

City of Hesperia

STAFF REPORT



DATE: July 17, 2018

TO: Mayor and Council Members
Chair and Board Members, Hesperia Water District
Chair and Commission, Community Development Commission

FROM: Nils Bentsen, City Manager

BY: Mark Faherty, Public Works Manager

SUBJECT: Fleet Maintenance Services for Fiscal Year 2018-19

RECOMMENDED ACTION

It is recommended that the City Council, Board of Directors of the Hesperia Water District, and Board of Directors of the Community Development Commission (CDC) authorize the City Manager to execute a purchase order with Hesperia Unified School District (HUSD) in the not-to-exceed amount of \$256,000, Risk Free Repairs & Road Service in the not-to-exceed amount of \$200,000, and Agri-Con Hydraulics, Inc. in the not-to-exceed amount of \$141,000. All include a contingency of 10% (for possible further maintenance increases) for the provision of providing vehicle/equipment maintenance for Fiscal Year 2018-19.

BACKGROUND

HUSD currently provides preventative and corrective maintenance of light duty vehicles and equipment, Risk Free Repairs & Road Service provides maintenance of medium and on-road heavy equipment, Agri-Con Hydraulics Inc. provides maintenance of off-road heavy equipment for the City and Hesperia Water District fleets. In July 2011, City staff entered into a year-to-year maintenance agreement with HUSD for the purpose of providing fleet services. In addition to presenting fleet maintenance as part of the annual budget, staff requests City Council authorization to proceed with another Fiscal Year, under the contracts, with additional funding provided by City Council approval of the purchase order.

ISSUES/ANALYSIS

As part of the Fiscal Year 2018-19 agreement, HUSD will continue to service light duty vehicles and equipment, one (1) ton and less determined by the vehicles gross vehicle weight rating (GVWR). Existing contracts with Risk Free Repairs & Road Service and Agri-Con Hydraulics Inc. will be extended per agreement 2017-18-006 and 2017-18-007 for the maintenance and repair of medium and heavy duty vehicles and equipment.

FISCAL IMPACT

Funding for fleet maintenance services has been included in the adopted Fiscal Year 2018-19 City and Water District's budgets under Fund No. 100 (General); 256 (City Manager); 263 (Streets); 370 (Community Development Commission); 700 (Water); and 710 (Sewer).

ALTERNATIVE(S)

1. Provide alternative direction to staff.

ATTACHMENT(S)

None.