



# City of Hesperia

## Meeting Minutes - Final

### City Council

City Council Chambers  
9700 Seventh Ave.  
Hesperia CA, 92345

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Tuesday, December 19, 2017

6:30 PM

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**REGULAR MEETING AGENDA  
HESPERIA CITY COUNCIL  
SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY  
HESPERIA HOUSING AUTHORITY  
HESPERIA COMMUNITY DEVELOPMENT COMMISSION  
HESPERIA FIRE PROTECTION DISTRICT  
HESPERIA WATER DISTRICT**

**Held at the following locations:**

**9700 Seventh Avenue, Hesperia CA 92345 and 5855 Citrus Blvd., Apt. 120, Harahan, LA 70123  
(teleconferencing location)**

**CLOSED SESSION - 6:00 PM**

**Roll Call**

**Present:** 5 - Mayor Russ (via teleconference location listed on agenda), Mayor Pro Tem Blewett, Council Member Bird, Council Member Holland and Council Member Swanson

Conference with Legal Counsel - Potential Litigation:  
Government Code Section 54956.9(d)2

1. One (1) case

**CALL TO ORDER - 6:30 PM**

**A. Invocation Jason Jahn of High Desert Church**

**B. Pledge of Allegiance to the Flag**

**C. Roll Call**

**Present:** 5 - Mayor Blewett, Mayor Pro Tem Holland, Council Member Bird, Council Member Russ and Council Member Swanson

**D. Agenda Revisions and Announcements by City Clerk - None**

**E. Closed Session Reports by City Attorney – *Direction was given to staff, no reportable action taken.***

**ANNOUNCEMENTS/PRESENTATIONS**

1. Presentation to Employee of the Month for December to Mark Blair, Construction Inspection Supervisor by Michael Blay, Director of Development Services
2. Presentation to retiring employee Dave Reno, Principal Planner by Michael Blay, Director of Development Services

3. Presentation to Employee of the Year to Paul Jung, Information Systems Specialist by Sean Boal, IT Manager
4. Community Events Calendar - *Hesperia Animal Shelter \$15 adoption special to those that bring in a new, unwrapped toy for the Spark of Love toy drive 11/27-12/22; City offices will be closed 12/25/17-1/1/18.*

### **GENERAL PUBLIC COMMENTS (For items and matters not listed on the agenda)**

*Al Vogler commented on the Tapestry project*

*Susan Drake commented on Supervisor Lovingood's focus on community challenges.*

*Anthony Rhoades commented on road striping on Balsam Road.*

### **JOINT CONSENT CALENDAR**

**A motion was made by Russ, seconded by Holland, that Consent Calendar items 1-3, 5-14 be approved. The motion carried by the following vote:**

**Aye:** 5 - Blewett, Holland, Bird, Russ and Swanson

**Nay:** 0

1. Consideration of the Draft Minutes from the Regular Meeting held Tuesday, December 5, 2017

**Recommended Action:**

It is recommended that the City Council approve the Draft Minutes from the Regular Meeting held Tuesday, December 5, 2017.

**Sponsors:** City Clerk Melinda Sayre

2. Warrant Run Report (City - Successor Agency - Housing Authority - Community Development Commission - Fire - Water)

**Recommended Action:**

It is recommended that the Council/Board ratify the warrant run and payroll report for the City, Successor Agency to the Hesperia Community Redevelopment Agency, Hesperia Housing Authority, Community Development Commission, Fire District, and Water District.

**Sponsors:** Deputy Finance Director Anne Duke

3. Treasurer's Cash Report for the unaudited period ended October 31, 2017

**Recommended Action:**

It is recommended that the Council/Board accept the Treasurer's Cash Report for the City, Successor Agency to the Hesperia Community Redevelopment Agency, Hesperia Housing Authority, Community Development Commission, Fire District, and Water District.

**Sponsors:** Deputy Finance Director Anne Duke

4. **Pulled for discussion by Holland.** Amend the FY 2017-18 General Fund Budget to Reimburse the U.S. Department of Housing and Urban Development (HUD)

**Recommended Action:**

It is recommended that the City Council: (i) approve Resolution 2017-057 amending the City's FY 2017-18 General Fund Budget to reimburse the City's line of credit with the U. S. Department of

Housing and Urban Development (HUD); (ii) authorize a budget amendment to increase the City's Community Development Block Grant (CDBG) expenditure account 251-29-700-7142-8000; and (iii) authorize the City Manager or Economic Development Manager, or their designee, to execute and transmit all necessary documents required to complete the reimbursement of \$665,775.

**Sponsors:** Economic Development Manager Rod Yahnke

*Anthony Rhoades commented on item no. 4.*

*Item no. 8 was pulled from the Consent Calendar by Mayor Pro Tem Holland for discussion.*

**A motion was made by Bird, seconded by Holland, that Consent Calendar item 4 be approved. The motion carried by the following vote:**

**Aye:** 5 - Blewett, Holland, Bird, Russ and Swanson

**Nay:** 0

5. Amend the General Fund Fiscal Year 2017-2018 Budget to Reimburse the U.S. Department of Housing and Urban Development (HUD) - 2012-2013 Microenterprise

**Recommended Action:**

It is recommended that the City Council: (i) approve Resolution 2017-058 amending the City's Fiscal Year 2017-18 General Fund Budget, to reimburse the City's line of credit with the U. S. Department of Housing and Urban Development (HUD); (ii) authorize a budget amendment to increase the City's CDBG expenditure account (251-29-700-7142-8000); and (iii) authorize the City Manager or Economic Development Manager or their designee to execute and transmit all necessary documents required to complete the repayment of \$119,227 and the reprogramming of funds into other eligible CDBG activities.

**Sponsors:** Economic Development Manager Rod Yahnke

6. Eagle Hesperia 55, L.P. Completion Certificate Phase I

**Recommended Action:**

It is recommended the Commissioners of the Hesperia Housing Authority (HHA) adopt Resolution No. HHA 2017-011 approving completion of Phase I of the Eagle Hesperia 55 senior apartment project and authorizing execution and recordation of a Completion Certificate.

**Sponsors:** Economic Development Manager Rod Yahnke

7. Revised Combined Compensation Schedules

**Recommended Action:**

It is recommended that the City Council adopt Resolution No. 2017-063, the Board of Directors of the Hesperia Water District adopt Resolution HWD 2017-21, approving the City's revised Combined Compensation Schedule effective July 8, 2017 to incorporate the approved Teamsters, Local 1932 salary increases.

**Sponsors:** Deputy Finance Director Anne Duke and Human Resources Manager Rita Perez

8. Parcel Map 19870

**Recommended Action:**

It is recommended that the City Council adopt Resolution No. 2017-060 approving Parcel Map No. 19870 to create two parcels from 2.2 gross acres within the Limited Agriculture (A1) Zone located

on the east side of Hickory Avenue, 1,075 feet south of Sycamore Street (Applicant: Matt Youssef; APN: 0406-072-07).

**Sponsors:** Director of Development Services Michael Blay

9. Parcel Map 19871

**Recommended Action:**

It is recommended that the City Council adopt Resolution No. 2017-061 approving Parcel Map No. 19871 to create two parcels from 2.2 gross acres within the Limited Agriculture (A1) designation located on the east side of Seventh Avenue, approximately 219 feet north of Eucalyptus Street (Applicant: Maged Youssef; APN: 0414-061-02).

**Sponsors:** Director of Development Services Michael Blay

10. Award a Professional Services Agreement for Labor Compliance Services

**Recommended Action:**

It is recommended that the City Council award a three-year, on-call Professional Services Agreement (PSA) to LDM Associates, Inc. in an amount not to exceed \$75,000 for Professional Labor Compliance Services for various Community Development Block Grant (CDBG) capital projects that are identified in the annual Capital Improvement Program (CIP) Budget each fiscal year and authorize the City Manager to execute said agreement.

**Sponsors:** Director of Development Services Michael Blay

11. Approve Amendment No. 4 to the Construction Cooperative Agreement between the City of Hesperia and the San Bernardino County Transportation Authority

**Recommended Action:**

It is recommended that the City Council approve Amendment No. 4 to the Construction Cooperative Agreement (COOP), Agreement No. C12219, between the City of Hesperia and the San Bernardino County Transportation Authority (SBCTA), formerly the San Bernardino Associated Governments (SANBAG), related to the Ranchero Road & I-15 Interchange Project (C.O. No. 7086) and authorize the Mayor to execute the Amendment.

**Sponsors:** Director of Development Services Michael Blay

12. Amend Contract with ECS Imaging

**Recommended Action:**

It is recommended that the City Council authorize the City Manager to approve an amendment to the ECS Imaging contract in the amount of \$65,600, for a revised not-to-exceed amount of \$115,600, to implement a Human Resources efficiency module and additional user licensing. The requested amendment amount of \$65,600 includes a 5% contingency and is based upon software needs.

**Sponsors:** IT Manager Sean Boal

13. Amend Contract with Granicus, Inc.

**Recommended Action:**

It is recommended that the City Council authorize the City Manager to approve an amendment to

the Granicus Inc. contract, in the amount of \$8,000, for a revised not-to-exceed amount of \$132,200, to implement the upgrade for a new Granicus encoder.

**Sponsors:** IT Manager Sean Boal

#### 14. Cancellation of the January 2, 2018 City Council Meeting

**Recommended Action:**

It is recommended that the City Council, the Board of Commissioners of the Hesperia Community Development Commission, and the Board of Directors of the Successor to the Hesperia Community Redevelopment Agency, Hesperia Housing Authority, Hesperia Fire Protection District, and the Hesperia Water District cancel the regularly scheduled January 2, 2018 due to lack of agenda items.

**Sponsors:** City Clerk Melinda Sayre

### **PUBLIC HEARING**

#### 15. Amendment to Ordinance 2017-16 related to Regulation of Commercial Cannabis Activity

**Recommended Action:**

It is recommended that the City Council place on first reading Ordinance No. 2017-22 amending Ordinance No. 2017-16, amending Title 5 of the Hesperia Municipal Code to allow M-Type 9, Non-Storefront Retailer Licenses, and prohibit all other types, within the City of Hesperia.

**Sponsors:** Director of Development Services Michael Blay and Administrative Analyst Tina Bulgarelli

*The public hearing was opened. There being no public comments the public hearing was closed.*

**A motion was made by Holland, seconded by Swanson, that this item be approved. The motion carried by the following vote:**

**Aye:** 4 - Blewett, Holland, Russ and Swanson

**Nay:** 1 - Bird

#### 16. Development Agreement - Tapestry Specific Plan

**Recommended Action:**

The Planning Commission recommends that the City Council adopt Ordinance No. 2017-21, authorizing the City to enter into a Development Agreement with Hesperia Venture I, LLC regarding the Tapestry Specific Plan. (DA13-00002)

**Sponsors:** Principal Planner Dave Reno

*Council Member Paul Russ recused himself from the item.*

*The public hearing was opened. The following individuals commented on item 16:*

*John Ohanian commented on the Development Agreement*

*Sophie Steeno commented on the traffic around the proposed Tapestry project.*

*There being no further public comment the public hearing was closed.*

**A motion was made by Holland, seconded by Swanson, that this item be approved. The motion carried by the following vote:**

**Aye:** 4 - Blewett, Holland, Bird and Swanson

**Nay:** 0

**Recused:** 1 - Russ

17. Substantial Amendment to the Community Development Block Grant (CDBG) 2012/13 Action Plan

**Recommended Action:**

It is recommended that the City Council conduct a public hearing and upon accepting public testimony adopt Resolution No. 2017-062 including any modifications or amendments thereto by the City Council approving 1) the Substantial Amendment to the 2012/13 Annual Action Plan ("Action Plan") by canceling one previously awarded activity totaling \$119,227 and reprogramming the funds to the 2017/18 CDBG Street Improvement Project activity; and 2) Authorize the City Manager and/or Economic Development Manager to execute and transmit all necessary documents, including the Substantial Amendment to the Action Plan to assure the City's timely expenditure of Community Development Block Grant (CDBG) funds.

**Sponsors:** Economic Development Manager Rod Yahnke

*The public hearing was opened. There being no public comment the public hearing was closed.*

**A motion was made by Swanson, seconded by Russ, that this item be approved. The motion carried by the following vote:**

**Aye:** 5 - Blewett, Holland, Bird, Russ and Swanson

**Nay:** 0

**NEW BUSINESS**

18. City Council Appointments to Outside Agencies

**Recommended Action:**

It is recommended that the City Council appoint liaisons (both primary and alternate) to various outside agencies.

**Sponsors:** City Clerk Melinda Sayre

**A motion was made by Blewett, seconded by Swanson, that this item be approved. The motion carried by the following vote:**

**Aye:** 5 - Blewett, Holland, Bird, Russ and Swanson

**Nay:** 0

*2018 Agency appointment chart on following page*

Agency/Commission/Committee Name	Primary Rep.	Alternate Rep.
League of California Cities(LOCC)	Bill Holland	Larry Bird
LOCC Inland Empire & Desert Mountain Divisions	Bill Holland	Larry Bird
LOCC Public Safety Committee (Div. President appt)		n/a
LOCC Environ. Quality Committee (Div. Pres appt)		n/a
Mojave Desert Air Quality Management District (MDAQMD) (700 filers) (\$100/meeting – can request mileage)	Paul Russ	Rebekah Swanson
San Bernardino County Transportation Authority (SBCTA) (formerly SANBAG) Board of Commissioners (700 filers) (\$200/meeting)	Bill Holland	Rebekah Swanson
San Bernardino County Transportation Authority (SBCTA) Subcommittee – Mountain/Desert Measure I (700 filers) (\$100/meeting)	Bill Holland	Rebekah Swanson
Southern California Association of Governments (SCAG) (700 filers)	No appt	
Southern California Association of Governments (SCAG) (700 filers)	No appointment	
San Bernardino County Solid Waste Task Force (no compensation)	Paul Russ	Julie Ryan (staff appt)
Victor Valley Economic Development Authority (VVEDA) (700 filers) (By-laws allow \$50/meeting but must be requested, (no city representative receiving at the present time)	Rebekah Swanson	Paul Russ
Victor Valley Transit Authority (VVTA) (700 filers) (\$125/meeting)	Larry Bird	Russ Blewett
Victor Valley Wastewater Reclamation Authority (VWVRA) (700 filers) (\$100/meeting)	Russ Blewett	Larry Bird
Hesperia Chamber of Commerce Liaison (no compensation, non-voting liaison)	Paul Russ	Russ Blewett
Hesperia Chamber of Commerce 2034 Committee	Larry Bird	Rachel Molina (staff appt)
Tri Agency Committee (no compensation)	Russ Blewett & Rebekah Swanson (no primary role)	
Oversight Board to the Successor Agency of the HRCA	Russ Blewett – City Council Rep. Paul Russ- Fire District Rep.	
City Council Advisory Committee - (no compensation)	Russ Blewett	Rebekah Swanson
Public Safety Advisory Committee (no compensation)	Larry Bird	Rebekah Swanson

## **COUNCIL COMMITTEE REPORTS AND COMMENTS**

*Council Member Russ- No committee reports.*

*Council Member Bird- No committee reports, congratulated Angela Romero teacher at Ranchero Middle School on receiving the California League of Middle School Region 10 Teacher of the Year.*

*Council Member Swanson- attended Tri-Agency meeting 12/13, announced school district events, Blood Drive 12/22.*

*Mayor Pro Tem Holland- SBCOG and Transit Authority 395 Widening project update, High Desert Corridor Committee formed.*

*Mayor Blewett- No committee reports.*

## **CITY MANAGER/CITY ATTORNEY/STAFF REPORTS**

*The January 2nd meeting is cancelled and thanked retiree Dave Reno.*

## **ADJOURNMENT**

*8:20 p.m.*

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*Melinda Sayre,  
City Clerk*