

City of Hesperia

STAFF REPORT



DATE: Sept 20, 2022

TO: Mayor and Council Members

FROM: Nils Bentsen, City Manager

BY: Rachel Molina, Assistant City Manager
Jennifer Colby, Community Relations Specialist

SUBJECT: 2022 Emergency Operations Plan Update

RECOMMENDED ACTION

It is recommended that the City Council adopt Resolution No. 2022-67 adopting the 2022 Emergency Operations Plan (EOP) Update and authorize staff to make future non-substantive revisions.

BACKGROUND

In order to adequately and efficiently respond to emergency situations such as natural and manmade disasters which can include catastrophic earthquakes, wildfires, flood, and other emergency situations, an Emergency Operations Plan (EOP) is necessary to delineate how City resources will be allocated in these situations. Additionally, an EOP outlines the various roles and duties of City personnel that are assigned to the City's Emergency Operations Center (EOC) in the event of an emergency.

Cities in California must produce an EOP that is compliant with the California Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS). Both SEMS and NIMS are based on responding to emergencies by utilizing the Incident Command System (ICS). The plan must also complement the San Bernardino County Operational Area EOP and the State of California Emergency Plan.

The Emergency Operations Plan must be regularly reviewed and revised in order for the City to remain eligible for disaster assistance and financial reimbursement. The most recent update of the Plan was adopted in 2013.

ISSUES/ANALYSIS

City staff coordinated with Claris Strategy to produce the 2022 Emergency Operations Plan update with the following goals in mind:

- Reflects current best practices and format, including streamlining the basic plan
- Identifies gaps in the 2017 EOP and incorporates changes to address these gaps
- Meets state and federal standards
- Incorporates cultural competence measures into the plan as outlined in SB 160,

to ensure that the diverse cultural and linguistic needs of all residents are addressed

- Addresses requirements outlined in AB 477 Emergency Preparedness: Vulnerable Populations
- Utilizes the Cal OES Crosswalk and Comprehensive Preparedness Guide Plan Analysis Tool to ensure compliancy with SEMS and NIMS
- Complements San Bernardino County Emergency Operations Plan and the State of California Emergency Plan

In addition to typical update changes associated with title changes and updated references, more significant changes include:

- Changes to Emergency Operations Center Organization
- Changes to EOP Checklists

New Additions

- Hyperlinked Table of Contents of One EOP File instead of Multiple Files
- Disabled, Access and Functional Needs Guidance
- Revised Action Planning Guidance
- New Planning graphic
- Standing Objectives
- Updated Financial Management Information and Graphic
- Change of Shift Form
- Resource Request Form
- Procurement Justification Form

FISCAL IMPACT

There is no fiscal impact associated with this item.

ALTERNATIVE(S)

1. Provide alternative direction to staff.

ATTACHMENT(S)

1. Resolution No. 2022-67
2. 2022 Emergency Operations Plan Update (On file in Clerk's office)