-22	Demand	20.61	20.61	20.61	2018A & 2018B - Interest Account
2018 Refunding Bonds	US Bank	0.000%	30-Jun-22	Demand	1.00	1.00	1.00	2018A & 2018B - Reserve Account
Total Unaudited Investments under the direction of fiscal agents					\$ 21.64	\$ 21.64	\$ 21.64	

Please Note: All market value data is provided courtesy of the City's fiscal agent US Bank.
The 2018 Refunding Bonds are supported by a \$9,799,443.76 bond insurance policy.

I certify that this investment portfolio is in compliance with the statement of investment policy of the City of Hesperia and the investment program provides sufficient liquidity to meet expenditure requirements for the next six months, as required by the California Government Code sections 53646(b)(2) and (3), respectively.


Virginia Villasenor, Senior Accountant

* Note: The 2005 and 2007 Series Bonds were refinanced to 2018 Series Bonds in November 2018.

Investment Report**Unaudited**June 30, 2022

<u>Type of Investment</u>	<u>Issuer/ Institution</u>	<u>Interest Rate</u>	<u>Date of Purchase</u>	<u>Date of Maturity</u>	<u>Par Value at Maturity</u>	<u>Book Value</u>	<u>Market Value</u>
Investments under the direction of the City:							
Local Agency Investment Funds	State of California	0.861%	30-Jun-22	Demand	\$ 4,980,963.18	4,980,963.18	4,980,963.18
Local Bank Checking Accounts	U.S. Bank	n/a	30-Jun-22	Demand	177,072.55	177,072.55	177,072.55
Total Unaudited Investments under the direction of the City					\$ 5,158,035.73	\$ 5,158,035.73	\$ 5,158,035.73

I certify that this investment portfolio is in compliance with the statement of investment policy of the City of Hesperia and the investment program provides sufficient liquidity to meet expenditure requirements for the next six months, as required by the California Government Code sections 53646(b)(2) and (3), respectively.


Virginia Villasenor, Senior Accountant

Investment Report**Unaudited**June 30, 2022

<u>Type of Investment</u>	<u>Issuer/ Institution</u>	<u>Interest Rate</u>	<u>Date of Purchase</u>	<u>Date of Maturity</u>	<u>Par Value at Maturity</u>	<u>Book Value</u>	<u>Market Value</u>
Investments under the direction of the City:							
Local Agency Investment Funds	State of California	0.861%	30-Jun-22	Demand	\$ (580,051.74)	(580,051.74)	(580,051.74)
Local Bank Checking Accounts	U.S. Bank	n/a	30-Jun-22	Demand	(20,620.76)	(20,620.76)	(20,620.76)
Total Unaudited Investments under the direction of the City					\$ (600,672.50)	\$ (600,672.50)	\$ (600,672.50)

I certify that this investment portfolio is in compliance with the statement of investment policy of the City of Hesperia and the investment program provides sufficient liquidity to meet expenditure requirements for the next six months, as required by the California Government Code sections 53646(b)(2) and (3), respectively.


Virginia Villasenor, Senior Accountant

Hesperia Water District
Investment Report
Unaudited
June 30, 2022

ATTACHMENT 5

<u>Type of Investment</u>	<u>Issuer/ Institution</u>	<u>Interest Rate</u>	<u>Date of Purchase</u>	<u>Date of Maturity</u>	<u>Par Value at Maturity</u>	<u>Book Value</u>	<u>Market Value</u>	<u>Account Description</u>
Investments under the direction of the City:								
Local Agency Investment Funds	State of California	0.861%	30-Jun-22	Demand	\$ 25,291,619.80	25,291,619.80	25,291,619.80	
Local Bank Checking Accounts	U.S. Bank	n/a	30-Jun-22	Demand	899,113.58	899,113.58	899,113.58	
Total Unaudited Investments under the direction of the City					\$ 26,190,733.38	\$ 26,190,733.38	\$ 26,190,733.38	

Investments under the direction of fiscal agents:

Deposits - Workers' Comp	PERMA	n/a	30-Jun-22	n/a	865,772.65	865,772.65	865,772.65	GL 1352
Total Unaudited Investments under the direction of fiscal agents					\$ 865,772.65	\$ 865,772.65	\$ 865,772.65	

Please Note: All market value data is provided courtesy of the City's fiscal agent, US Bank.

I certify that this investment portfolio is in compliance with the statement of investment policy of the City of Hesperia and the investment program provides sufficient liquidity to meet expenditure requirements for the next six months, as required by the California Government Code sections 53646(b)(2) and (3), respectively.


 Virginia Villasenor, Senior Accountant

City of Hesperia

STAFF REPORT



DATE: September 20, 2022

TO: Mayor and City Council Members
Chair and Board Members, Hesperia Water District

FROM: Nils Bentsen, City Manager

BY: Casey Brooksher, Director of Administrative Services

SUBJECT: Postal/Mailroom Equipment, Software, and Maintenance Lease

RECOMMENDED ACTION

It is recommended that the City Council and Board Members of the Hesperia Water District authorize the City Manager to execute an agreement with Quadient Leasing for postal/mailroom equipment including a document folder/insertor, postage meter, software, and maintenance for a five (5) year lease agreement for a total not-to-exceed amount of \$69,185 (tax included).

BACKGROUND

The City/Water District's existing lease agreement for postal/mailroom equipment is nearing its life expectancy, and the current five (5) year lease agreement is scheduled to conclude in November 2022. Due to the transition within Utility Billing to print/mail services for utility bills, the postal/mailroom equipment needed for other City services can be substantially downsized into a lease that is suited to the City's remaining postal/mail needs.

ISSUES/ANALYSIS

Similar to the previous lease, the proposed new lease for postal/mailroom equipment includes a postage meter and folder/insertor, along with the related software and maintenance. However, the cost of the proposed new lease is approximately 60% less than the previous lease due to the substantial reduction in the capacity needs of the equipment, since Utility Billing has transitioned to print/mail services for utility bills.

While smaller in capacity due to the reduced needs of the City, the equipment in the proposed new lease is consistent with the previous system in that it will continue to weigh, measure, classify, and rate mail pieces at 75 letters per minute, and can also auto adjust the postage amount for extra thick envelopes or boxed packages. An additional software feature contains a component for certified mail pieces, which provides operational efficiencies in the processing of certified mailings by eliminating the need for writing and applying USPS return receipt cards to envelopes, saving approximately \$1.20 per letter by providing a USPS digital signature in place of the card. The system also generates the USPS Form 3877 for documented proof of mailing.

Further, the shift to print/mail service for utility bills has enabled a substantial reduction in the capacity of the folder/insertor equipment, resulting in Animal Control and Building and Safety now becoming the primary users. The equipment is needed for animal licenses, business licenses renewals, and rental housing letters. Code Enforcement also utilizes the equipment to a lesser extent, and Finance/Utility Billing will also use the new equipment as part of the notification process for property liens resulting from delinquent utility bills.

Though there will be a reduction in overall equipment capacity, the new folder/inserter equipment will continue to accommodate the needed sheets of paper and return envelopes currently used by the above departments in their correspondence; the capacity will simply be reduced to more appropriate sizing for the City's current needs. The new equipment offers functionality, utilizing three (3) tray feeders, to collate and fold up to eight (8) pages for insertion into a standard envelope, or up to ten (10) pages into a 6" x 9.5" envelope for situations where a larger quantity of information needs to be communicated.

A new lease is proposed as a cost effective alternative to purchasing equipment, as technological advancements that arise over the five (5) year lease period, along with the consistent use in the lifespan of the equipment, would result in the equipment having little to no value to the organization at the end of the lease term.

The City's Information Technology (IT) Manager has reviewed the proposed postal/mailroom equipment and software specifications and concurs that the solution is consistent with the City standards and IT staff can continue to support the interface with existing City software/equipment. Entering into this lease agreement will provide needed continuity for City's outgoing mail needs.

FISCAL IMPACT

The total cost of the five (5) year lease for the postal/mailroom equipment, software, and maintenance is \$69,185 (tax included), with \$10,378 due during FY 2022-23. The cost of the proposed new lease is approximately 60% less than the previous lease due to a substantial reduction in the capacity needs of the equipment. A five (5) year lease is recommended over an outright purchase of the equipment, as the lease agreement is approximately \$24,900 less than the overall purchase cost, with estimated annual maintenance costs. As has been experienced with previous postal/mailroom equipment leases, due to the consistent use over the five (5) year life of the equipment and the technological advancements that arise during the lease period, the equipment will have little to no value to the organization at the end of the lease term.

Along with the reduction in the cost of the new lease resulting from the change in projected usage, the proposed allocation of cost is also shifting to general City operations to a greater extent, reflecting the substantial reduction in usage for Water operations. As such, the proposed cost allocation for the new lease is 74% City, with 24% allocated to Water. The Citywide projected usage analysis was conducted after the preparation of the FY 2022-23 Budget and, if the lease is approved, funds will be requested during the FY 2022-23 Midyear Budget Review for the first year of the lease where budgetary savings are not otherwise achieved.

ALTERNATIVE(S)

1. Provide alternative direction to staff.

ATTACHMENT(S)

None

City of Hesperia

STAFF REPORT



DATE: September 20, 2022

TO: Chair and Board Members, Hesperia Water District

FROM: Nils Bentsen, City Manager

BY: Rachel Molina, Assistant City Manager
David R. Burkett, Project Construction Manager

SUBJECT: Award a Contract for Water Service Line Relocation – Phase I

RECOMMENDED ACTION

It is recommended that the Board of Directors of the Hesperia Water District award a Contract for the Water Service Line Relocation – Phase I project to the lowest responsive/responsible bidder, R.E. Chaffee Construction, Inc. in the amount of \$312,000; approve an additional 10% contingency in the amount of \$31,200 for a total construction budget of \$343,200; approve the scope of work for the project as described in the Contract Documents and Specifications; and authorize the City Manager to execute the Contract.

BACKGROUND

There are several areas within the City where the water main lines are located within easements at the rear of residential properties. Access to these water mains and the water meters for maintenance and meter reading is very difficult as public alley ways do not exist. Most residences have fenced off the rear of their properties making access impossible. This project involves the relocation of these water service lines and meters from the old 4-inch deteriorating steel main lines at the rear of these properties to new, already completed, polyvinyl Chloride (PVC) pipelines located within public roadways at the front of the properties. It is estimated that the budgeted amount for this project will allow for the relocation of approximately 60 residential water service lines and meters and enable the removal of old steel water mains from service.

ISSUES/ANALYSIS

This project was advertised for bids beginning on August 7, 2022. More than 4,000 contractors were notified about the project through Public Purchase, the City's online bidding platform. Bids were received, opened, and publicly read on September 1, 2022.

The City received the following two bids, which were utilized to determine the lowest responsive/responsible bidder:

R.E. Chaffee Construction, Inc.	Wrightwood, CA	\$11,000.00
316 Engineering & Const. Co., Inc.	Rosemead, CA	\$47,110.00

After review of the submitted bids, staff has determined that R.E. Chaffee Construction, Inc. is the lowest responsive/responsible bidder. R.E. Chaffee Construction, Inc. has been in the Southern

California construction industry for many years and has earned a reputation as a service-oriented company that produces first-class, quality projects, on schedule and within budget. R.E. Chaffee Construction, Inc. has extensive experience in public works projects. After completing due diligence staff believes R.E. Chaffee Construction, Inc. has a reputation of professionalism and reliability and will meet the construction needs of this project. Therefore, staff is recommending that the Board award a contract to R.E. Chaffee Construction, Inc. for the Water Service Line Relocation – Phase I project (C.O. No. 8092).

FISCAL IMPACT

On June 21, 2022 the City Council and Board Members adopted the Fiscal Year 2022-23 Capital Improvement Program (CIP) Budget that included the Water Service Line Relocation – Phase I project under Construction Order No. 8092 appropriating a budget amount of \$350,000. The estimated costs for this project are as follows:

Construction	\$312,000.00
Construction Contingency	31,200.00
Project Administrative Costs ¹	6,800.00
Total =	<u>\$350,000.00</u>

¹Project administrative costs include items such as legal advertising, copying services, postage, etc.

In addition to allocating \$275,000 of Water Capital funds (Account No. 701-29-800-8092-7500) to the project, the City has received a \$75,000 grant (Account No. 701-29-800-8092-8000) from the U.S. Department of the Interior, Bureau of Reclamation to assist with funding the project. Sufficient funds are available in CIP Budget to construct the proposed water service line relocations.

ALTERNATIVE(S)

1. Provide alternative direction to staff.

ATTACHMENT(S)

None

City of Hesperia STAFF REPORT



DATE: September 20, 2022

TO: Mayor and Council Members

FROM: Nils Bentsen, City Manager

BY: Rachel Molina, Assistant City Manager
Bethany Hudson, Administrative Analyst

SUBJECT: Adopt Measure I Five Year Capital Project Needs Analysis for Fiscal Years 2023/24 through 2027/28

RECOMMENDED ACTION

It is recommended that the City Council adopt Resolution No. 2022-068 approving the Measure I Five-Year Capital Project Needs Analysis submittal to the San Bernardino County Transportation Authority (SBCTA) for Fiscal Years 2023/24 through 2027/28.

BACKGROUND

In November of 1989, voters approved passage of Measure I to impose a one-half of one percent retail transactions and use sales tax applicable in the incorporated and unincorporated territory of San Bernardino County. In advance of Measure I expiring in 2010, voters approved Ordinance No. 04-01 in November 2004 renewing the Measure I half-cent sales tax for 30 years. The renewed Measure I is referred to as Measure I 2010-2040.

One minor difference between the original Measure I and the “2010-2040” Measure I is the establishment of a separate component to jointly fund regional projects among the five communities in the Victor Valley sub-area (Adelanto, Apple Valley, Hesperia, Victorville, and the County of San Bernardino). This fund is known as the “Major Local Highway Program” (MLHP) and constitutes 25% of the Measure I revenue. SBCTA estimates that \$269.1 million will be generated over the life of the Measure within our sub-area. This revenue was incorporated into SBCTA’s Strategic Plan, after multiple meetings with member agencies. In addition, to provide direction to SBCTA, each member agency’s legislative body approved an initial expenditure list. The Council approved the initial list of projects at its August 28, 2008 meeting to be considered for the MLHP funding.

ISSUES/ANALYSIS

Under MLHP, qualifying projects are defined as “major streets and highways serving as primary routes of travel within the subarea, which may include State highways and freeways, where appropriate.” Locally-maintained streets which serve more than one community (e.g., Ranchero Road through Hesperia and the County also serves Apple Valley residents) would qualify. While the intent of this program was to allow communities within our sub-area to pool resources and vote on projects collectively, it became clear during these meetings that the amount of revenue available would be outstripped by the Victor Valley’s financial needs (SBCTA’s estimate is \$1.2 billion for all regional facilities, including US-395 and I-15 widening). In addition, one community’s project needs, while providing a benefit to the sub-area, may not directly benefit another Victor Valley community. As a result, the consensus was reached to divide the MLHP revenue equally

among the five agencies, resulting in up to \$53.82 million each (the amount of revenue will fluctuate based on the amount of retail sales occurring over the life of the plan). Projects prioritized by each agency can only be partially funded by the MLHP, and funding will be programmed based on the short-term (year 1-10) mid-term (year 11-20) and long term (year 21-30) availability and priority.

SBCTA is requesting confirmation of the City's priorities, which is now referred to as the Capital Project Needs Analysis (CPNA). Therefore, in accordance with SBCTA requirements, staff is recommending that the City Council adopt Resolution 2022-068 approving the Measure I MLHP submittal and adopting the Five-Year CPNA for Fiscal Years 2023/24 through 2027/28.

FISCAL IMPACT

None.

ALTERNATIVE (S)

1. Provide alternative direction to staff.

ATTACHMENT (S)

1. Resolution No. 2022-068
2. Measure I CPNA submittals for Fiscal Year 2023/24 through 2027/28

RESOLUTION NO. 2022-068

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HESPERIA,
CALIFORNIA, ADOPTING THE MEASURE I FIVE-YEAR CAPITAL PROJECT
NEEDS ANALYSIS FOR FISCAL YEARS 2023/24 TO 2027/28**

WHEREAS, San Bernardino County voters approved passage of Measure I in November 2004, authorizing the San Bernardino County Transportation Authority to impose a one-half of one percent retail transactions and use tax applicable in the incorporated and unincorporated territory of the County of San Bernardino; and

WHEREAS, revenue from the tax can only be used for transportation improvement and traffic management programs authorized in the Expenditure Plans set forth in Ordinance No. 89-1 and Ordinance No. 04-1 of the Authority; and

WHEREAS, the Strategic Plan requires each local jurisdiction applying for revenue from certain Measure I Programs to annually adopt and update a Five-Year Capital Project Needs Analysis.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HESPERIA, STATE OF CALIFORNIA AS FOLLOWS

- Section 1. The City Council hereby specifically finds that all of the facts set forth in this resolution are true and correct; and
- Section 2. The Measure I Five-Year Capital Project Needs Analysis for Fiscal Years 2023/24 through 2027/28, attached to this resolution, is hereby adopted.
- Section 3. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

ADOPTED AND APPROVED this 20th day of September, 2022.

Brigit Bennington, Mayor

ATTEST:

Erin Baum, Assistant City Clerk

Capital Project Needs Analysis

City of Hesperia

Victor Valley Major Local Highway Program

Nexus Project Cost	\$ 54,057,000
Dev. Loan?	No
5-Year Advance?	No
Public Share:	41.1%
Dev. Share:	58.90%

Project Information	Phase	Funding	PRIOR*	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FUTURE
Ranchero Road Corridor Widening Project - Widen Ranchero Road from Topaz Ave. to 7th Ave. from 2 to 5 lanes	PA&ED								
	Total Cost:	\$816,162.00							
	Fund Type:	MSI MLHP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		DEV FEE	\$ 470,517.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		MI LOCAL ST	\$ 324,125.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		OTHER	\$ 21,520.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Other:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Current Total Project Cost Estimate:	PS&E								
\$0.00	Total Cost:	\$1,842,304.00							
	Fund Type:	MSI MLHP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		DEV FEE	\$ 253,856.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		MI LOCAL ST	\$ 443,259.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		OTHER	\$ 1,145,189.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Other:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Measure I Request:	ROW								
\$12,815,543.00	Total Cost:	\$969,263.00							
(Summation of Measure I)	Fund Type:	MSI MLHP	\$ 398,367.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		DEV FEE	\$ 570,896.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Other:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Comments:	CONST								
	Total Cost:	\$42,655,154.00							
	Fund Type:	MSI MLHP	\$10,232,559.00	\$ 2,184,617.00	\$ -	\$ -	\$ -	\$ -	\$ -
		DEV FEE	\$11,466,195.00	\$ 2,426,783.00	\$ -	\$ -	\$ -	\$ -	\$ -
		LPP	\$15,299,913.00	\$ 795,087.00	\$ -	\$ -	\$ -	\$ -	\$ -
		OTHER	\$ -	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Other:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

*Prior should identify any expenses incurred in prior years that have not yet been reimbursed by SBCTA including anticipated FY 2022/2023 expenses.

☐ Total Measure I Requested exceeds Public Share Percentage
☐ Total Project Cost (FY 15/16 - 19/20) does not match funding listed.
106309262184617

Nexus Project Cost	\$ 31,862,003
Dev. Loan?	No
5-Year Advance?	No
Public Share:	41.1%
Dev. Share:	58.90%

Capital Project Needs Analysis
City of Hesperia
Victor Valley Major Local Highway Program

Project Information	Phase	Funding	PRIOR*	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FUTURE
Main St. Widening - Widen Main St from Escondido Ave to 11th Ave from 4 to 6 lanes, including aqueduct bridge widening	PA&ED Total Cost: Fund Type:	\$986,576.00							
		MSI MLHP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		DEV FEE	\$ 95,307.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		MI LOCAL ST	\$ -	\$ -	\$ -	\$ 145,000.00	\$ -	\$ 360,000.00	\$ -
		OTHER	\$ 386,269.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Other:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Current Total Project Cost Estimate: \$0.00	PS&E Total Cost: Fund Type:	\$1,164,855.00							
		MSI MLHP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		DEV FEE	\$ 77,280.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		MI LOCAL ST	\$ -	\$ -	\$ -	\$ -	\$ 225,000.00	\$ -	\$ 492,750.00
		OTHER	\$ 369,825.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Other:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Measure I Request: \$12,211,050.00 (Summation of Measure I) Comments:	ROW Total Cost: Fund Type:	\$5,421,348.00							
		MSI MLHP	\$ -	\$ -	\$ -	\$ 82,200.00	\$ 549,332.00	\$ 184,945.00	\$ 1,411,702.00
		DEV FEE	\$ -	\$ -	\$ -	\$ 117,800.00	\$ 787,228.00	\$ 265,044.00	\$ 2,023,097.00
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Other:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	CONST Total Cost: Fund Type:	\$24,289,224.00							
		MSI MLHP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,699,159.00	\$ 6,283,712.00
		DEV FEE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,301,230.00	\$ 9,005,123.00
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		- Select Fund -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Other:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

*Prior should identify any expenses incurred in prior years that have not yet been reimbursed by SBCTA including anticipated FY 2022/2023 expenses.

☐ **Total Measure I Requested exceeds Public Share Percentage**
☐ **Total Project Cost (FY 15/16 - 19/20) does not match funding listed.**
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City of Hesperia

STAFF REPORT



DATE: September 20, 2022
TO: Mayor and Council Members
FROM: Nils Bentsen, City Manager
BY: Eric Dunn, City Attorney
SUBJECT: Appointment of New City Attorney

RECOMMENDED ACTION

It is recommended that the Council approve Resolution No. 2022-70 appointing Deputy City Attorney Pam Lee as City Attorney.

BACKGROUND

California Government Code Section 36505 authorizes the City Council to appoint a City Attorney to advise the City Council on legal matters. The City contracts with the firm of Aleshire & Wynder, LLP for legal services, and previously appointed Eric Dunn as the City Attorney. Mr. Dunn has announced he is moving on to other endeavors, and recommends that Deputy City Attorney Pam Lee be appointed as his replacement.

Pam is a partner at Aleshire & Wynder and has served as a Hesperia Deputy City Attorney since 2007. She has also served as the Assistant City Attorney in Rialto and Cerritos.

FISCAL IMPACT

None. No changes to the contract are required or requested.

ALTERNATIVE(S)

1. Appoint a different person.

ATTACHMENT(S)

1. Resolution No. 2022-70 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HESPERIA, CALIFORNIA, APPOINTING THE CITY ATTORNEY

RESOLUTION 2022-70

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF HESPERIA, CALIFORNIA, APPOINTING
THE CITY ATTORNEY**

WHEREAS, California Government Code Section 36505 authorizes the City Council to appoint a City Attorney to advise the City Council on legal matters; and

WHEREAS, the City contracts with the firm of Aleshire & Wynder, LLP for legal services, and previously appointed Eric Dunn to serve as City Attorney; and

WHEREAS, Eric Dunn has announced his departure and has recommended that the City Council appoint Deputy City Attorney Pam Lee as his replacement; and

WHEREAS, Pam Lee is a partner in the firm of Aleshire & Wynder, LLP and has served as a Deputy City Attorney since 2007; and

WHEREAS, the City Council desires to appoint Pam K. Lee as the City Attorney of the City of Hesperia pursuant to California Government Code 36505, replacing former City Attorney Eric Dunn.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF HESPERIA AS FOLLOWS:**

Section 1. Pam K. Lee is appointed City Attorney of the City of Hesperia.

Section 2. This resolution shall be effective immediately upon its adoption.

ADOPTED, SIGNED and APPROVED this 20th day of September, 2022.

Brigit Bennington, Mayor

ATTEST:

Assistant City Clerk, Erin Baum

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO) ss.
CITY OF HESPERIA)

I, Erin Baum, City Assistant Clerk of the City of Hesperia, California, do hereby certify that the foregoing Resolution No. 2022-70 was duly and regularly adopted by the City Council of the City of Hesperia at a regular meeting thereof held on the 20th day of September, 2022 by the following vote:

Ayes:
Noes:
Absent:
Abstain:

Assistant City Clerk, Erin Baum

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City of Hesperia

STAFF REPORT



DATE: September 20, 2022

TO: Mayor and City Council Members

FROM: Nils Bentsen, City Manager

BY: Rachel Molina, Assistant City Manager
Victor Knight, Economic Development Manager

SUBJECT: PY 2021-2022 Community Development Block Grant (CDBG), Consolidated Annual Performance and Evaluation Report (CAPER)

RECOMMENDED ACTION

It is recommended that the City Council conduct a public hearing and upon accepting public testimony: 1) Approve the Program Year 2021-2022 Consolidated Annual Performance Evaluation Report ("CAPER"); and 2) Authorize the City Manager and/or designee to submit the Program Year 2021-2022 CAPER to the U.S. Department of Housing and Urban Development ("HUD"), along with any public testimony and changes thereto as directed by the City Council.

BACKGROUND

HUD requires the City to prepare and submit a CAPER to describe the City's progress in meeting the goals established in the Program Year 2021-2022 Action Plan that was approved by the City Council on May 4, 2021. The CAPER must be submitted to HUD on or before September 28, 2022, to comply with HUD regulations found at 24 Code of Federal Regulations 91.520. The Program Year 2021-2022 CAPER was prepared and made available for the HUD-required 15-day public review and comment period, which began on September 2, 2022, and concluded on September 20, 2022.

During the 2021-2022 program year, the City received \$992,601 in Community Development Block Grant (CDBG) funds. In addition, the City repurposed \$110,000 in prior year CDBG funds for a total 2021-2022 program budget of \$1,102,601 to be awarded to activities designed to meet the City's Five-Year Consolidated Plan – Strategic Plan goals. This was the second year of the City's five-year 2020-2024 Consolidated Plan cycle for the CDBG program.

ISSUES/ANALYSIS

Prior to the commencement of the 15-day public review period, the City published a notice in the Hesperia Resorter (English and Spanish) informing the public that the City had prepared the Draft 2021-2022 CAPER and its availability for review and comment until September 20, 2022. The public was informed of the opportunity to provide oral and/or written comments on the CAPER and to date, no public comments have been received. Additionally, the Citizen Participation Plan requires that a public hearing be held to receive comments from interested residents or parties regarding the CAPER. This public hearing fulfills the requirements for the public hearing.

The accomplishments for this year include, but are not limited to:

- Funding of fair housing and landlord tenant mediation services provided by Inland Fair Housing and Mediation Board (IFHMB) who were able to assist 404 unduplicated City residents (63 Fair Housing and 341 Landlord Tenant Mediation);
- Completion of the City's 2020-2021 Street Improvement Project that benefited 3,485 unduplicated City residents;
- Commencement of procurement efforts for design and engineering services for the City's 2021-2022 Street Improvement Project which is projected to assist approximately 1,000 unduplicated City residents;
- Commencement of construction on the City's Peach Avenue Drainage Improvement Project which is projected to assist a total of 11,140 City residents; and
- Funding of a total of 11 public service agencies (food banks, senior/disabled adult services, shelter and shelter services, veteran services, etc.) through the City's Community Assistance Program (CAP) whom collectively were able to assist 11,530 City residents.

A more detailed explanation of accomplishments can be found in the attached Draft Program Year 2021-2022 CAPER.

FISCAL IMPACT

Presently, there is no fiscal impact. The City is required to submit the 2021-2022 CAPER to HUD to report on the annual accomplishments and expenditures during the program year. Although the submittal of the CAPER has never resulted in a fiscal impact to the City, failure to submit the CAPER to HUD in a timely manner could possibly result in non-compliance with CDBG regulations, which has the potential to lead to future financial sanctions. Furthermore, HUD could find that activities contained in the CAPER and funded with CDBG funds were not compliant, which also has the potential to cause the repayment of funds.

ALTERNATIVE(S)

1. Provide alternative direction to staff.

ATTACHMENT(S)

1. Exhibit A: PY 2021-2022 Draft CAPER



City of Hesperia

CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

Program Year 2021-2022

Draft – September 20, 2022

Prepared by:



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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This 2021-2022 Consolidated Annual Performance and Evaluation Report (CAPER) is the City of Hesperia's (City) report to the U.S. Department of Housing and Urban Development (HUD) describing the use of federal Community Development Block Grant (CDBG) funds during the second program year of the 2020-2024 Consolidated Plan period, covering July 1, 2021, to June 30, 2022.

The City receives CDBG funds from HUD on a formula basis each year, and in turn, implements projects and awards grants and loans to nonprofit, for-profit or public organizations for projects in furtherance of the adopted Consolidated Plan. The CDBG program generally provides for a wide range of eligible activities for the benefit of low- and moderate-income City residents.

For the 2021-2022 program year, the City received \$992,601 of CDBG funds. In addition, the City repurposed \$110,000 in prior year CDBG funds for a total 2021-2022 program year budget of \$1,102,601. The investment of CDBG funds was a catalyst for positive change in the community. Together with other federal, state, and local investments, HUD resources allowed the City and its partners to:

- Provide fair housing and landlord tenant mediation services to 404 unduplicated residents.
- Complete the reconstruction of streets encompassed in the City's 2020-2021 Street Improvement Project that benefited 3,485 residents.
- Commence procurement efforts for design and engineering services for the City's 2021-2022 Street Improvement Project which is projected to assist approximately 1,000 unduplicated City residents.
- Award and commence construction of the City's Peach Avenue Drainage Improvement Project which will benefit 11,140 residents (project anticipated to be completed during the 2022-2023 program year).

Table 1 provides a summary of the five-year and one-year accomplishments for the period ending June 30, 2022, arranged by each of the Strategic Plan Goals included in the 2020-2024 Strategic Plan of the Consolidated Plan.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Goal	Category	2021-2022 Amount	Indicator	Unit of Measure	Expected – 5-Yr. Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
Public Facility and Infrastructure Improvements	Non-Housing Community Development	CDBG: \$987,601	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	20,000	7,485	37%	12,140	3,485	29%
Economic Opportunity	Non-Housing Community Development	CDBG: \$0	Businesses Assisted	Businesses Assisted	30	0	0%	0	0	0%
Fair Housing Services	Affordable Housing	CDBG: \$15,000	Public service activities other than Low/ Moderate Income Housing Benefit	Persons Assisted	650	153	24%	73	63	86%
COVID-19 Response	COVID-19 Impact	CDBG: \$0	Jobs Created/Retained	Persons Assisted	25	0	0%	0	0	0%
			Homelessness Prevention	Persons Assisted	80	50	63%	0	0	0%
Administration	All	CDBG: \$100,000	Fund the needs of the administration to run the CDBG Program	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

During the program year, the City and its housing and community development partners made progress on several 2021-2022 activities as well as some multi-year activities that continued during the program year. All CDBG funded activities addressed specific high priority objectives identified in the 2020-2024 Consolidated Plan.

Through City leveraged dollars under the Community Assistance Program (CAP), the City was able to fund a total of 11 public service agencies who provided services including but not limited to food banks, senior/disabled adult services, shelter and shelter services and veteran services. Together these agencies were able to assist a total of 11,530 City residents. The City's fair housing and landlord tenant mediation service provider, Inland Fair Housing and Mediation Board (IFHMB) was able to provide services to a total of 404 unduplicated City residents (63 Fair Housing and 341 Landlord Tenant Mediation). In addition, the City was able to complete the 2020-2021 Street Improvement Project which provided a benefit to 3,485 unduplicated residents. Always forwarding thinking, the City issued a Request for Qualifications for engineering and design services for the 2021-2022 Street Improvement Project. Design and engineering efforts are expected to commence in the second quarter of 2022-2023 program year with the project expected to be awarded during the third quarter of the 2022-2023 program year. Lastly, the City awarded and commenced construction on the Peach Avenue Drainage Improvement Project. The Project is estimated to benefit approximately 11,140 unduplicated residents.

The majority of CDBG funds were allocated to public facilities and infrastructure improvements to benefit low- and moderate-income individuals. Key accomplishments included the completion of the 2020-2021 Street Improvement Project and the commencement of construction on the Peach Avenue Drainage Improvement Project which will assist a vast number of residents throughout the City.

Each of the activities that were underway during the 2021-2022 program year are listed in **Figure 1**, including the amount of CDBG funds allocated to the activity and the amount spent as of June 30, 2022. **Figure 2** provides the numerical accomplishment goal and the amount accomplished as of June 30, 2022.

Figure 1 – Use of CDBG Funds

Strategic Plan Goal / Activity	Source	Allocation	Spent through 6/30/2022	Percent Spent
1. Public Facility and Infrastructure Improvements				
2020 Street Improvement Project	CDBG	\$540,000.00	\$504,063.59	93.35%
2021 Street Improvement Project	CDBG	\$174,639.00	\$0.00	0.00%
Peach Avenue Drainage Improvement Project*	CDBG	\$1,860,641.93	\$1,380,848.75	74.21%
Subtotal		\$2,575,280.93	\$1,884,912.34	73.19%
2. Economic Opportunity				
N/A	N/A	N/A	N/A	N/A
Subtotal		N/A	N/A	N/A
3. Fair Housing Services (Subject to Admin CAP)				
2021 Inland Fair Housing and Mediation Board (IFHMB)	CDBG	\$15,000.00	\$13,844.10	92.29%
Subtotal		\$15,000.00	\$13,844.10	92.29%
4. COVID-19 Response				
N/A	N/A	N/A	N/A	N/A
Subtotal		N/A	N/A	N/A
5. CDBG Administration (Subject to Admin CAP)				
2021 CDBG Program Administration*	CDBG	\$100,000.00	\$48,293.13	48.29%
Subtotal		\$100,000.00	\$48,293.13	48.29%
Total for all Goals:		\$2,690,280.93	\$1,947,049.57	72.37%
* Multi-Year Project				

Figure 2 – Program Year Accomplishments by Strategic Plan Goal

Strategic Plan Goal / Activity	Unit of Measure	Expected	Actual	% Complete
1. Public Facility and Infrastructure Improvements				
2020 Street Improvement Project	People	1000	3485	348.50%
2021 Street Improvement Project	People	1000	0	0.00%
Peach Avenue Drainage Improvement Project*	People	11140	0	0.00%
	Subtotal	13140	3485	26.52%
2. Economic Opportunity				
N/A	N/A	N/A	N/A	N/A
	Subtotal	N/A	N/A	N/A
3. Fair Housing Services (Subject to Admin CAP)				
2021 Inland Fair Housing and Mediation Board (IFHMB)	People	73	63	86.30%
	Subtotal	73	63	86.30%
4. COVID-19 Response				
N/A	N/A	N/A	N/A	N/A
	Subtotal	N/A	N/A	N/A
5. CDBG Administration (Subject to Admin CAP)				
2021 CDBG Program Administration	N/A	N/A	N/A	N/A
	Subtotal	N/A	N/A	N/A
* Goal Outcome Indicator is Public Facilities but unit of measure is reported as persons served				

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).
91.520(a)

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Race/Ethnicity	CDBG
White	292
Black or African American	95
Asian	2
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Other	15
Total	404
Hispanic	219
Not Hispanic	185

*Table does not account for 3,485 residents for 2020/2021 Street Imp. Project, data not available
IFHMB amounts based on 404 for Fair Housing and Landlord Tenant Mediation Services*

Narrative

Table 2 provides an aggregate of race and ethnicity data for persons and households served during the program year based on available accomplishment data from all CDBG activities reported in HUD's Integrated Disbursement and Information System (IDIS). For more detailed demographic information by project or activity, refer to the PR-03 report in **Appendix C**.

Based on the information in **Table 2**, a diverse array of persons and households benefitted from CDBG funded activities during the 2021-2022 program year.

CR-15 - Resources and Investments 91.520(a)**Identify the resources made available****Table 3 – Resources Made Available**

Source of Funds	Resources Made Available	Amount Expended During Program Year
CDBG	\$1,102,601	\$1,536,980*

* Includes amounts drawn from prior year activities

Narrative

The federal, state, local and private resources available for the implementation of projects during the 2021-2022 program year are identified in **Table 3**. The CDBG resources include \$1,102,601 of CDBG formula grant funds (includes current, prior year and program income) to be allocated to projects in the 2021-2022 Action Plan.

Identify the geographic distribution and location of investments**Table 4 – Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
CDBG Low- and Moderate-Income CT/BG	90%	122%	2020/2021 Street Improvement Project, 2021/2022 Street Improvement Project and Peach Avenue Drainage Improvement Project At the end of June 30, 2022, a total of \$1,348,790 was drawn during the 2021/2022 PY (includes prior year activities)
Citywide	10%	6%	Fair Housing Services and Admin At the end of June 30, 2022, a total of \$62,137 was drawn during the 2021/2022 PY

Narrative

For the 2021-2022 program year, the City allocated \$987,061 of CDBG funds (includes prior year dollars) to Public Facilities and Infrastructure activities designed to benefit the Low-and Moderate-Income Areas, representing 90 percent of the City's total CDBG investment for the 2021-2022 program year. At the end of June 30, 2022, the City was able to draw a total of \$1,348,790 (includes prior year activities) during the 2021-2022 program year.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

To address housing and community development needs in the City, the City leveraged its CDBG entitlement grant with a variety of funding resources to maximize the effectiveness of available funds such as appropriate state, local and private resources. The City and its subrecipients were able to leverage approximately \$1,078,414 of additional funds to address identified needs in the plan. Other examples of funds that were leveraged but difficult to account for include but are not limited to those listed below:

Federal Resources

- Continuum of Care (CoC) Program
- HUD Veterans Affairs supportive Housing (HUD-VASH)
- Supportive Housing for the Elderly (Section 202)
- Supportive Housing for Persons with Disabilities (Section 811)
- Housing Opportunities for Persons with AIDS (HOPWA)
- Youthbuild
- Federal Low-Income Housing Tax Credit Program
- Department of Transportation Grants
- Department of Energy Grants
- Federal Highway Administration

State Resources

- State Low-Income Housing Tax Credit Program
- Building Equity and Growth in Neighborhoods Program (BEGIN)
- CalHome Program
- Multifamily Housing Program (MHP)
- Housing Related Parks Grant
- CalHFA Single and Multi-Family Program
- Mental Health Service Act (MHSA) Funding
- Prop 47 – Board of State & Community Corrections
- Justice Assistance Grant (JAG) Program
- Homeless Emergency Aid Program (HEAP)

Local Resources

- San Bernardino County Homeless Partnership (SBCHP)
- Housing Authority of the County of San Bernardino (HACSB)
- Southern California Home Financing Authority (SCHFA) Funding
- San Bernardino County Continuum of Care Program
- Community Assistance Program (General Fund)

Private Resources

- Federal Home Loan Bank Affordable Housing Program (AHP)
- Community Reinvestment Act Programs
- United Way Funding
- Private Contributions

Matching Requirements

The CDBG regulations do not require a match contribution; however, the City encourages its awarded departments and agencies to leverage the CDBG funding to further aid in the assistance provided to its residents. As an example, the City leverages general fund dollars through its CAP program to award public service agencies in the administration of programs including but not limited to shelter services, food banks, senior services, and legal aid services. The City does not receive HOME or ESG funds as part of its allocation. The amount of matching funds is therefore not applicable for the 2021-2022 program year.

Publicly Owned Land or Property

The City did not have any publicly owned land or property located within the jurisdiction that was used to address the needs identified in the plan under the CDBG program.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

Table 5- Number of Households

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	0	0
Number of non-homeless households to be provided affordable housing units	0	0
Number of special-needs households to be provided affordable housing units	0	0
Total	0	0

Table 6 - Number of Households Supported

	One-Year Goal	Actual
Number of households supported through rental assistance	0	0
Number of households supported through the production of new units	0	0
Number of households supported through the rehab of existing units	0	0
Number of households supported through the acquisition of existing units	0	0
Total	0	0

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City continued its conscious effort to streamline the CDBG program during the 2021-2022 program year. At the point of adoption of the 2021-2022 Action Plan, the City anticipated working on four (4) activities. Throughout the program year, the City did not come across many obstacles in meeting its goals. The City was able to complete its 2020-2021 Street Improvement Project. In addition, the City was able to advance on design and engineering efforts for the 2021-2022 Street Improvement Project. Lastly, the City awarded and commenced construction on the Peach Avenue Drainage Improvement Project, which is anticipated to be completed during the 2022-2022 program year.

Discuss how these outcomes will impact future annual action plans.

Due to the City's need to improve infrastructure, the City anticipates continuing to invest CDBG funds to address improving infrastructure through its Annual Street Improvement Project. The

City has taken into consideration the needs for housing preservation and economic development in its community and has expressed its interest in the continuation of funding for its Energy Efficiency and Minor Repair Program (EEMR), Housing Rehabilitation Loan Program (HRLP), and Downtown Revitalization Commercial Façade Program during the 2020-2024 Consolidated Plan cycle.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Table 7 – Number of Persons Served

Number of Persons Served	CDBG Actual
Extremely Low-income	142
Low-income	183
Moderate-income	66
Non-Low and Moderate-Income	13
Total	404

Narrative Information

Although affordable housing needs are a high priority throughout California, during the 2020-2024 Consolidated Plan - Strategic Plan, the City did not identify affordable housing needs as a high priority. However, the City has taken into consideration the needs for housing preservation and economic development in its community and has expressed its interest in the continuation of funding for its Energy Efficiency and Minor Repair Program (EEMR), Housing Rehabilitation Loan Program (HRLP), and Downtown Revitalization Commercial Façade Program during the 2020-2024 Consolidated Plan cycle, via a Substantial Amendment.

To address what HUD defines as “worst case housing need” – low-income residents who pay more than 50 percent of their income for housing costs – the City works closely with the Housing Authority County of San Bernardino (HACSB) who provides rental assistance to low-income families either by housing families in the units HACSB owns and manages or by providing subsidized housing assistance to a landlord for renting their housing unit to eligible families. To meet the Section 215 definition of affordable housing, the City defines affordable rents as follows:

- For low-income households, 30 percent of 50 percent of the area median income adjusted for family size appropriate for the unit, less an allowance for tenant paid utilities, divided by 12.
- For moderate income households, 30 percent of 60 percent of the area median income adjusted for family size appropriate for the unit, less allowance for tenant paid utilities.
- For middle income households, 30 percent of 110 percent of the area median income adjusted for family size appropriate for the unit, less allowance for tenant paid utilities.

In addition, the City works collectively with HACSB by providing residents with educational pamphlets and workshops on the County's affordable housing programs. The City did not provide Homeownership Assistance during the 2021-2022 program year as the rise in sales prices and interest rates made it difficult for the City to provide sufficient funding to eligible households to help "cover the gap" in financing to allow for a more economical first mortgage payment.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Preventing and ending homelessness is a HUD priority addressed nationally through coordination of regional strategies carried out locally by government agencies and a wide variety of community-based organizations and faith-based groups. Consistent with this approach, the City supports the efforts of the San Bernardino County Continuum of Care (CoC) and its member organizations that address homelessness throughout the County. In alignment with these strategies, the City has allocated general fund dollars to support local service providers that provided homelessness prevention services, homeless shelter and shelter related services.

In 2019, the State of California enacted the Homeless Housing Assistance and Prevention Program (HHAP – Round 1), which was a \$650 million block grant program to provide one-time grant funds to support regional coordination and expand or develop local capacity to move homeless individuals and families into permanent housing. The local recipient of these funds was the local CoC and the County. Subsequently, Round 2 was released, which provided \$300 million for supporting local jurisdictions continue to build on regional collaboration developed through previous rounds of Homeless Coordinating and Financing Council (HCFC) funding and to develop a unified regional response to homelessness. Applications for Round 3 funding, which will provide \$1 billion in grant funding, opened to eligible applicants in February of 2022, with the deadline scheduled to close on June 30th of 2022. The third round of funding provides local jurisdictions, including federally recognized tribal governments, with flexible funding to continue efforts to end and prevent homelessness in their communities.

The State of California has approved several other grant programs directed at addressing homelessness. The No-Place-Like-Home (NPLH) Program awarded \$2 billion to counties for the development of permanent supportive housing for persons who are in need of mental health services and are experiencing homelessness, chronic homelessness, or at risk of chronic homelessness. Through this program, Counties must commit to provide mental health services and help coordinate access to other community-based supportive services. Applications for Round 4 funding of the NPLH Program closed in mid-January of 2022. The Program expects to announce the awardees of the funds by June 2022. The State currently provides grants to counties through its Housing for a Healthy California (HHC) Program for permanent supportive housing for individuals who are recipients of or eligible for health care provided through the

California Department of Health Care Services, Medi-Cal program. The goal of the HHC program is to reduce the financial burden on local and state resources due to the overutilization of emergency departments, inpatient care, nursing home stays and use of corrections systems and law enforcement resources as the point of health care provision for people who are chronically homeless or homeless and a high-cost health user. Applicants who were previously awarded by the program for existing projects were funded in Spring of 2022. New applicants are anticipated to be awarded by the end of June 2022.

The CoC completed the inventory of existing access centers in the County noting the locations of each access center. The CoC also conducts informational outreach presentations concerning homelessness in the County.

In 2014 the County Sheriff's Department created a specific unit to engage the homeless. The mission of the Homeless Outreach Proactive Enforcement (H.O.P.E.) program takes a pro-active approach intended to ultimately reduce calls for service and other resources currently required to address the homeless population. The program also aims to balance pro-active outreach with enforcement of the law, while connecting members of the homeless population with resources that may help them transition from homelessness. The ultimate goal is to reduce the rate of recidivism and reduce the current costs associated to homeless related crime.

According to the Homelessness Action Plan, A Multi-Jurisdictional Approach in San Bernardino County, adopted in September 2019, the CoC is in the process of implementing several regional strategies that will enhance local coordination to assist people more effectively in need. To identify and assess people experiencing homelessness; the CoC has been working to create regional homeless access centers that will offer fully coordinated systems of outreach and will facilitate universal assessment, intake, referral and transportation to resources more rapidly. Collectively these strategies will help minimize duplication of efforts and better connect the most vulnerable individuals and families, chronically homeless, and people at risk of becoming homeless to appropriate resources.

In July 2021, the California COVID-19 Rent Relief Program was provided \$5.2 billion to cover 100% of past-due rent going as far back as April 2020, as well as current utility bills. The program assisted both landlords and tenants. By covering 100% of the rent owed by the tenants, the program helped to prevent tenants from being evicted and potentially homeless. The San Bernardino County Rent Relief Partnership (SBCRRP) functioned similarly to the CA COVID-19 Rent Relief Program. The SBCRRP covered 12 months of past-due rent, as well as utilities, going as far back as March 13, 2020. The SBCRRP shared the same goal as the CA COVID-19 RRP by protecting tenants from eviction and potential homelessness. As of March 31, 2022, the Program was no longer accepting new applications, but continued to assist

applicants whose applications were submitted before the deadline. Eviction protections in the state of California were extended for those whose applications were submitted before the deadline, protecting them through June 30, 2022.

Established in March of 2020, Project Roomkey provided a place outside a hospital to stay for those who are homeless as well as those recovering from and who were currently exposed to COVID-19. The program collaborated with the State and County to secure hotel and motel rooms to be used for these purposes. This program provided sheltering options for the homeless, seeks to protect human life, and minimized the capacity strain found within the health care system. The Program is scheduled to end by September 30th, 2022.

Through Project Roomkey; Homeless Housing, Assistance and Prevention (HHAP); HHAP CV funds and Continuum of Care, the region has assisted with housing and sheltering 2,000 unduplicated individuals since March 2020, nearly 800 of whom were referred to permanent housing. Project Homekey services included the Pacific Village project, which provided long-term interim shelter to 33 individuals in 28 units while the All-Star Lodge project provided long-term shelter to 50 individuals in 38 units.

Addressing the emergency shelter and transitional housing needs of homeless persons

The ultimate solution to ending homelessness is transitional to permanent housing closely aligned with supportive services that ensure housing stability can be maintained. However, because the demand for affordable housing far outpaces the region's supply, the CoC continues to rely on its emergency and transitional housing system to address the immediate needs of the County's homeless population.

The CoC is improving the efficacy of emergency shelters and the access system including their seasonal emergency shelters and the County's three (3) Cold Weather Shelter facilities, the closest being in the City of San Bernardino.

For transitional housing, the CoC recognizes a need to maintain a level of transitional housing for the target populations that benefit most from a staged approach to housing, such as mentally ill and chronically homeless individuals. While the CoC continues to support transitional housing in special circumstances, the CoC is currently examining ways to shorten stays in emergency shelters and transitional housing so that resources may be used for rapid re-housing or placement in permanent supportive housing.

In nearby City of Victorville, the Wellness Center Campus will be the first of its kind in San Bernardino County. The project was awarded and commenced construction in the 2021-2022 program year and is anticipated to be completed in December 2022. The Campus is anticipated to play a critical role in helping homeless individuals stabilize and rebuild their lives. The Campus will provide 170 beds and will allow the Wellness Center to serve several functions by

providing a low-barrier emergency shelter, recuperative care facility, medical clinic, interim housing and wrap around supportive services such as case management, care coordination, job training/placement and housing navigation.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

An individual or family is considered to be at-risk of becoming homeless if it experiences extreme difficulty maintaining their housing and has no reasonable alternatives for obtaining subsequent housing. Homelessness often results from a complex set of circumstances that require people to choose between food, shelter, and other basic needs. Examples of common circumstances that can cause homelessness include eviction, loss of income, insufficient income, disability, increase in the cost of housing, discharge from an institution, irreparable damage or deterioration to housing, and fleeing from family violence.

The most effective and cost-efficient means to addressing homelessness is to prevent episodes of homelessness from occurring in the first place. The County's current CoC system encourages services aimed at reducing incidences of homelessness, including:

- Emergency Rental and Utility Assistance: Short-term financial assistance to prevent eviction and utility shut-off.
- Credit Counseling: Financial counseling and advocacy to assist households to repair credit history.
- Legal/Mediation Services: Tenant-landlord legal/mediation services to prevent eviction.
- Food Banks and Pantries: Direct provision of food, toiletries, and other necessities.
- Transportation Assistance: Direct provision of bus vouchers and other forms of transportation assistance.
- Clothing Assistance: Direct provision of clothing for needy families and individuals.
- Prescription/Medical/Dental Services: Direct provision of prescription, medical and dental services.
- Workforce Development: Direct provision of job training services designed to develop and enhance employment skills, as well as to help clients secure and retain living wage jobs.
- Information & Referral Services: Direct provision of 24-hour/7-days-a-week call center services to provide health and human service information to at-risk populations.
- Recuperative care for homeless individuals who become ill or injured.

The City will continue to work with and refer residents to the County's Department of Behavioral Health to ensure residents are provided the immediate attention and services they require to prevent homelessness and encourage self-sufficiency.

Due to the COVID-19 pandemic, many households have been affected and are at risk of becoming homeless. Furthermore, AB-2179 extended eviction protections through the end of June 2022 for those who had applied for the California COVID-19 Rent Relief Program and were waiting for their applications to be processed by the program. In addition, to prevent the surge of foreclosures and homelessness, lenders have allowed mortgagors to enter into forbearance, a process by which a mortgagor temporarily pauses or reduces their mortgage payment due to financial struggles.

In nearby City of Victorville, the Wellness Center Campus will be the first of its kind in San Bernardino County. The project was awarded and commenced construction in the 2021-2022 program year and is anticipated to be completed in December 2022. The Campus is anticipated to play a critical role in helping homeless individuals stabilize and rebuild their lives. The Campus will allow the Wellness Center to serve several functions by providing a low-barrier emergency shelter, recuperative care facility, medical clinic, interim housing and wrap around supportive services such as case management, care coordination, job training/placement and housing navigation.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

In support of the CoC efforts, the City's Strategic Plan provided for the use of general funds to support activities implemented by local nonprofit organizations that provided services to help prevent and eliminate homelessness, including families at risk of homelessness, veterans, victims of domestic violence and emancipated foster youth.

Additional efforts are underway at the regional level to shorten the time that individuals and families are experiencing homelessness and to prevent individuals and families who were recently homeless from becoming homeless again. The 2-1-1 regularly works with public service agencies to analyze the resources and funding being used to operate transitional housing programs and consider how these resources could be used more in alignment with the best practices (i.e., rapid re-housing and permanent housing) for ending homelessness. Many transitional housing providers are working to End Homelessness to evaluate strategies to lower

program threshold requirements and improve outcomes including shorter shelter stays and more rapid transitions to permanent housing. The County also encourages the importance of increasing the number of permanent supportive housing units within its jurisdiction and increase in rapid rehousing assistance which helps individuals and families quickly exit homelessness to permanent housing without any preconditions for obtaining assistance (such as employment, income, absence of criminal record, or sobriety). Because of COVID-19 and the rise in housing costs and interest rates, the efforts of the State, County and City will need to be of the utmost importance to help prevent the rise in homelessness.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City of Hesperia Housing Authority (HHA) was formed on April 5, 2011, under the State of California Housing Authority Law to actively improve existing neighborhoods and develop affordable housing opportunities using local, state, and federal resources. The HHA does not administer Section 8 and does not own HUD Public Housing; however, the City is within the service area of the HACSB for the purposes of Section 8 and Public Housing. The HACSB manages a total of 10,508 rental assistance program units (privately owned with rent subsidies paid directly to owners by the Housing Authority), 99 units of public housing (units owned and managed by the Housing Authority) and 2,135 housing authority-owned units (units owned by the Housing Authority or acquired through developments) through its offices in Barstow, Chino, Colton, Redlands, San Bernardino, Victorville and Upland (2020 HACSB Annual Report, remains the most current available report).

To enhance the quality of HUD Public Housing units, HACSB continued to work towards converting existing HUD Public Housing units under HACSB's management and control to Section 8 units as part of HUD's Rental Assistance Demonstration (RAD) program. By the end of 2019, HACSB had converted its entire original portfolio of public housing under RAD, with the 98-unit Los Olivos development in Upland finalizing its conversion in May 2022 (*FY 2023 Moving to Work Annual Plan, HACSB*)

HACSB continues to maintain and expand the supply of affordable housing units in the City and throughout the County through its partnerships with the State of California and San Bernardino County Department of Community Development and Housing. As the largest provider of affordable housing in San Bernardino County, HACSB assists approximately 25,000 people, most of whom are seniors, individuals with disabilities, veterans, and children. More than 10,600 families are served through housing assistance payments made to landlords on behalf of the families. Other families reside in units owned and managed by HACSB. These programs provide a critical safety net for families in the County.

The City has partnered with builder DMB Development and investors Schlegel Capital and The Beaumont Group to oversee the massive Tapestry Housing project. The construction has commenced and is anticipated to create approximately 15,663 homes. The development is anticipated to take approximately two (2) decades to complete and will increase the City's population by nearly half. Although home sizes have not yet been discussed, the focus will be for affordable residences as prices for the project's first homes will range between \$300,000 and \$500,000, with several options for 55-plus seniors (The Sun).

In late 2021, the San Bernardino County and Related California executives celebrated the grand opening of the third phase of the Bloomington Affordable Housing Community located on 5 acres and containing 98 new affordable housing units. The development will also include a new 8,500-square foot public park and community center that will provide facilities and services for the future public park that will be located to the north of the development, slated for completion in 2022. The development is an integral piece to the overall countywide neighborhood revitalization spearheaded by the San Bernardino County Board of Supervisors (County Wire, December 2021).

In the fall of 2017, HACSB celebrated the grand opening of the Olive Meadow Affordable Housing Community, consisting of 62 high-quality affordable homes representing the first phase of the Arrowhead Grove Housing Community Revitalization Project (formerly the Waterman Gardens Affordable Housing Community Project). Construction on Crestview Terrace, the second on site phase of the Arrowhead Grove mixed-income housing development, was completed in August 2021 with the project officially opening in January 2022. The Arrowhead Grove Housing Community Revitalization Project was awarded \$20 million in Affordable Housing and Sustainable Communities (AHSC) program funds, \$55 million in tax-exempt bond allocations and \$22.5 million in low-income tax credits. The newest construction provided 184 mixed-income family apartments comprised of 147 affordable one-to four-bedroom family units, 35 market-rate units and 2 units for property managers, *FY 2023 Moving to Work Annual Plan, HACSB*).

Fully leased in 2020, Golden Apartments in Victorville is the first permanent supportive housing development to house and serve homeless individuals. The project converted a dilapidated property consisting of 21 two-bedroom units into a fully renovated apartment complex consisting of 38 one-bedroom flats with amenities including a community room, counseling meeting spaces for on-site social services, laundry facilities and outdoor patio for the chronically homeless (*HACSB 2020 Annual Report*). Similarly, the 61 rooms at Desert Haven were converted to a 31-unit single or double occupancy apartment complex for the chronically homeless. Both developments utilized the Housing First approach to help residents become self-sufficient, (*HACSB 2018 & 2019 Annual Report*). Combined, these developments provided 69 units of housing for homeless individuals, (*HACSB 2020 Annual Report*).

HACSB made formal commitments to assist AMCAL Multi-Housing Inc., with project-based vouchers to support the construction of affordable family units in Colton, Las Terrazas. Las Terrazas Apartments is an affordable multi-family apartment complex currently in development in unincorporated San Bernardino. The family community of 112 units will range in size from 525 to 1,020 net livable feet. The building mix will consist of five residential building, one community

building and one childcare building, all constructed on one six-acre site. The development is anticipated to be completed in 2022.

HACSB and affiliate nonprofit Housing Partners I, Inc. continue to work with ONXY Architects to complete construction documents by early 2020 to implement the 104-unit second phase of affordable family units at Valencia Grove site in Redlands. The groundbreaking of Phase II of the project is expected to occur in 2022, *FY 2023 Moving to Work Annual Plan, HACSB*).

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

HACSB encourages residents to be actively involved in the community and in the management of public housing developments through resident councils and numerous opportunities for feedback such as community meetings and surveys. HACSB and the City also actively encourage and promote public housing residents to explore homeownership opportunities and programs through HACSB's Homeownership Assistance Program (HAP) targeted at current residents. The Homeownership program utilizes a variety of methods to aid participants on their path to homeownership, including Section 32 (converted public housing), Section 8 Homeownership, and a Community Land Trust. HACSB also encourages and supports residents in participating in homebuyer counseling programs and recommends residents use the family self-sufficiency escrow account to save money towards homeownership. Under the Family Self-Sufficiency (FSS) Program, participants develop a five-year training and service plan that outlines the steps to become employed, increase their earnings, and become independent of government assistance. Upon graduation of the FSS Program, graduates are allowed to use the escrow account funds towards homeownership (*HACSB 2018 Annual Report*).

Under the Housing Authority's HAP program, families are provided mortgage assistance for up to 15 years for working families and up to 30 years for disabled families. A total of 251 families have become homeowners through the program since 2000 (*HACSB 2020 Annual Report*).

The City utilized leveraged dollars through Calhome and State HOME funds to administer a First-Time Homebuyer Down Payment Assistance Program (DAP) which assisted eligible low- and moderate-income households by providing a portion of the eligible purchaser's total down payment. In addition, the City provided several resources on services for foreclosure prevention and counseling.

Actions taken to provide assistance to troubled PHAs

Not applicable. HACSB is considered a High Performing PHA.

Discussion

HACSB is well-positioned to maintain and expand the supply of affordable housing units in the City and throughout the County through its partnerships with the State of California, San Bernardino County Department of Community Development and Housing, the City of Hesperia, and other cities throughout the county.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

In the development of the 2013-2021 Housing Element, the City evaluated significant public policies affecting affordable housing development such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges and growth limitations. Based on this evaluation, the City determined that it has taken all necessary steps to ameliorate the negative effects of public policies that may have been a barrier to affordable housing. An update to the Housing Element (2021-2029) further reports that the City has recently completed several affordable housing projects and is in the planning/approval stages for several additional affordable housing projects, indicating that the City's existing development standards do not constrain affordable housing development. Examples of changes made or to be made include but were not limited to:

- Single-Room Occupancy (SRO) – The City recently amended its Zoning Ordinance to conditionally permit SRO housing in the residential zones of the Main Street and Freeway Corridor Specific Plan area.
- Farmworker Housing – The City plans to amend the Zoning Ordinance within one year of the adoption of the City's Housing Element to address the Employee Housing Act with regard to farmworker housing. In addition, the City plans to amend the Zoning Ordinance to permit by right farm labor housing for 36 persons in a group quarter or 12 units intended for families on properties where agricultural uses are permitted.
- Housing for Persons with Disabilities – The City plans to create a process within one year of the adoption of the Housing Element for making requests for reasonable accommodation to land use and zoning decisions and procedures regulating the siting, funding, development and use of housing for people with disabilities.

To address housing affordability and the lack of monetary resources for affordable housing, the City allocated funds for fair housing services to ensure fair housing choices are addressed throughout the combined five-year Consolidated Plan cycle.

Lastly, the City's updated 2021-2029 Housing Element notes the following to help ameliorate negative effects of public policies that serve as barriers to affordable housing:

- The City has outlined certain concessions for development standards in its Landscape Ordinance. Affordable housing developments are permitted to use one-gallon shrubs and five-gallon trees, instead of the otherwise required five-gallon shrubs and 15-gallon trees.
- The City has established a density bonus program to encourage the production of housing for lower and moderate-income households by offering developers density increases beyond the maximum allowed under the applicable zoning district and land use element of the general plan in exchange for the construction of below-market rate units. In addition, other development incentives may be permitted.
- Current state law requires jurisdictions to provide density bonuses and development incentives to all developers who propose to construct affordable housing on a sliding scale, where the amount of density bonus and number of incentives vary according to the amount of affordable housing units provided. In May of 2011, the City's Development Code was updated to reflect these new requirements.
- Under AB 1763, housing projects where all units are affordable to low and very low-income residents qualify for an 80% density bonus, except that up to 20 percent of the total units in the development may be for moderate-income households. AB 1763 provides for a fourth incentive and concession to 100% affordable projects. For housing projects that qualify as a special needs or supportive housing development, AB 1763 eliminates all local parking requirements. A development that is a special needs housing development shall have either paratransit service or unobstructed access, within one-half mile, to fixed bus route service that operates at least eight times per day.
- In October 2019, SB 13, AB 68, and AB 881 were adopted into law with the intention of facilitating the construction of Accessory Dwelling Units (ADUs) in California. One key component of the new ADU laws is that the City is now required to allow Junior Accessory Dwelling Units (Junior ADUs). In June 2020, the development code was amended to be consistent with state law.
- AB 671 requires cities to include a plan that incentivizes and promotes the creation of ADUs that can be offered at affordable rent for very low, low-, or moderate-income households in its housing element. California Department of Housing and Community Development (HCD) is also to develop a list of existing state grants and financial incentives for operating, administrative, and other expenses in connection with the planning, construction, and operation of ADUs with affordable rent. The list must be posted on the HCD website by December 31, 2020. The development code will be

amended within one year following certification of the Housing Element to address the requirements of AB 671.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The primary obstacles to meeting the underserved needs of low- and moderate-income people include lack of funding from federal, state and other local sources, the high cost of housing that is not affordable to low-income people and the lack of availability of home improvement financing in the private lending industry. To address these obstacles, the City invested CDBG funds through the 2021-2022 Action Plan and leveraged funds in projects that provide public and neighborhood services to low- and moderate-income people and those with special needs, and programs that prevent homelessness. To address underserved needs, the City allocated 100 percent of its non-administrative CDBG percent of its investments for program year 2021-2022 to projects and activities that benefit low- and moderate-income people.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The Residential Lead Based Paint Hazard Reduction Act of 1992 (Title X) emphasizes prevention of childhood lead poisoning through housing-based approaches. This strategy requires the City to implement programs that protect children living in older housing from lead hazards.

Overall, the City has a relatively young housing stock, with 17,715 housing units out of a total of 26,255 of the City's total housing units, 67.5%, built after 1980 according to 2011-2015 ACS data. The remaining 32.5% constructed before 1980 have the most potential risk to contain lead-based paint. In these units, the best way to have reasonable assurance that lead-based paint hazards are not present is to have the painted surfaces tested.

According to the City, a typical lead-based paint screening survey costs approximately \$1,650. To reduce lead-based paint hazards, the City takes the following actions:

- Include lead testing and abatement procedures, if necessary, in all residential rehabilitation activities for units built prior to January 1, 1978.
- Monitor the lead-poisoning data maintained by the San Bernardino County Department of Public Health (SBDPH). According to SBDPH, there were four (4) incidents of Hesperia children with blood lead levels greater than 9.5 micrograms per deciliter, and a total of five (5) documented cases with levels equal to or greater than 20 micrograms per deciliter from 2009-2013 (more current data, not available).
- Educate residents on the health hazards of lead-based paint through brochures and encourage screening children for elevated blood-lead levels.

- Disseminate brochures about lead hazards through organizations such as Inland Fair Housing and Mediation Board (IFHMB).

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The implementation of CDBG activities meeting the goals established during the 2021-2022 program year helped to reduce the number of poverty-level families by:

- Supporting activities that preserve and improve public facilities and infrastructure to benefit low-and moderate-income residents;
- Supporting activities that fulfill the HUD regulatory mandate to affirmatively further fair housing choice through the provision of fair housing education, counseling, anti-discrimination, and landlord-tenant mediation; and

In addition to these local efforts, mainstream state and federal resources also contribute to reducing the number of individuals and families in poverty. Federal programs such as the Earned Income Tax Credit and Head Start help provide a pathway out of poverty for families who are ready to pursue employment and educational opportunities. Additionally, in California, the primary programs that assist families in poverty are CalWORKs, CalFresh (formerly food stamps) and Medi-Cal. Together, these programs provided individuals and families with employment assistance, subsidy for food, medical care, childcare and cash payments to meet basic needs such as housing, nutrition, and transportation. Other services are available to assist persons suffering from substance abuse, domestic violence, and mental illness.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The institutional delivery system in the City is high-functioning and collaborative—particularly the relationship between local government and the nonprofit sector comprised of a network of capable non-profit organizations that are delivering a full range of services to residents. Strong City departments anchor the administration of HUD grant programs and the housing and community activities that are implemented in the City. These are supported and enhanced through the City’s collaboration with nonprofit agencies receiving CAP (leveraged City funds) funds by ensuring that the needs of low- and moderate-income residents are met. The institutional delivery system is successfully being implemented as envisioned within the 2020-2024 Consolidated Plan and Strategic Plan.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

To enhance coordination between public and private housing and social service agencies, the City will continue consulting with and inviting the participation of a wide variety of agencies and organizations involved in the delivery of housing and supportive services to low- and moderate-income residents in the City—particularly the CDBG Target Areas. The City has also developed its CAP program which utilizes City leveraged dollars to fund non-profits through less administratively restrictive funds to ensure its residents are provided the services they require and deserve.

Identify actions taken to overcome the effects of any impediments identified in the jurisdiction's analysis of impediments to fair housing choice. 91.520(a)

The 2020 Analysis of Impediments to Fair Housing Choice (AI) adopted by the City Council on April 21, 2020, included two (2) impediments that remained unresolved from the 2015-2019 AI and one (1) impediment to fair housing choice. Although great strides have been made to try to address the impediments in prior years, the rise in the housing market and effects from the COVID-19 pandemic have made it challenging, especially with the closures and social distancing requirements in place. The City's Economic Development Department worked directly with its fair housing service provider, Inland Fair Housing and Mediation Board (IFHMB), during the 2021-2022 program year to ensure efforts were not stalled by conducting workshops and trainings virtually through Zoom, Microsoft TEAMS, and other platforms to ensure the information was accessible to both tenants and landlords. The City advertised and promoted events providing fair housing services on the City's Webpage Events Calendar as well as make Fair Housing brochures readily accessible at City Hall. Through its virtual fair housing workshops, IFHMB has been able to successfully educate tenants and landlords of their rights and responsibilities.

The City has updated its Housing Element (2021-2029); however, the document reports that the City currently has no established process in place and reasonable accommodations are granted on a case-by-case basis. The City plans to amend the Development Code to implement a reasonable accommodation procedure to address reasonable accommodation requests relating to zoning and land use regulations. As there is no established procedure in place, no specific permits or fees are required for reasonable accommodation requests as of the date of this document.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

During the 2021-2022 program year, the City has limited the number of activities it has funded to mostly City ran activities and fair housing services to streamline the City's CDBG program and ensure that CDBG funds are used efficiently and in compliance with applicable regulations. The City's Economic Development Department provides technical assistance to its fair housing service provider as well as other City departments at the beginning of the program year and monitors all activities throughout the program year to ensure benchmarks are met for continued compliance.

Technical Assistance

To enhance compliance with federal program regulations, the City's application paperwork provides detailed information regarding the City's five-year Consolidated Plan goals, program requirements and available resources for award. Prior to the approval of the Annual Action Plan, Subrecipient Agreements and Memorandums of Understandings (MOUs) are reviewed in detail with all parties to ensure overall activity compliance and to review the City's compliance procedures and requirements. Additionally, individualized technical assistance is provided on an as-needed basis throughout the program year.

Activity Monitoring

All activities are monitored, beginning with a detailed review upon receipt of an application to determine eligibility, conformance with a National Objective and conformance with a Strategic Plan goal. This review also examines the proposed use of funds, eligibility of the service area, eligibility of the intended beneficiaries and likelihood of compliance with other federal requirements such as the National Environmental Policy Act, the System for Award Management (SAM) debarment list, Davis-Bacon and Related Acts (prevailing wage), Minority and Women Business Enterprise, Section 3 and federal acquisition and relocation regulations, as applicable.

Eligible Subrecipients submit their most recent Financial Statement/Single Audit and other documentation to establish their administrative and financial capacity, and any findings noted in the audit are reviewed. In such instances where Audit findings arise, the agency is required to provide the City documentation resolving the finding. Prior to entering into a written agreement, staff and consultants perform periodic desk monitoring including ongoing review of required performance reports and documentation to substantiate CDBG expenditures. The

reviews also include both a fiscal and programmatic review of the subrecipient's activity(ies). The reviews determine if the activity(ies) comply with the program regulations and City contract and/or MOU. Areas of review included overall administration, financial systems, appropriateness of program expenditures, program delivery, client eligibility determination and documentation, reporting systems, and achievement toward achieving contractual goals. No deficiencies or non-compliance with the program requirements were identified during the 2021-2022 program year.

For CDBG capital projects, monitoring of Davis-Bacon and Related Acts, Minority and Women's Business Enterprise (MBE/WBE) and Section 3 requirements were conducted by LDM Associates, Inc. to determine the adequacy of implementation by the Development Services Department and its consultants.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

In accordance with the City's adopted Citizen Participation Plan (CPP), a public notice was published in the Hesperia Resorter in English and in Spanish on September 1, 2022, notifying the public of the availability of the CAPER for a 15-day public review and comment period. Copies of the public notices are included in **Appendix A**.

The draft CAPER was available on the City's website and at the following locations:

City Clerk's Office
9700 Seventh Avenue
Hesperia, California 92345

Economic Development Department
9700 Seventh Avenue
Hesperia, California 92345

Hesperia Public Library
9560 Seventh Avenue
Hesperia, California 92345

A public hearing was conducted before the City Council on Tuesday, September 20, 2022, to solicit comments from residents and interested parties. A summary of all written or oral comments received during the public hearing are included in **Appendix B**.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

CDBG funds are making a significant impact on strategies to address the high priority needs identified in the 2020-2024 Consolidated Plan – Strategic Plan. As shown in **Figure 1** in section CR-05 of this document, CDBG funds contributed to three (3) Strategic Plan goals (includes Administration goal) reported in Table 1 of this document.

Public Facility and Infrastructure Improvements

To improve City public facilities and infrastructure to benefit low- and moderate-income people or those presumed under HUD regulations to be low- and moderate-income such as elderly people and disabled adults as well as residents of low- and moderate-income housing, the City invested CDBG resources to address this Strategic Plan goal through the funding of the 2020-2021 and 2021-2022 Street Improvement Projects (two separate projects) and the Peach Avenue Drainage Improvement Project. During the 2021-2022 program year, the City was able to complete the 2020-2021 Street Improvement Project and commence procurement efforts for design and engineering services for the 2021-2022 Street Improvement Project, which is anticipated to be awarded during the 2022-2023 program year. In addition, the City was able to commence construction on the Peach Avenue Drainage Improvement Project, which is anticipated to be completed during the 2022-2023 program year.

Fair Housing Services

For the implementation of the City's Fair Housing Services, the City funded IFHMB in the amount of \$15,000. The funds were used for the provision of fair housing outreach, education, and enforcement activities, including landlord-tenant matters. During the program year, IFHMB was able to provide fair housing services to 63 unduplicated residents and landlord tenant mediation services to 341 unduplicated residents.

Public Services for Low-income Residents/Senior Services/Homeless Prevention and Special Needs Services *(not a Strategic Plan Goal, but efforts supported by City leverage dollars)*

To support the City's initiative for Public Services for Low-income residents, leveraged City funds were awarded to 11 agencies that provided different public services for the residents of the City. Such services ranged from food banks/pantries, senior/disabled adult services, shelter and shelter services, veteran services, and other various public services. In total, the agencies provided public service assistance to 11,530 primarily low- and moderate-income residents.



2021/2022
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APPENDIX A
Public Notices



2021/2022
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JULY 1, 2021 THROUGH JUNE 30, 2022
(Will be entered prior to submission to HUD)

APPENDIX B
Summary of Citizen Participation Comments



2021/2022
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APPENDIX C
IDIS Reports



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APPENDIX D
SPEARS – HUD 60002

City of Hesperia

STAFF REPORT



DATE: September 20, 2022
TO: Mayor and City Council Members
FROM: Nils Bentsen, City Manager
BY: Casey Brooksher, Director of Administrative Services
SUBJECT: Discussion on Commercial Cannabis Tax

RECOMMENDED ACTION

It is recommended that the City Council review the Commercial Cannabis Tax revenue and provide direction to staff.

BACKGROUND

The following is a timeline of events pertaining to the City's commercial cannabis tax:

- On September 19, 2017, the City Council adopted Ordinance No. 2017-15 and 2017-16 creating regulations pertaining to medical cannabis and recognizing State License Type M-Type 9, Non-Storefront Retailers; limited to delivery services to medical marijuana patients.
- On June 19, 2018, the City Council directed staff to prepare a Cannabis Business Tax ordinance for consideration to send to the voters at the then regularly held election occurring on November 06, 2018.
- At that election, the majority of voters approved Ballot Measure T, allowing for the taxation of commercial cannabis operations within the City. The approved ballot measure provided for the taxation of 1% to 6% on the gross revenue of the commercial cannabis businesses.
- On December 18, 2018, the City Council determined that gross receipt tax would be assessed at four percent (4%).
- On November 19, 2019, the City Council adopted Ordinance 2019-14, which placed a stay on new licenses, as well as placed parameters on the permitting process for those licenses types that were considered 'in process'.

ISSUES/ANALYSIS

Since the inception of the medical cannabis program, there have been a total of 38 applications for permits. Currently, there are 18 active permits, which is 47% of the total applications. The following table summarizes the status of the applications:

Permit Status	
Active Permits	18
In Process Permit	5
Closed	3
Revoked	9
Voided	3
Total Permits	38

Of the 19 active permits, 14 establishments have remitted tax returns showing business activity during Fiscal Year (FY) 2021-22. The following table demonstrates the annual gross receipt tax revenue. Additionally, based on a 4% gross receipt tax, also shown is the assumed total sales of all establishments (tax divided by tax rate).

	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22 Budget	FY 2021-22 Unaudited	FY 2022-23 Budget
Commercial Cannabis Tax	37,686	290,022	702,916	700,000	544,396	481,000
Assumed Total Gross Sales	942,146	7,250,556	17,572,896	17,500,000	13,609,889	12,025,000

As shown in the table, the highest year of sales occurred during FY 2020-21. FY 2021-22 experienced a reduction of 23%, with a total tax revenue of \$544,396. The FY 2022-23 Budget further assumes a 12% reduction from FY 2021-22, for a projected amount of \$481,000.

The FY 2022-23 General Fund revenue budget is \$44,295,907, of which cannabis tax revenue is 1.1% of the total. When considering all revenue of \$144,010,399, cannabis tax is 0.3% of the total for FY 2022-23.

Finally, based on the 4% gross receipt tax, for every \$100,000 of incremental revenue that the General Fund were to receive, the gross sales would need to increase by \$2.5 million.

FISCAL IMPACT

There is no fiscal impact associated with this report, as the taxes are figured into the FY 2022-23 Budget.

ALTERNATIVES

1. Provide direction to staff.

ATTACHMENTS

None

City of Hesperia

STAFF REPORT



DATE: Sept 20, 2022

TO: Mayor and Council Members

FROM: Nils Bentsen, City Manager

BY: Rachel Molina, Assistant City Manager
Jennifer Colby, Community Relations Specialist

SUBJECT: 2022 Emergency Operations Plan Update

RECOMMENDED ACTION

It is recommended that the City Council adopt Resolution No. 2022-67 adopting the 2022 Emergency Operations Plan (EOP) Update and authorize staff to make future non-substantive revisions.

BACKGROUND

In order to adequately and efficiently respond to emergency situations such as natural and manmade disasters which can include catastrophic earthquakes, wildfires, flood, and other emergency situations, an Emergency Operations Plan (EOP) is necessary to delineate how City resources will be allocated in these situations. Additionally, an EOP outlines the various roles and duties of City personnel that are assigned to the City's Emergency Operations Center (EOC) in the event of an emergency.

Cities in California must produce an EOP that is compliant with the California Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS). Both SEMS and NIMS are based on responding to emergencies by utilizing the Incident Command System (ICS). The plan must also complement the San Bernardino County Operational Area EOP and the State of California Emergency Plan.

The Emergency Operations Plan must be regularly reviewed and revised in order for the City to remain eligible for disaster assistance and financial reimbursement. The most recent update of the Plan was adopted in 2013.

ISSUES/ANALYSIS

City staff coordinated with Claris Strategy to produce the 2022 Emergency Operations Plan update with the following goals in mind:

- Reflects current best practices and format, including streamlining the basic plan
- Identifies gaps in the 2017 EOP and incorporates changes to address these gaps
- Meets state and federal standards
- Incorporates cultural competence measures into the plan as outlined in SB 160,

to ensure that the diverse cultural and linguistic needs of all residents are addressed

- Addresses requirements outlined in AB 477 Emergency Preparedness: Vulnerable Populations
- Utilizes the Cal OES Crosswalk and Comprehensive Preparedness Guide Plan Analysis Tool to ensure compliance with SEMS and NIMS
- Complements San Bernardino County Emergency Operations Plan and the State of California Emergency Plan

In addition to typical update changes associated with title changes and updated references, more significant changes include:

- Changes to Emergency Operations Center Organization
- Changes to EOP Checklists

New Additions

- Hyperlinked Table of Contents of One EOP File instead of Multiple Files
- Disabled, Access and Functional Needs Guidance
- Revised Action Planning Guidance
- New Planning graphic
- Standing Objectives
- Updated Financial Management Information and Graphic
- Change of Shift Form
- Resource Request Form
- Procurement Justification Form

FISCAL IMPACT

There is no fiscal impact associated with this item.

ALTERNATIVE(S)

1. Provide alternative direction to staff.

ATTACHMENT(S)

1. Resolution No. 2022-67
2. 2022 Emergency Operations Plan Update (On file in Clerk's office)

RESOLUTION NO. 2022-67

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HESPERIA, CALIFORNIA, ADOPTING THE 2022 EMERGENCY OPERATIONS PLAN UPDATE, AND AUTHORIZING FUTURE NON-SUBSTANTIVE AMENDMENTS TO THE PLAN.

WHEREAS, the City of Hesperia recognizes that planning and preparing for emergencies in advance can reduce potential harm to people and property within our community from the threat of natural or human-caused events such as earthquake, fire, flood, terrorism or other hazards; and

WHEREAS, the City of Hesperia recognizes the importance of a unified and consistent system to prepare for, respond to and recover from disasters and emergencies; and

WHEREAS, an Emergency Operations Plan provides the framework for emergency response and emergency management in the City of Hesperia during disasters; and

WHEREAS, the overall objective of emergency management for the City of Hesperia is to ensure the effective management of response forces and resources in preparing for and responding to situations associated with natural, human-caused or technological disasters; and

WHEREAS, the City of Hesperia's emergency management program is committed to provide effective life safety measures, while reducing property loss and damage to the environment; and

WHEREAS, the City of Hesperia will do its best to prepare and respond to an emergency or disaster, it recognizes that the overall responsibility for emergency preparedness rests with the citizens.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF HESPERIA CITY COUNCIL AS FOLLOWS:

Section 1. The City Council approves the 2022 Emergency Operations Plan Update of the City of Hesperia.

Section 2. The City Council authorizes the Emergency Operations Center (EOC) Manager to make necessary administrative and operational changes to the Emergency Operations Plan that is in keeping with the intent of the Plan as approved.

Section 3. The City Council authorizes the EOC Manager, or designee, to perform all duties required to carry out the Emergency Operations Plan.

Section 4. That City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

ADOPTED AND APPROVED this 20th day of September 2022.

Brigit Bennington, Mayor

ATTEST:

Melinda Sayre
City Clerk

ATTACHMENT 2 AVAILABLE FOR REVIEW IN THE CITY CLERK'S OFFICE