



City of Hesperia

Meeting Minutes - Draft

City Council

City Council Chambers
9700 Seventh Ave.
Hesperia CA, 92345

Tuesday, December 15, 2020

6:30 PM

**REGULAR MEETING AGENDA
HESPERIA CITY COUNCIL
SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY
HESPERIA HOUSING AUTHORITY
HESPERIA COMMUNITY DEVELOPMENT COMMISSION
HESPERIA WATER DISTRICT
December 15, 2020, 6:30 PM
9700 7th Avenue, Council Chambers, Hesperia, CA 92345**

Pursuant to State recommendations, the meeting was closed to the public due to COVID-19 (Coronavirus). Public Comment on agenda items and General Public Comment was taken remotely.

CLOSED SESSION - 6:00 PM (City Manager's Conference Room)

Roll Call

Present: 5 - Mayor Gregg, Mayor Pro Tem Bennington, Council Member Bird, Council Member Holland and Council Member Swanson

Conference with Real Property Negotiators – Property Negotiations
Government Code Section – 54956.8

1. Negotiating Parties: Covington Group and City of Hesperia
Location: APN: 3039-311-03, 05, and 06; 3039-341-01, 02, 05, and 06
Under Negotiation: Price and Terms

CALL TO ORDER - 6:30 PM

- A. Invocation**
- B. Pledge of Allegiance to the Flag**
- C. Roll Call**

Present: 5 - Mayor Gregg, Mayor Pro Tem Bennington, Council Member Bird, Council Member Holland and Council Member Swanson

D. Agenda Revisions and Announcements by City Clerk – A green sheet item was provided to City Council for clarification for item 10.

E. Closed Session Reports by City Attorney – No reportable action taken

JOINT CONSENT CALENDAR

A motion was made by Holland, seconded by Bird, that the Consent Calendar be approved. The motion carried by the following vote:

Aye: 5 - Gregg, Holland, Swanson, Bird and Bennington

Nay: 0

1. Consideration of the Draft Minutes from the Regular Meeting held Tuesday, December 1, 2020

Recommended Action:

It is recommended that the City Council approve the Draft Minutes from the Regular Meeting held Tuesday, December 1, 2020.

Sponsors: Director of Government Services/City Clerk Melinda Sayre

2. Warrant Run Report (City - Successor Agency - Housing Authority - Community Development Commission - Fire - Water)

Recommended Action:

It is recommended that the Council/Board ratify the warrant run and payroll report for the City, Successor Agency to the Hesperia Community Redevelopment Agency, Hesperia Housing Authority, Community Development Commission, and Water District.

Sponsors: Director of Finance Casey Brooksher

3. Treasurer's Cash Report for the unaudited period ended October 31, 2020

Recommended Action:

It is recommended that the Council/Board accept the Treasurer's Cash Report for the City, Successor Agency to the Hesperia Community Redevelopment Agency, Hesperia Housing Authority, Community Development Commission, and Water District.

Sponsors: Director of Finance Casey Brooksher

4. Annual 2021-22 Recognized Obligation Payment Schedule

Recommended Action:

It is recommended that the Successor Agency adopt Resolution No. SA 2020-01, approving the Annual 2021-22 Recognized Obligation Payment Schedule (ROPS), including the Successor Agency's FY 2021-22 Administrative Budget and authorize staff to present the ROPS to the Oversight Board for its consideration and approval.

Sponsors: Director of Finance Casey Brooksher

5. Landscape Maintenance Agreements with the State of California Department of Transportation (Caltrans) and Pipeline Petroleum Banning, LLC.

Recommended Action:

It is recommended that the City Council approve the Landscape Maintenance Agreements with the State of California Department of Transportation (Caltrans) and Pipeline Petroleum Banning, LLC for the installation and maintenance of landscaping within the State right-of-way along Highway 395.

Sponsors: Senior Planner Ryan Leonard

6. Interactive Voice Response, Online Bill Pay, and Presentment Services for Water/Sewer Utility Bills

Recommended Action:

It is recommended that the City Council and Board of Directors of the Hesperia Water District (District) authorize the City Manager to enter into a three (3) year agreement with InfoSend, Inc. (InfoSend) in an amount not to exceed \$150,000, for an interactive voice response system (IVR) with online bill payment and presentment services for water/sewer utility bills.

Sponsors: Director of Finance Casey Brooksher

7. Land Management System Maintenance and Licensing Contract

Recommended Action:

It is recommended that the City Council authorize the City Manager to enter into a two-year agreement with CentralSquare in an amount not-to-exceed \$111,320 to provide licensing, support, and maintenance of the City's current land management system (TrakIt).

Sponsors: IT Manager Victor Knight and Deputy City Manager Rachel Molina

8. Award contract to Nobel Systems for unlimited mobile licenses with Geoviewer, including Valve Exercise and Dig Alert modules

Recommended Action:

It is recommended that the City Council and Board of Directors of the Hesperia Water District (HWD) authorize the City Manager to enter into a three-year contract in the not-to-exceed amount of \$32,300 for unlimited mobile licenses for the City's Geographic Information System (GIS) program, Geoviewer.

Sponsors: Public Works Superintendent Jeremy McDonald and Public Works Manager Mark Faherty

PUBLIC HEARING

9. Substantial Amendment to the Community Development Block Grant (CDBG) 2017-2018 and 2018-2019 Annual Action Plans

Recommended Action:

It is recommended that the City Council: 1) Conduct a public hearing and upon accepting public testimony, adopt Resolution No. 2020-80 including any modifications or amendments thereto 2) Approve a Substantial Amendment to the Community Development Block Grant ("CDBG") 2017-2018 and 2018-2019 Annual Action Plans ("Action Plans") by canceling the 2017-2018 and 2018-2019 Downtown Revitalization Commercial Façade Improvement Programs in the combined amount of \$304,490 and repurposing these funds to the Microenterprise Assistance Program (MAP); and 3) Authorize the City Manager and/or designee to execute and transmit all necessary documents, including the Substantial Amendment to the Action Plans, and any additional amendments, to ensure the City's timely expenditure of CDBG funds.

Sponsors: Economic Development Manager Rod Yahnke

The public hearing was opened, there being no public comment the public hearing was closed.

A motion was made by Bennington, seconded by Holland, that this item be approved. The motion carried by the following vote:

Aye: 5 - Bird, Gregg, Bennington, Holland and Swanson

Nay: 0

10. Consideration of Relief to Hesperia Businesses by Waiver of Business License Renewal Fees for Businesses Impacted by COVID-19 and Adoption of Amended City-Wide Fee Schedule

Recommended Action:

It is recommended that the City Council and Board Members of the respective subsidiary districts approve relief to Hesperia Businesses by waiver of business license renewal and administrative fees to those

impacted by COVID-19 and the state's stay-at-home orders; and hold a public hearing and adopt Joint Resolution No. 2020-79, Resolution No. HWD 2020-28, Resolution No. HHA 2020-012, and Resolution No. HCDC 2020-06 amending the City-wide fee schedule.

Sponsors: Assistant City Manager Michael Blay and Administrative Analyst Tina Bulgarelli

The public hearing was opened, there being no public comment the public hearing was closed.

A motion was made by Holland, seconded by Bennington, that this item be approved with the exception of the Animal Control services portion of the amended fee. The motion carried by the following vote:

Aye: 5 - Bird, Gregg, Bennington, Holland and Swanson

Nay: 0

NEW BUSINESS

11. City Council Appointments to Outside Agencies

Recommended Action:

It is recommended that the City Council follow past practice and appoint liaisons (both primary and alternate) to various outside agencies for a one-year period to commence in January 2021.

Sponsors: Director of Government Services/City Clerk Melinda Sayre

A motion was made by Holland, seconded by Bennington, that this item be approved. The motion carried by the following vote:

Aye: 5 - Bird, Gregg, Bennington, Holland and Swanson

Nay: 0

GENERAL PUBLIC COMMENTS (For items and matters not listed on the agenda)

Bob Nelson commented on free speech at public meetings, Earl Hodson commented on traffic issues in Hesperia, Kelly Gregg commented on Weed Abatement.

COUNCIL COMMITTEE REPORTS AND COMMENTS

Council Member Swanson commented on attendance at the SBCTA meeting and proud of having served in the SBCTA.

Council Member Holland commented on committee appointments, Covid-19, and happy holidays.

Mayor Pro Tem Bennington commented on Class of 2021 upcoming graduations, weed abatement, upcoming attendance at the Tri-Agency meeting, thanked staff for their hard work, and happy holidays.

Council Member Bird commented on elections, Class of 2021, Covid-19, and happy holidays.

Mayor Gregg commented on opening up businesses and impacts on the economy, 2020 Chamber awards recipients, and happy holidays.

CITY MANAGER/CITY ATTORNEY/STAFF REPORTS

Happy Holidays.

ADJOURNMENT

Meeting was adjourned at 9:05 p.m. in honor of Mayor Pro Tem Bennington's mother's 84th birthday and high school student Ethan's 18th birthday.

*Melinda Sayre,
City Clerk*