

# City of Hesperia

## STAFF REPORT



**DATE:** October 6, 2020

**TO:** Mayor and Council Members  
Chair and Board Members, Hesperia Water District

**FROM:** Nils Bentsen, City Manager

**BY:** Melinda Sayre, Director of Government Services/City Clerk

**SUBJECT:** Consideration of the Biennial Update of the City's Statement of Economic Interests Designated Employee Filing Roster

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### RECOMMENDED ACTION

It is recommended that the City Council and Water District Board adopt the Fair Political Practices Commission required biennial update of the City's Statement of Economic Interest Employee Filing Roster (Conflict-of-Interest Code) for designated employees through adoption of Joint Resolution No. 2020-66 and HWD 2020-25.

### BACKGROUND

The Political Reform Act of 1974 (Gov. Code sections 81000-91014) requires local public officials and employees to disclose certain personal financial holdings which may be materially affected by their official actions or job duties. In accordance with the Act, each local agency must adopt a conflict-of-interest code, which is the legal instrument requiring individuals holding designated positions to disclose their personal financial interests on a Statement of Economic Interests Form 700 when they assume or leave a designated position and on an annual basis.

Additionally, the Act requires each local agency to review its code biennially during even-numbered years to ensure the list of designated employees and the disclosure categories are reflective of the agency's current organization and ability to affect economic interests. At the conclusion of the 2020 biennial code review it was determined that substantial personnel classification changes occurred and an update was warranted.

### ISSUES/ANALYSIS

The proposed Conflict-of-Interest Code includes each of the positions within the City and Water District that involve the making or participation in the making of decisions that may foreseeably have a material financial effect on any financial interest, and updates the disclosure categories to allow accurate disclosure of economic interests and sources of income and gifts, without violation of privacy rights.

The list of job classifications required to file a Statement of Economic Interest Form 700 has been updated to reflect the current personnel classification structure of the City. Classifications that have been eliminated are shown on Exhibit "A" with a strikethrough and new classifications being added are shown in bold. Exhibit "B" is an explanation of the Disclosure Categories reflected for each classification.

**Positions added to the Designated Conflict of Interest filing Positions:**

- Community Relations Specialist
- Community Development Supervisor
- Deputy City Manager
- Director of Government Services/City Clerk
- Public Works Superintendent

**Positions Eliminated:**

- Building & Safety Supervisor

**FISCAL IMPACT**

There is no fiscal impact associated with this item.

**ALTERNATIVE(S)**

Provide alternative direction to staff.

**ATTACHMENT(S)**

1. Joint Resolution Nos. 2020-66 and HWD 2020-25
2. Exhibit "A" Designated Employees with Disclosure Categories
3. Exhibit "B" Conflict of Interest Disclosure Categories