

City of Hesperia STAFF REPORT



DATE: April 2, 2026
TO: Chair and Board Members
City Council Advisory Committee
FROM: Rachel Molina, City Manager
BY: Orlando Acevedo, Director of Development Services
Eydee Jimenez, Economic Development Supervisor
SUBJECT: 2026-27 Community Assistance Program (CAP)

RECOMMENDED ACTION

It is recommended that the City Council Advisory Committee (CCAC) review the CAP applications, rank in ascending order, and recommend for Council adoption.

BACKGROUND

The Community Assistance Program (CAP) is available for public service programs and projects that assist Hesperia residents to pay for food, clothing, shelter, medical needs, youth services, differently abled services, seniors and veterans. CAP is funded through the City's General Fund and managed by the Economic Development division.

On June 17, 2025, upon the certification of CAP 2025-26 program application ranking, the City Council provided direction to staff to increase the CAP program's funding amount to \$75,000. During a subsequent Council meeting, on August 5, 2025, the Council again supported this new funding allocation.

ISSUES/ANALYSIS

Eligible CAP applicants will:

- Serve one of the following priority services as directed by the City Council:
 - Food & Clothing Services
 - Unhoused Services
 - Youth/Foster Care Services
 - Disability Services
 - Senior/Veteran Services
 - Animal Care Services
- Be a non-profit organization with tax-exempt status;
- Serve City of Hesperia residents (must meet 75% of stated unduplicated goal in application during the CAP NOFA period July 1, 2026 - June 30, 2027);
- Must require clients to complete Client Intake Forms;
- Be capable of providing the following documentation with the application:
 - Copy of current Articles of Incorporation and by-laws for the organization (as of 2026);
 - Non-profit Determination Letter from the IRS for the organization;
 - Organizational Chart for the 2026-2027 fiscal year for the program/project;
 - List of Board of Directors for the 2026-2027 fiscal year for the program/project.

Upon selection of (10) eligible applicants, the applications will be forwarded to the Hesperia City Council for consideration and award grant funding later this year.

FISCAL IMPACT

Funding for the 2026-2027 CAP program will be considered as part of the City Council's review and adoption of the FY26-27 Budget later this summer.

ALTERNATIVES

1. Provide alternative direction to staff.

ATTACHMENTS

1. CAP NOFA
2. CAP Guidelines and Applications (Binders provided under separate cover)