

City of Hesperia

STAFF REPORT



DATE: May 19, 2020
TO: Mayor and Council Members
FROM: Nils Bentsen, City Manager
BY: Don Riser, Animal Services Manager
Tammy Schnelle-Scarff, Administrative Secretary
SUBJECT: Amend Professional Services Agreement with D&D Services Inc.

RECOMMENDED ACTION

It is recommended that the City Council approve an amendment in the amount of \$4,060 to the Professional Service Agreement (PSA 2017-18-044) with D&D Services Inc., dba D & D Disposal, for deceased animal disposal services for a total not-to-exceed contract amount of \$56,010.

BACKGROUND

On September 1, 2017, the City Council entered into a two-year and nine-month agreement with D&D Services, to provide deceased animal disposal services. The services provided includes the weekly pick up and disposal of deceased animals from the Hesperia Animal Shelter as well as all necessary supplies such as 55 gallon barrels and the walk-in refrigeration unit.

D&D Services notified the City that as of May 31, 2020, they are suspending all contract operations. The current PSA with D&D Services expires on June 30, 2020, however we have exceeded the \$50,000 initial contract allocation and are in need of the remaining three months of service to be increased on the contract.

ISSUES/ANALYSIS

The California Veterinarian Medical Board requires all animal shelters dispose of deceased animals in accordance with law. We have a small refrigerated storage unit that stores a minimal amount of deceased animals with no other optimal options at this time.

FISCAL IMPACT

Funding for D&D Services to provide disposal of deceased animals is budgeted annually in account 100-29-305-5000-7500.

Currently there is \$350 available on the purchase order for D&D Services and the monthly service invoices for February through May 2020, at \$1,590 per month are still outstanding.

ALTERNATIVE(S)

1. Provide alternative direction to staff.

ATTACHMENT(S)

None.