



Tony Strickland

MEMO

To: City of Hesperia
Mayor and Council Members
Nils Bentsen, City Manager

From: Tony Strickland Consulting

Date: June 9, 2017

Subject: Scope of Services

SCOPE OF SERVICES

Tony Strickland Consulting ("TS") is committed to providing a tailored legislative and funding advocacy strategy that is specifically designed to meet the City of Hesperia's ("City") priority needs and achieve results. As the City's Washington D.C. representative, TS Consulting will provide the following scope of services:

- Work with the City to develop an annual Federal agenda and legislative strategy, including annual goals and objectives.
- Act as the City's legislative liaison with the California delegation.
- Monitor federal grant applications with agency representatives and advise the City and the congressional delegation of key developments, problems and/or grant delays.
- Discuss with the California delegation and other relevant authorizing and appropriations committees the City's priorities.
- Draft congressional testimony, amendments, report language, and correspondence for the Members of Congress, their staff and congressional committees, as necessary.
- Transmit documents, reports and other information on federal issues that affect local programs to City officials.
- Coordinate all logistical support for the City's visits to Washington, including appointments and meetings for City officials with Members of Congress, their staffs, agency representatives and other officials, as needed. Consultant will coordinate all other necessary arrangements and provide office space, equipment and supplies if necessary.

COST OF SERVICES

Description of Services	Standard Fees	Discounted Fee for City of Hesperia
Federal Legislative Consulting Funding Services	\$7,500/month	\$6,500/month

TS Consulting shall receive a flat retainer fee of \$6,500 per month, plus \$400 per month in expenses.

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